

# FARTHINGHOE PARISH COUNCIL

## MINUTES OF MEETING

held on Wednesday, 13<sup>th</sup> April 2016 at 6.30pm  
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Mick Morris (Vice Chair) (MM)  
Mr John Grant (JG)  
Mrs Jenny Forbes (JF)  
Mrs Sally Thomas (ST)

Apologies for late arrival: Mr Ross van Geest (Chair) (RVG)  
Mr David Dashwood (DD)

Apologies: Mr Henry Bankes-Jones (HBJ)

Also in attendance: Mrs Philippa Clayton (Clerk) (PC)

ITEM		ACTION
16/04/176	To receive and approve apologies for absence  It was <b>resolved</b> that apologies from Henry Bankes-Jones be accepted, along with apologies from Ross van Geest and David Dashwood for late arrival.	
16/04/177	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)  It was <b>resolved</b> that there were no declarations of interest to be received.	
16/04/178	To receive and approve for signature the minutes of the meeting held on Wednesday 9 <sup>th</sup> March 2016.  It was <b>resolved</b> that the minutes of Wednesday, 9 <sup>th</sup> March 2016 were taken as read, duly signed by the Vice Chairman and were adopted as approved.	
16/04/179	To note any matters arising from the minutes of 9 <sup>th</sup> March 2016 not included on this agenda for report only.  16/03/161 – The Chair confirmed that he had sent the written response as agreed. 16/03/170 – Cllr Forbes confirmed that she had sent a letter to Cllr Sawbridge regarding improvements to the Hinton airfield road and is awaiting a response.	
16/04/180	To receive the correspondence register since 9 <sup>th</sup> March 2016 requiring action:  It was <b>resolved</b> that the following actions would be taken from correspondence received since 9 <sup>th</sup> March 2016: <ul style="list-style-type: none"> <li>• The Clerk would complete the survey of councils received from NCALC.</li> <li>• Councillors who wish to do so will complete the survey of councillors received from NCALC.</li> <li>• It was agreed to maintain the beacon lighting at 7.30pm.</li> <li>• The Chair would continue to chase Chris Wragg regarding a response to the letter asking for clarification on imposing a weight limit on the A422.</li> <li>• The Clerk will respond Shirley Downing, confirming that the</li> </ul>	PC  ALL  RvG

	<p>correspondence list will be reinstated in the minutes, providing a copy of the Public Time question referred to and explaining that clarification will be sought on publication of the reply.</p> <ul style="list-style-type: none"> <li>• South Northants Local Plan Part 2A. JG and MM will attend one of the consultations, and ST also expressed an interest in attending. The Clerk will include this on the May agenda for further discussion.</li> </ul>	<p>PC</p> <p>JG/MM ST</p>																								
16/04/181	<p>To receive the financial report from the RFO:</p> <p>It was <b>resolved</b> that the financial report for March 2016 was presented by the RFO and was duly accepted.</p>																									
16/04/182	<p>To approve bills for payment:</p> <p>It was <b>resolved</b> that the following accounts be approved for payment:</p> <table border="1"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>100692</td> <td>Jon Hampson</td> <td>£105.00</td> <td>Open Spaces Act 1906 s9&amp;s10</td> </tr> <tr> <td>100693</td> <td>E.ON</td> <td>£206.52</td> <td>Parish Councils Act 1957 s3</td> </tr> <tr> <td>100694</td> <td>E.ON Maintenance</td> <td>£107.70</td> <td>Parish Councils Act 1957 s3</td> </tr> <tr> <td>100695</td> <td>P Clayton</td> <td>£355.00</td> <td>Local Gov't Act 1972 s112&amp;s111</td> </tr> <tr> <td>100696</td> <td>HMRC</td> <td>£70.00</td> <td>Local Gov't Act 1972 s112</td> </tr> </tbody> </table>	Chq	Payee	Amount	Power	100692	Jon Hampson	£105.00	Open Spaces Act 1906 s9&s10	100693	E.ON	£206.52	Parish Councils Act 1957 s3	100694	E.ON Maintenance	£107.70	Parish Councils Act 1957 s3	100695	P Clayton	£355.00	Local Gov't Act 1972 s112&s111	100696	HMRC	£70.00	Local Gov't Act 1972 s112	
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16/04/183	<p>To determine responses to recent planning applications:</p> <p>Planning application S/2016/0819/FUL relates Steane Grounds Barn, Steane Grounds Farm, Hinton Road, Steane NN13 5NP for a retrospective application for erection of fence and electrically operated gates, plus proposed increase in height of flanking walls each side of gates. It was <b>resolved</b> that the Parish Council would respond in support of the application.</p> <p>Planning application S/2016/0823/FUL relates to 9 Seven Sisters Close, Farthinghoe NN13 5PN for an extension to the front of the property and a new window to the rear. It was <b>resolved</b> that the Parish Council would respond in support of the application.</p>	<p>MM</p> <p>MM</p>																								
16/04/184	<p>To review the accident register and safety inspections for the playpark:</p> <p>It was <b>resolved</b> that:</p> <ul style="list-style-type: none"> <li>• it be minuted that the site inspection records for February and March 2016 were passed to the Clerk by Cllr Grant for filing.</li> <li>• it be minuted that the no parking and no dogs signs have been installed.</li> <li>• it be minuted that there is still an issue with parking but that until the council have confirmed requirements regarding access, no action can be taken.</li> <li>• Cllr Grant would again write to Playscapes regarding the flooding under the swings and large round swing.</li> <li>• it be minuted that Cllr Grant has written to the council to confirm acceptance of signs and roundels for the 30mph speed limit and that we are now waiting for a final decision to be made.</li> </ul>	<p>JG</p>																								

The meeting closed at 7.30pm.

The next meeting will take place on Wednesday, 11<sup>th</sup> May 2016 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

## Correspondence since 9<sup>th</sup> March 2016

Received from	Details	Action
Rural Services Network	Weekly Email News Digest x 4 Hinterland newsletter x 5 Rural Vulnerability newsletter x 2 Rural Opportunities Bulletin Spotlight on Heart of the Village Rural Economy Spotlight	All newsletters uploaded to dropbox
NCALC	Cemetery Management and Operation Training Course Confirmation of successful bid for Transparency funds Northants CALC eUpdate March/April Link to survey of councils as corporate bodies, to be completed by the Clerk by 15 May 2016 Link to survey of parish and town councillors to refresh data, to be completed by councillors by 15 May 2016	Held on file  Held on file  Circulated to councillors Clerk to complete  Circulated to councillors
NCC	In Northamptonshire monthly newsletter	Uploaded to Dropbox
Bruno Peek, Pageantmaster, Queen's 90 <sup>th</sup> Birthday Beacons	Email informing that timing of beacon lighting has been moved to 8.30pm, but confirming that 7.30pm will be acceptable if required.	Circulated to councillors for response
Andy Clarke, One A Planning and Landscape Architecture	Offering planning consultancy service	Put on file
Northamptonshire Street Lighting	Forwarding email from an parishioner who had advised of faulty street lights	E.ON maintenance informed and repairs have been conducted
Brackley Safer Community Team	Email informing that no-one is able to attend the APM but that they will provide a written report. Email with written report attached.	None  Report uploaded to APM section on website and included in APM documents.
Chris Wragg, Northamptonshire Highways	Email acknowledging formal response to bypass survey.	Put on file
CPRE	Email encouraging participation in Litter Heroes	Uploaded to Dropbox

	2016 Email advertising Spring Road Show 2016 Email invite to Road Show on 12 May	Attendance to be confirmed
Creative Play	Emails advertising outdoor play equipment	Held on file
Fenland Leisure Products Limited	Email advertising outdoor gym and fitness equipment	Held on file
Thames Estuary Partnership	Invoice for payment of membership to the Thames Estuary Partnership to March 2017.	Decision to be taken on whether to take up membership, which they claim we used to have.
IMI	Email advertising war memorial cleaning	Held on file
Shirley Downing, Parishioner	Email asking for correspondence list to be reinstated in the minutes. Also asking for questions made in Public Time to be published and also the subsequent reply	PC will ensure this happens  PC will investigate the legal requirements
South Northants Council	Email received regarding SNC Planning Policy Consultations Email attaching press release on Local Plan Part 2A Options Email invitation to Local Plan Part 2A Consultation Briefing Sessions being held in April	Circulated to councillors  Circulated to councillors  Circulated to councillors
The Pensions Regulator	Email advising that it is time to choose a pension scheme	Held on file – this is not a requirement of our parish council

# FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT



## BANK STATEMENTS AT 31.03.2016

Business Saver Account	£200.44
Community Account	£7,107.22

## DIRECT DEBITS PRESENTED IN MONTH

None

## UNPRESENTED CHEQUES

Jon Hampson	100688	(£70.00)
TexPrep	100689	(£66.30)
The Fox	100691	(£200.00)

## RECEIPTS SINCE 31.03.2016

None

ACTUAL FUND POSITION AT 10 APRIL 2016 **£6,971.36**

PRECEPT FUND POSITION AT 10 APRIL 2016 £5,230.50

PLAYPARK FUND POSITION AT 5 MARCH 2016 £1,740.86

## PRECEPT FUND

### BILLS FOR PAYMENT 13 APRIL 2016

Mr J Hampson	(£105.00)	Mowing
E.ON Electricity	(£206.52)	Street light electricity
E.ON Maintenance	(£107.70)	Street light maintenance
P. Clayton	(£355.00)	Clerk's salary and expenses
HMRC	(£70.00)	Clerk's income tax

Total value of payments (£844.22)

CLOSING PRECEPT FUND POSITION AT 10 APRIL 2016 **£4,386.28**

## PLAYPARK FUND

### BILLS FOR PAYMENT 13 APRIL 2016

None

CLOSING PLAYPARK FUND POSITION AT 13 APRIL 2016 **£1,740.86**

## PROJECTED PLAYPARK FUND POSITION

VAT claim to be made	£50.00
Ramp regulations	(£200.00)
PROJECTED POSITION	<b>£1,590.86</b>

PLAYPARK ACCOUNT														Opening Bal.	£11,900.00
			Invoices			FPC Payments			Viridor Payment			Receipts	Running total		
	Date	Ref	Nett	VAT	Total	Nett	VAT	Total	Nett	VAT	Total				
Viridor	04-Jul	Chq 100654	£2,044.36		£2,044.36	£2,044.36		£2,044.36					£9,855.64		
Playscapes	28-Jul	Inv 14/15-21	£15,100.00	£3,020.00	£18,120.00								£9,855.64		
Playscapes	12-Aug	Chq 100662				£4,166.67	£833.33	£5,000.00					£4,855.64		
SNC New Homes Bonus	02-Sep											£7,715.00	£12,570.64		
Councillor Loan	02-Sep											£600.00	£13,170.64		
Playscapes	02-Sep	Chq 100663				£10,933.33	£2,186.67	£13,120.00					£50.64		
Playscapes	10-Sep	Inv 14/15-24	£5,985.00	£1,197.00	£7,182.00								£50.64		
Viridor	16-Sep	Ref. 8078							£5,985.00	£0.00	£5,985.00	£5,985.00	£50.64		
Playscapes	17-Sep	Inv 14/15-25	£14,015.00	£2,803.00	£16,818.00								£50.64		
VAT reclaim	18-Sep											£3,020.00	£3,070.64		
Councillor Loan	21-Sep											£1,200.00	£4,270.64		
Playscapes	22-Sep	Chq 100666				£0.00	£1,197.00	£1,197.00					£3,073.64		
Viridor	25-Sep	Ref. 8078							£14,015.00	£0.00	£14,015.00	£14,015.00	£3,073.64		
Playscapes	26-Sep	Chq 100667				£0.00	£2,803.00	£2,803.00					£270.64		
Playscapes	05-Oct	Inv 14/15-26	£2,650.00	£530.00	£3,180.00								£270.64		
Proceeds of cocktail night	12-Oct											£2,441.10	£2,711.74		
Playscapes	14-Oct	Chq 100675				£2,650.00	£530.00	£3,180.00					-£468.26		
J Hicks	20-Oct		£250.00	£50.00	£300.00								-£468.26		
September VAT claim	30-Oct											£4,000.00	£3,531.74		
Repayment of councillor loan	11-Nov	Chq 100678				£1,800.00	£0.00	£1,800.00					£1,731.74		
J Hicks	11-Nov	Chq 100677				£250.00	£50.00	£300.00					£1,431.74		
October VAT claim	19-Nov											£530.00	£1,961.74		
Safety signage	05-Jan		£17.40	£3.48	£20.88								£1,961.74		
Safety Signs 4 Less	13-Jan	Chq 100684				£17.40	£3.48	£20.88					£1,940.86		
B&B Properties (The Fox)	09-Mar	Chq 100691				£200.00		£200.00					£1,740.86		
		TOTAL COST	£40,061.76	£7,603.48	£47,665.24	£22,061.76	£7,603.48	£29,665.24	£20,000.00	£0.00	£20,000.00	£39,506.10			
PROJECTIONS:															
J Hicks VAT claim												£50.00	£1,790.86		
Ramp regulations						£200.00		£200.00					£1,590.86		