

FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Wednesday 13 February 2019 at 7.00pm
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Mick Morris (Chair) (MM)
Mr David Dashwood (Vice Chair) (DD)
Mr John Grant (JG)
Mr Henry Bankes-Jones (HBJ)
Mr Trevor Jarvis (TJ)
Mr Barry Willett (BW)
Mr James Harrison (JH)
Mrs Mary Amos (Clerk) (MA)

Apologies: None

ITEM		ACTION
19/02/578	To receive and approve apologies for absence: There were no absences.	
19/02/579	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda: (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) There were no declarations of interest.	
19/02/580	Public participation session: (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). Three members of the Public attended the Public Participation session of the meeting. The first was an individual question which concerned a current rumour circulating in the village, following the Andrea Leadsom Village Action Day, that full financing of the Design, Planning & Building of the Farthinghoe By-pass had already been approved. The Chairman made clear that it had not been approved & that more details would appear in the March edition of the Farthinghoe Chronicle. The second submission was a joint family submission & concerned questions about the route, financing & approval for the by-pass. As part of the Village Action Day the family were visited by Andrea Leadsom, following their request, & the purpose of this request was to demonstrate the close proximity of their property to the planned bypass route & to request a change in the planned route to alleviate this concern. Andrea Leadsom had apparently advised that a signed copy of this detailed concern be sent to the Parish Council for consideration. The Chair had advised that previously NCC Highways had mentioned & recorded in public meetings that the proposed route might be tweaked to meet individual concerns. "Tweaked" meaning "Improved by making	

	<p>fine adjustments”</p> <p>It was also requested that, because more money is available, could a second & longer Northern route be considered to take the bypass on a wider route around the village.</p> <p>The Chair made it clear that no additional monies were being made available & that the budget being sought by Andrea Leadsom was to cover the existing bypass design & was not additional monies.</p> <p>The planned route for the bypass was decided upon by NCC following their Public Exhibition & Consultation in December 2015 & confirmed at their Cabinet meeting in November 2016.</p> <p>Subsequent to this meeting the Chair feels that the family’s concerns were not handled in the best possible way & as Chair he accepts full responsibility.</p> <p>The Chair will be writing an apology letter to those concerned & request that the details of the above-mentioned concerns be forwarded to the Parish Council as recommended by Andrea Leadsom.</p>	MM									
19/02/581	<p>To receive and approve for signature the minutes of the meeting held on Wednesday, 13 January 2019.</p> <p>It was resolved that the minutes of Wednesday 9 January 2019 were taken as read, duly signed by the Chairman and were adopted as approved.</p>										
19/02/582	<p>To review any actions arising from the minutes of January 2019 not included on this agenda for report only:</p> <p>Cllr Dashwood advised that the Village Millennium sign had not yet been cleaned and will be carried forward to the March meeting</p>	DD									
19/02/583	<p>To receive the correspondence register since 8 January 2019 requiring action:</p> <p>There were no items on the correspondence register requiring action.</p>										
19/02/584	<p>To consider financial matters from the RFO:</p> <p>584/1 To receive the financial report for January 2019</p> <p>It was resolved that the Financial report was approved.</p> <p>584/2 To approve bills for payment</p> <p>It was resolved that the following payments be approved for the month of November/December 2018;</p> <table border="0"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>100820</td> <td>Texprep</td> <td>£132.60</td> </tr> <tr> <td>100821</td> <td>Marcus Young Landscape</td> <td>£187.20</td> </tr> </tbody> </table> <p>Total value of payments (€319.20)</p> <p>584/3 Discussion regarding Farthinghoe Chronicle advertising</p> <p>There is an advertisement opportunity that has arisen in the monthly Chronicle magazine, and after discussion the PC decided to ask the Village Hall if their Classes and Groups would like to share the opportunity for £120 per annum (12 issues)</p>	Chq	Payee	Amount	100820	Texprep	£132.60	100821	Marcus Young Landscape	£187.20	MM
Chq	Payee	Amount									
100820	Texprep	£132.60									
100821	Marcus Young Landscape	£187.20									

19/02/585	<p>To determine responses to recent planning applications.</p> <p>The Chair advised that there were two planning applications for consideration;</p> <p>S/2019/0117/FUL – Bylands House Relocation of main entrance door and conversion of two doors to windows in front elevation.</p> <p>It was resolved that Farthinghoe Parish Council supports this application.</p> <p>S/2019/0112/FUL – Farthinghoe Recycling Centre. Demolition of existing storage shed, and erection of a new steel framed storage shed.</p> <p>It was resolved that Farthinghoe Parish Council supports both of these applications.</p>	
19/02/586	<p>To receive an update on the progress of current projects</p> <p>586/1 Street Lighting installation</p> <p>The Chair reported that this project has been completed and grant has been applied for and received. The Chair also advised that he had now obtained all of the information to now go to E'ON and reduce the cost of unmetered electricity costs for the village.</p> <p>586/2 CCTV Update – Cllr Grant confirmed that further to email correspondence received from SNCC, that this project was currently on hold for all Villages. Cllr Grant will be preparing an update article for the Chronicle in March.</p>	<p>MM</p> <p>JG</p>
19/02/587	<p>Traffic matters:</p> <p>587/1 Update on Farthinghoe Bypass.</p> <p>Further to the very well received Andrea Leadsom meeting in the Village on 8 February 2019, Andrea Leadsom will be arranging a series of meetings with all three parties involved (NCC, SEMLAR, and EEHSA) to prepare the application to secure funding for a Bypass for the Village, which has to be applied for by July 2019. She will chair meetings to ensure there is no delay in the provision of information required from the three parties in order to complete the application. Once funding has been acquired, there is likely to be a 2-3 years build time.</p> <p>587/2 Update on HS2</p> <p>Cllr Morris advised that there was no update on the impact of HS2 traffic on the village, there still seems to be no acknowledgement that works traffic will cause any issues in any of the surrounding villages.</p>	
19/02/588	<p>Annual Parish Council Meeting – agreement of proposed date of 24 April 2019 at 7.30pm in Farthinghoe Village Hall.</p> <p>The Chair advised that he was currently awaiting feedback from Lisa Wenmouth as she was trying to re-arrange some existing Village events.</p>	MM
19/02/589	<p>Andrea Leadsom visit update;</p> <p>Andrea Leadsom visit on 8 February 2019 was well received and very well attended. The Bypass was a hot topic of conversation, particularly in view of the difficulties experienced during the closure of the A422 however she assured Villagers the Village Bypass was high on her agenda.</p>	

19/02/590	<p>Village Hall matters:</p> <p>590/1 To agree Parish Council representation at the March Village Hall Committee meeting.</p> <p>It was resolved that the Cllr Willett will attend the meeting on February at 19.30 in the Village Hall.</p> <p>590/2 Presentation from Dave Hancock, Village Hall Committee Chairman regarding the relationship between the Village Hall Committee and the Parish Council.</p> <p>Dave Hancock said the Village Hall Committee had reviewed the aged documents regarding the running of the Village Hall and the relationship between the Village Hall and the Parish Council, and it was generally felt that the documents were so out of date they weren't workable (late 1950's).</p> <p>Rather than go to the expense of updating the legal documents the Village Hall Committee would like to propose creating a Memo of Understanding (MOU) concerning responsibilities. The objective being for both Village Hall Committee and Parish Council to sign up to such an agreement.</p> <p>The Parish Council have agreed to consider this suggestion and initially make contact with NCALC for advice and to see if they have past experience of such a document being needed by other parishes.</p>	BW
-----------	--	----

The meeting closed at 8.55pm

The next meeting will take place on Wednesday 13 March 2019 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

BANK STATEMENTS AT 31 January 2019	£6129.44
Business Saver Account	£200.94
Community Account	£6330.38
DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)	
None	
RECEIPTS DURING MONTH (FOR INFO ONLY)	£25.00
(Barclays Compensation)	
CHEQUES PRESENTED SINCE 31 January 2019 (for info)	£837.00
CHEQUES/PAYMENTS DRAWN SINCE 9 January 2019	
(Repayment of Village Hall VAT) Cheque No.100819	£837.00
Payment of Village Street Lighting Cheque No.100818	£4067.72
RECEIPTS SINCE 31 January 2018	£4482.00
From SNC (£3389) & HMRC (VAT £1093)	
ACTUAL FUND POSITION AT 9 February 2019	£9975.38
PRECEPT FUND POSITION AT 9 February 2019	£7382.56
PLAYPARK FUND POSITION AT 9 February 2019	£2,156.34
DEFIBRILLATOR FUND POSITION AT 9 February 2018	£436.48
PRECEPT FUND	
BILLS FOR PAYMENT 13 February 2019	
Texprep (2 Months Jan/Feb 19) Cheque No 100820	£132.60
Marcus Young Landscapes Cheque No 100821	£187.20
Total value of payments	(£319.80)
Current Precept Position 2018/19	£6062.76
Precept Reserves (for Parish Elections)	£1000.00
Total Closing Precept Fund at 9 February 2019	£7062.76
VAT Awaiting Claim (for info)	£741.45
PLAYPARK FUND	
BILLS FOR PAYMENT 2018	
None	
CLOSING PLAYPARK FUND POSITION AT 9 February 2019	£2,156.34
Ramp regulations (Not Invoice yet)(£200.00)	
PROJECTED POSITION	£1,956.34
DEFIBRILLATOR FUND	
BILLS FOR PAYMENT 9 February 2019 None	
CLOSING DEFIBRILLATOR FUND AT 9 February 2018	£436.48

Received From	Correspondence	Action
MM	Email to Brackley town hall & Banbury town hall requesting updated population figures	MM Circulated to Cllr's
MM	Email to Cllr Ian Morris requesting clarification on HS2 lorries & highlighting road safety issues in Farthinghoe	MM Circulated to Cllr's
E'ON	Cancellation of Street lighting maintenance contract	Filed
E'ON	Final invoice for street lighting maintenance	Paid
MM	Correspondence regarding HS2 planning meeting & response	MM Circulated to Cllr's
Rural Bulletin	Weekly newsletter x 6	MA circulated to Cllr's
SNC	CCTV for villages proposal	MA circulated to Cllr's
HMRC	VAT claim confirmation	Filed
MM	Email to Thames Water requesting update on Chapel Lane repairs	MM Circulated to Cllr's
JG	Email regarding support for 3 Unitary Councils	JG circulated to Cllrs
JG	Email concerning potential source of funding for CCTV	JG circulated to Cllrs
JG	CCTV article for February Chronicle	JG circulated to Cllrs
MM	Email link to new Brackley medical centre	MM Circulated to Cllr's
MM	Email request to Aylesbury lights for new street light ratings	MM circulated to JG & MA
NCALC	Danny moody newsletter x 4	MA circulated to Cllr's
NCALC	Invitation to Street lighting workshop	MA circulated to JG & MM
Peter Holt C & SNC	Who's Who email	MA circulated to Cllrs
MM	Follow up progress request to highways to improve visibility for pedestrians at village crossing	MM Circulated to Cllr's
MM	Email confirming Andrea Leadsom visit on 8/2/2019	MM Circulated to Cllr's
MM	changes to street lighting project	MM Circulated to Cllr's
MM	Correspondence regarding Unitary Councils	MM Circulated to Cllr's
MM	Complaint regarding condition of pedestrian walk way from Baker St to Limes Farm	MM Circulated to Cllr's
MM	Joint submission proposal for 3 unitary councils	MM circulated to Cllrs
MM	Confirmation street lighting project completed	Filed

MM	Andrea Leadsom Questionnaire	MM Circulated to Cllrs & Village Database
Chronicle	February copy of Chronicle	MA added to village website
Cherwell & SNC	Acknowledge of precept submission	Filed
MM	Planning applications S/2019/0117/FUL & S/2019/0112/FUL received	MM circulated to Cllr's
HS2 Liaison Group	HS2 response to questions raised in HS2 meeting	MA forwarded to MM
Cherwell & SNC	Confirmation street lighting project claim submitted & processed	Filed
Marcus Young Landscapes	Invoiced	Payment processed & filed
SNC	Confirmation that Local Plan has been submitted	MA forwarded to Cllrs
Highways	Notification of of peak closure of Cockley Rd for repairs 28 Feb-14 March	MA forwarded to Cllrs & Village Database
Police	Police response to report of apparent abandoned car	Filed
Texprep	Invoices for Jan & Feb 2019	Payment processed & filed
MM	Email correspondence & response from Cllr Ian Morris regarding progress and support for by-pass funding application	MM circulated to Cllrs'
Various PC's	Correspondence regarding objection to HS2 project	Filed
SNC	Remittance advice for payment received for Street Lighting project	Filed
Cherwell & SNC	Email confirming that Cherwell & SNC are revisiting the CCTV project and it is on hold for now.	JG circulated to Cllrs
Brackley Town Hall	Invitation to complete Rural Transport Survey	MA circulated to Cllrs
Northants PFC	Invitation to complete Survey on future plans	MA circulated to Cllrs
Brackley Town Hall	Minutes of Parishes Together meeting held 28 January 2019	Filed
Marcus Young Landscapes	Notification of increase in price from 1 April 2019	Filed