

FARTHINGHOE PARISH COUNCIL

MINUTES OF MEETING

held on Wednesday, 13th January 2016 at 7.00pm
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Ross van Geest (Chair) (RVG)
Mr Mick Morris (Vice Chair) (MM)
Mr John Grant (JG)
Mrs Jenny Forbes (JF)
Mrs Sally Thomas (ST)
Mr David Dashwood (DD)

Apologies: Mr Henry Bankes-Jones (HBJ)

Also in attendance: Mrs Philippa Clayton (Clerk) (PC)

ITEM		ACTION
16/01/122	To receive and approve apologies for absence It was resolved that apologies from Henry Bankes-Jones be accepted.	
16/01/123	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) It was resolved that there were no declarations of interest to be received.	
16/01/124	Public participation session (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). There were no members of the public present.	
16/01/125	To receive and approve for signature the minutes of the meeting held on Tuesday 8 th December 2015. It was resolved that the minutes of Tuesday 8 th December 2015 were taken as read, duly signed by the Chairman and were adopted as approved.	
16/01/126	To note any matters arising from the minutes of 8 th December 2015 not included on this agenda for report only. 15/12/113 – The Clerk reported that changes to documents in Dropbox had still not fixed the issue regarding hyperlinks not working and that she would investigate further. 15/12/114 – The Clerk reported that she had requested the invoice from the Fox for the buffet following the official opening of the Dashwood playpark but that it was still to be supplied.	PC PC
16/01/127	To receive the correspondence register since 8 th December 2015 requiring action. The correspondence register was duly received and the following items seen to be of note: Review of Open Space, Sport and Recreation areas for West	

	Northamptonshire. It was resolved that Cllr Thomas would respond on behalf of the Parish Council.	ST
	Highways consultation. It was resolved that the Clerk would share the link to the survey with the email database to enable those who wished to respond to do so.	PC
	Complaint re dog fouling. It was resolved that the Clerk would again include this in the next edition of the Farthinghoe Chronicle.	PC
16/01/128	To receive the financial report from the RFO: It was resolved that: - the financial report for December 2015 was presented by the RFO and was duly accepted.	
16/01/129	To approve bills for payment: It was resolved that the following accounts be approved for payment: Chq Payee Amount Power 100681 TexPrep £17.55 Local Gov't Act 1972 s142 100682 E.ON Maintenance £107.70 Parish Councils Act 1957 s3 100683 E.ON Lighting £208.80 Parish Councils Act 1957 s3 100684 P. Clayton £20.88 Parish Councils Act 1957 s3 Reimbursement of purchase of safety signs for playpark 100685 P. Clayton £355.00 Local Gov't Act 1972 s112&s111 100686 HMRC £70.00 Local Gov't Act 1972 s112 100687 Marcus Young £93.60 Litter Act 1983 s5&s6 100688 Jon Hampson £70.00 Open Spaces Act 1906 s9&s10	
16/01/130	To review tenders received for grass cutting and agree placement of contract for such: It was resolved that: - three tenders had been received and reviewed. - the contract for the 2016/2017 financial year would be placed with Jon Hampson at the rates of £10 per cut for each of the verge areas by the Church and by the school, £15 per cut for the verge area on Charlton Road/Queen Street junction and £35 per cut for the Dashwood Playpark. - the Clerk would write to Mr Hampson, awarding the contract.	PC
16/01/131	To review the draft budget for 2016/2017 The draft budget was reviewed and the following was resolved : • that the Clerk would check that the cost of emptying the dog bins was included in the budget. • that the Clerk would check that the value of the precept at financial year end needs to be 50% of the precept. • that the precept be increased by 10% to bring it back in line with legal requirements for reserves. • that the Clerk should submit the Notification of Parish Precept Requirement 2016-2017 for the sum of £7,150.00.	PC PC PC
16/01/132	To review the initial results of the survey on the proposed Farthinghoe bypass: The Parish Council had received the initial results of the survey, shown below:	

	<ul style="list-style-type: none"> - 90 people attended the exhibition on Friday 4th December 2015 - 50 people attended the exhibition on Saturday 5th December 2015 - 165 questionnaires were returned, of which 106 were by post and 59 on-line - 126 responses were from village residents or properties adjacent to the village - 39 were from non-village residents - 125 consider a bypass is required. - 37 consider a bypass is not required. - 3 were unsure. - 92 prefer a northern bypass - 38 prefer a southern bypass - 35 had no preference <p>It was resolved that:</p> <ul style="list-style-type: none"> • the Clerk would invite Chris Wragg of NCC to attend the February Parish Council meeting to provide a more detailed report on the results of the survey. • Councillors should submit any questions regarding the bypass to the Chair prior to the February meeting for him to collate in order to act as spokesperson for the Council at that meeting • the Clerk would include the survey results in the next Farthinghoe Chronicle, explaining that the Council are awaiting a presentation from NCC as to whether the proposed project will move forward and the next steps in doing so. 	<p>PC</p> <p>ALL</p> <p>PC</p>
16/01/133	<p>To determine responses to recent planning applications:</p> <p>It was resolved that the following response be made:</p> <p>S/2015/3029/FUL Cockley Barn, Cockley Road Conversion of agricultural building into a single dwelling</p> <p>Response: The application is strongly supported by the Parish Council</p>	MM
16/01/134	<p>To determine the possibility of applying for transparency regulations funding:</p> <p>It was resolved that the Clerk would submit an application for transparency regulations funding to cover the provision of a laptop, a scanner, the annual website hosting cost plus a monthly cost of maintaining the website.</p>	PC
16/01/135	<p>To confirm that the council will remain opted-in to the Sector Led Body arrangements for the procurement of external audit:</p> <p>It was resolved that the council will remain opted-in to the Sector Led Body arrangement for the procurement of external audit.</p>	
16/01/136	<p>To agree the positioning and erection of the no parking and no dogs signage for the playpark:</p> <p>It was resolved that Cllrs Grant and Dashwood would ensure that the new signage would be erected in prominent positions at the playpark.</p>	JG/DD
16/01/137	<p>To review the accident register and safety inspections for the playpark:</p>	

	<p>It was resolved that:</p> <ul style="list-style-type: none"> • it be minuted that site inspection records for 6 December 2015 and 13 January 2016 had been passed to the Clerk for filing. • it be minuted that the no parking signs were faded. These are in the process of being replaced. • Cllr Grant had contacted Playscapes regarding the flooding under the swings and large round swing and was awaiting a response. • it be minuted that no accidents had been reported in the prior month. • the Clerk invite Steve Barber of SNC to a future Parish Council meeting to discuss the purchase of flashing warning signs for the playpark area. 	PC
16/01/138	<p>To receive a report from Cllr Morris on the status regarding the village street lighting</p> <p>Cllr Morris reported that he is still awaiting a response from E.ON regarding the quote for LED lights and for a copy of the maintenance contract. Balfour Beatty have responded with a cost of £220 per lamp. With LED lamps, electricity charges would reduce to 30% of current rates and maintenance costs would reduce to £1 per lamp per year.</p> <p>Cllr Morris reported that he is still awaiting a reply from NCC, via Ron Sawbridge, to our request for the provision of free LED street lamps for the 11 Farthinghoe street lamps which are located on the A422 Main Road. This would bring us in line with many other locations in Northamptonshire who receive free provision of LED lamps under a county-wide initiative.</p> <p>It was resolved that Cllr Morris would continue with his investigations and would report back at the February meeting.</p>	MM
16/01/139	<p>To determine the land registry status of the Village Hall plot</p> <p>As no further progress had been made on the application, it was resolved to carry this item forward to the next meeting.</p>	PC

The meeting closed at 9.00pm.

The next meeting will take place on Wednesday, 10th February 2016 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT



BANK STATEMENTS AT 31.12.2015

Business Saver Account	£200.42
Community Account	£7,057.40

DIRECT DEBITS PRESENTED IN MONTH

None

UNPRESENTED CHEQUES

TexPrep	100679	(£115.05)
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RECEIPTS SINCE 31.12.2015

Community Lincs	19.70	Overpayment of play park insurance
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ACTUAL FUND POSITION AT 10 JANUARY 2016 **£7,162.47**

PRECEPT FUND POSITION AT 10 JANUARY 2016 £5,200.73

PLAYPARK FUND POSITION AT 10 JANUARY 2016 £1,961.74

PRECEPT FUND

BILLS FOR PAYMENT 8 DECEMBER 2015

TexPrep	(£17.55)	Chronicle
E.ON Maintenance	(£107.70)	Street Light Maintenance
E.ON	(£208.80)	Street Light Electricity
P Clayton	(£20.88)	Purchase of safety signs for playpark
P Clayton	(£355.00)	Clerk's salary and expenses
HMRC	(£70.00)	Clerk's income tax
Marcus Young Landscapes	(£93.60)	Dog waste bin emptying Apr15-Mar16
Jon Hampson	(£70.00)	Final mowing for 2015

Total value of payments (£943.53)

CLOSING PRECEPT FUND POSITION AT 13 JANUARY 2016 **£4,257.20**

PLAYPARK FUND

BILLS FOR PAYMENT 5 DECEMBER 2015

None

CLOSING PLAYPARK FUND POSITION AT 5 DECEMBER 2015 **£1,961.74**

PROJECTED PLAYPARK FUND POSITION

VAT claim to be made	£50.00
Grand opening buffet	(£200.00)
Ramp regulations	(£200.00)
PROJECTED POSITION	£1,611.74

PLAYPARK ACCOUNT											Opening Bal.	£11,900.00
			Invoices			Payments			Receipts	Running total		
	Date	Ref	Nett	VAT	Total	Nett	VAT	Total				
Viridor	04-Jul	Chq 100654				£2,044.36		£2,044.36		£9,855.64		
Playscapes	28-Jul	Inv 14/15-21	£15,100.00	£3,020.00	£18,120.00							
FPC	12-Aug	Chq 100662				£4,166.67	£833.33	£5,000.00		£4,855.64		
SNC New Homes Bonus	02-Sep								£7,715.00	£12,570.64		
J Grant (councillor loan)	02-Sep								£600.00	£13,170.64		
FPC	02-Sep	Chq 100663				£10,933.33	£2,186.67	£13,120.00		£50.64		
Playscapes	10-Sep	Inv 14/15-24	£5,985.00	£1,197.00	£7,182.00					£50.64		
Viridor	16-Sep	Ref. 8078				£5,985.00	£0.00	£5,985.00	£5,985.00	£50.64		
Playscapes	17-Sep	Inv 14/15-25	£14,015.00	£2,803.00	£16,818.00					£50.64		
VAT reclaim	18-Sep								£3,020.00	£3,070.64		
J Grant (councillor loan)	21-Sep								£1,200.00	£4,270.64		
FPC	22-Sep	Chq 100666				£0.00	£1,197.00	£1,197.00		£3,073.64		
Viridor	25-Sep	Ref. 8078				£14,015.00	£0.00	£14,015.00	£14,015.00	£3,073.64		
FPC	26-Sep	Chq 100667				£0.00	£2,803.00	£2,803.00		£270.64		
Playscapes	05-Oct	Inv 14/15-26	£2,650.00	£530.00	£3,180.00					£270.64		
Proceeds of cocktail night	12-Oct								£2,441.10	£2,711.74		
Playscapes	14-Oct	Chq 100675				£2,650.00	£530.00	£3,180.00		-£468.26		
J Hicks	20-Oct		£250.00	£50.00	£300.00							
September VAT claim	30-Oct								£4,000.00	£3,531.74		
J Grant (repayment)	11-Nov	Chq 100678				£1,800.00	£0.00	£1,800.00		£1,731.74		
J Hicks	11-Nov	Chq 100677				£250.00	£50.00	£300.00		£1,431.74		
October VAT claim	19-Nov								£530.00	£1,961.74		
		TOTAL COST	£38,000.00	£7,600.00	£45,600.00	£41,844.36	£7,600.00	£49,444.36	£39,506.10			
PROJECTIONS:												
J Hicks VAT claim									£50.00	£2,011.74		
Grand opening buffet								£200.00		£1,811.74		
Ramp regulations								£200.00		£1,611.74		
RECONCILIATION												
Opening Balance		£11,900.00										
Monies received		£39,506.10										
Payments made		£49,444.36										
Closing balance at 5/12/2015		£1,961.74										