

FARTHINGHOE PARISH COUNCIL

MINUTES OF MEETING

held on Wednesday 11 May 2022 at 7.00pm at The Village Hall

Councillors present

Mr Mick Morris (Chair) (MM)
 Mr Barry Willett (BW)
 Mr Trevor Jarvis (TJ)
 Mr John Grant (JG)
 Mrs Pippa Clayton (PC)
 Mr David Weston (Clerk) (DW)



Apologies: Mr James Harrison (JH), Mr Henry Bankes-Jones (HBJ),

ITEM		ACTION
05/22/072	To receive and approve apologies for absence. Cllr Bankes-Jones and Cllr Harrison tendered their apologies which were accepted.	
05/22/073	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) None were declared	
05/22/074	Public participation session (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). No members of the public were present.	
05/22/075	To appoint a Chairman for 2022/2023 For this part of the meeting Cllr Jarvis assumed temporary chair. Cllr Mick Morris was proposed by Cllr Jarvis , seconded by Cllr Willett. No other nominations were made. It was unanimously resolved that Cllr Morris will chair Farthinghoe Parish Council for the 2022/2023 period.	
05/22/076	To receive the Chairman's declaration of acceptance of office. Cllr Morris signed the declaration of office following his election as chair.	
05/22/077	To appoint a Vice chairman for 2022/2023 Cllr James Harrison was proposed by Cllr Morris, seconded by Cllr Jarvis. No other nominations were made. It was resolved that Cllr Harrison will be Vice-Chair of Farthinghoe Parish Council for the 2022/2023 period.	
05/22/078	To approve the meeting schedule to May 2023 The previously circulated proposed dates were discussed. It was resolved to move the free month from July to August. It was resolved that meeting dates for 2022/2023 would be the second Wednesday of the month with no meetings being held in August or December. The Annual Parish Meeting will be on	

	19 April 2023 and the Parish Council AGM will be on 10 May 2023	
05/22/079	WNC Councillors Q&A No Cllrs from WNC were present.	
05/22/080	Jubilee 2022 Wendy Hancock was unable to be present because the Jubilee Committee were holding a meeting at the same time. She had therefore emailed the clerk who read out the proposals for the weekend. A number of invoices were presented totalling £226.81. One invoice didn't have a figure on it for a single jubilee mug. It was resolved to approve repaying these invoices. Clerk also to obtain the missing value.	DW
05/22/081	To receive and approve for signature the minutes of the meeting held on 13 April 2022 It was resolved that the minutes of were taken as read. They were signed by the Chairman and were adopted as approved.	
05/22/082	Matters arising not covered in the main agenda. There were no matters arising	
05/22/083	To receive the correspondence since 7 April 2022 which require action. There was nothing to review	
05/22/084	To consider financial matters from the RFO: 084/1 To receive the financial report for April 2022 It was resolved that the financial report for April 2022 was presented and was duly approved. 084/2 To approve bills for payment It was resolved to pay the following bills: Jon Hampson £115.00 ACRE £35.00 Direct Debits due 9 May for Yu energy £68.11 084/3 The Clerk informed the meeting the transfer from Barclays to Unity Trust Bank was held up as Barclays had written to say the signatures requesting the transfer were not in line with the mandate. Calls to Barclays were not being answered within 2 hours of waiting. The clerk has written to Barclays asking them to contact him in order to resolve the matter. 084/4 Zurich have sent a renewal proposal. After adding some recent purchases to the policy an amended figure has been sent out of £702.75. In addition Zurich were offering a discount if we signed up for a longer period. It was resolved to sign up for 3 years at a cost of £675.45 p.a. 084/5 The AGAR was presented and accepted. It was duly signed by the Clerk and Chair. It will be passed onto the internal auditor for their action. 084/6 The risk assessment for 2022/2023 was presented. It was resolved to approve and adopt it following the removal of the lines indicating there was a 12 month warranty on new lamps.	DW DW DW

05/22/085	Village Maps The clerk informed the meeting the council had now registered for a free service from the OS and he will be in contact with them to discuss the map requirements.	DW
05/22/086	To determine responses to recent planning applications 086/1WNS/2022/0224/FUL Hinton in the Hedges Road It is understood this matter is now progressing to a planning committee possibly in July. 086/2WNS/2022/0161/OUT Seven Sisters Land No further information has been received from WNC following previous requests. 086/3 WNS/2021/2139/FUL The Manor, Manor Lane No further information has been received from WNC following previous requests. 086/4 WNS/2022/0715/FUL Agricultural Building Glebe Farm It was resolved to support this application.	MM MM MM MM
05/22/087	To update on the NCALC Asset Mapping Project (AMP) The clerk and Cllr Morris will be doing a walk round w/c 23 May to complete this project.	DW
05/22/088	Copse Lodge Solar Farm Cllr Morris had previously circulated a draft response from the Parish Council. It was resolved to approve the response and submit it to WNC. Dame Andrea Leadsom MP will be copied in on our response. It was noted that the matter is still with the WNC Planning Officer with a decision to be made by Committee in July at the earliest . The PC also noted that the CPRE Objection document had now been submitted.	MM
05/22/089	To discuss traffic matters for the village. 089/1 Slippery Footpaths There has been no response from WNC. The Unitary Councillors have been asked to resolve the matter. This matter has been rolling on for approximately 18 months. It was resolved to contact the Leader of WNC and the CEO directly. We will wait for up to 2 weeks for a response before considering possible legal moves. 089/2 Crumbling drain repairs A422 Repairs have been carried out, however Cllr Willett reported that cracks are already starting to appear in the repairs. He will monitor them and report back. 048/3 No Waiting New Road/Queens Street This is now with WNC to complete the approval process.	MM BW
05/22/090	Bypass update. An on-line meeting has been held with Dame Andrea Leadsom MP, WNC Cllrs Phil Larratt and Rebecca Breese, WNC Officers Fiona Unett, Stuart Timmins, and Nick Henstock. Along with Cllr Morris. Andrea Leadsom has now requested a meeting with the Secretary of State for Transport, Grant Shapps, and has asked WNC to provide more data in preparation for the meeting. Cllr Willett asked how long we wait for WNC to do their stuff as we do not want further extended. Cllr Morris agreed to write to Andrea Leadsom to ask for a timeframe for the expected replies	MM

	from WNC.	
05/22/091	<p>Childrens' Playpark Cllr Grant is contacting the company which installed the playpark to obtain a day rate for a couple of days work to resolve the most pressing issues raised by the health and safety report. Cllr Grant will prioritise the issues. Cllr Grant will visit a neighbouring playpark and see what signage they have in place in order that our playpark can be equipped with the necessary warning and advice signs.</p>	JG JG
05/22/092	<p>Defibrillator Regular checks are being carried out by a resident, who is a qualified Medical Responder.</p>	
05/22/093	<p>Review of Annual Parish Meeting 20 April 2022 It was resolved to ask the school to prepare a presentation for the APM in April 2023 just as they had intended for the 2020 meeting before the Pandemic curtailed that meeting. Clerk to contact with the School Head.</p>	DW
05/22/094	<p>Cleaning the bus shelters. The seats in the bus shelter need cleaning. Cllr Morris has cleaned those in the church bus shelter. It was resolved to approach the company which cleans our street signs to obtain a quotation for regular cleaning.</p>	DW
	<p>Round the table The clerk has been notified that no request for an election has been lodged. so it is now in order for the PC to proceed with the process for co-opting a parishioner to the council. 2 posters will be placed in the noticeboards which the clerk will also circulate on the Parish database, along with an update on the PC website and an article in the June Chronicle. Any interested parties will be requested to attend the next PC meeting on 8 June 2022.</p>	DW

The meeting closed at 9pm.

The next meeting will take place on Wednesday 8 June 2022 at 7.00pm.

Financial Report April 2022

Farthinghoe Parish Council Financial Report to 30 April 2022	
Bank Statements on 30 April 2022	£20,523.06
Business Saver Account	£5,116.04
Community Account	£6,221.52
Unity Bank	£9,185.50
Un-presented payments to 30 April 2022	£387.90
ACTUAL FINANCIAL POSITION on 30 April 2022	£20,135.16
Monies Held on Behalf of Village	
PLAYPARK FUND POSITION on 30 April 2022	£1,697.47
DEFIBRILLATOR FUND POSITION on 30 April 2022	£436.48
Monies Ring-fenced as Reserves on 30 April 2022	
Precept Reserves (for Parish Elections)	£1,500.00
Parish Council Fund Position on 30 April 2022	£16,501.21
Parish Council Fund bills to be agreed:	
Bills for Payment in May 2022	
Jon Hampson	£115.00
ACRE	£35.00
Direct Debits paid 9 May 2022 (yu energy)	£68.11
Parish Council Fund Position on 11 May 2022	£16,283.10
Financial Transactions for April 2022	
Direct Debits presented in April 2022 (yu energy)	£68.11
Receipts during April 2022 (precept & NCALC)	£6,479.52
Cheques/Internet payments out in April 2022	£0.00
Cheques/payments drawn since 1 April 2022	£0.00
Playpark Fund Bills in April 2022	£0.00
Defibrillator Bills in April 2022	£0.00
Vat to be claimed to end of April 2022 onwards	£35.50

Correspondence List April 2022

Date circulated	Received From	Correspondence from 7 April 2022 to 6 May 2022	Action
12-Apr	WNC	press release re: recycling centre	DW circ to Cllrs
12-Apr 18-Apr 25-Apr 5-May 6-May			
6-May	NCALC	Weekly update	DW circ to Cllrs
13-Apr	Email	Greatworth PC response to Solar Farm	MM circ to Cllrs
14-Apr	WNC	Planning WNS/2022/0715/FUL at Agricultural Building Glebe Farm	MM circ to Cllrs
18-Apr	WNC	Housing Strategy Survey	DW circ to Cllrs
20-Apr	WNC	consultation re: double yellow lines	DW circ to Cllrs
20-Apr	WNC	Queens Street closure May 2022 electrical work	DW circ to Cllrs
20-Apr	DJC Associates	Update re: Seven Sisters Field planning	DW circ to Cllrs
20-Apr	WNC	Energy Bill support payment	DW circ to Cllrs
20-Apr 4-May	Kier	Weekly Works	DW circ to Cllrs
20-Apr	WNC	Employment Survey	DW circ to Cllrs
20-Apr	OFPC	April Newsletter	DW circ to Cllrs
20-Apr	CPRE	April planning update	DW circ to Cllrs
25-Apr	WNC	Queens Street closure May 2022 electrical work	DW circ to Cllrs
25-Apr	NCALC	Section 106 briefing	DW circ to Cllrs
25-Apr	ACRE	Responsibilities of Trustees Course	DW circ to Cllrs
04-May	WNC	HS2 Liaison Meeting Minutes and slides	DW circ to Cllrs
04-May	Andrea Leadsom MP	Offer for news article	DW circ to Cllrs
04-May	CPRE	Spring Planning update	DW circ to Cllrs
05-May	ERTA	Newsletter	DW circ to Cllrs
06-May	Email	Cllr Breese response to CPRE planning document	DW circ to Cllrs