

# FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Wednesday, 9<sup>th</sup> August at 7.00pm  
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mick Morris (Chair) (MM)  
Mr David Dashwood (Vice Chair) (DD)  
Mr John Grant (JG)  
Mrs Sally Thomas (ST)  
Mrs Philippa Clayton (Clerk) (PC)

Apologies: Mr Ross van Geest (Chair) (RVG)  
Mrs Jenny Forbes (JF)  
Mr Henry Bankes-Jones (HBJ)

ITEM		ACTION
17/08/368	To receive and approve apologies for absence:  It was <b>resolved</b> that apologies from Cllr van Geest, Cllr Forbes and Cllr Bankes-Jones be accepted.	
17/08/369	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda: (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)  The Clerk made a declaration of interest for item 17/08/376 regarding a planning application for Magnolia Annexe.	
17/08/370	Public participation session: (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).  There were no members of the public present.	
17/08/371	To receive and approve for signature the minutes of the meeting held on Wednesday 14 <sup>th</sup> June 2017:  It was <b>resolved</b> that the minutes of Wednesday, 14 <sup>th</sup> June 2017 were taken as read, duly signed by the Chairman and were adopted as approved.	
17/08/372	To receive and approve for signature the minutes of the extraordinary meeting held on Tuesday 18 <sup>th</sup> July 2017:  It was <b>resolved</b> that the minutes of Tuesday 18 <sup>th</sup> July 2017 were taken as read, duly signed by the Chairman and were adopted as approved.	
17/08/373	To review any actions arising from the minutes of 14 <sup>th</sup> June and 18 <sup>th</sup> July 2017 not included on this agenda for report only:  17/06/348 It was agreed that any documentation or correspondence concerning pathways would be forwarded to Mike Phipps in his position as Pathways Warden.  17/06/357 The Chair and Clerk have further work to do on sharing the Clerk's passwords through Dropbox.	MM/PC
17/08/374	To receive the correspondence register since 14 <sup>th</sup> June 2017 requiring action:  The Clerk will inform NCALC that unfortunately we have no councillors able to	PC

	<p>attend the AGM on 7<sup>th</sup> October.</p> <p>It was <b>resolved</b> that the parish would not subscribe to the South Northants Area Support Team Neighbourhood Watch programme.</p> <p>Cllr Grant expressed concern over potential risks to parishioners in administering a Community Speedwatch programme and undertook to continue to pursue Highways regarding the speeding issue on Queens Street.</p>	JG																
17/08/375	<p>To consider financial matters from the RFO:</p> <p>375/1 To receive the financial report for July 2017</p> <p>It was <b>resolved</b> that the financial report for July 2017 was presented and was duly accepted.</p> <p>375/2 To approve bills for payment</p> <p>It was <b>resolved</b> that the following accounts be approved for payment:</p> <table border="1"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>100750</td> <td>NCALC</td> <td>£749.64</td> <td>Local Gov't Act 1972 s143</td> </tr> <tr> <td>100751</td> <td>TexPrep</td> <td>£132.60</td> <td>Local Gov't Act 1972 s142</td> </tr> <tr> <td>100752</td> <td>Jon Hampson</td> <td>£105.00</td> <td>Open Spaces Act 1906 s9&amp;s10</td> </tr> </tbody> </table>	Chq	Payee	Amount	Power	100750	NCALC	£749.64	Local Gov't Act 1972 s143	100751	TexPrep	£132.60	Local Gov't Act 1972 s142	100752	Jon Hampson	£105.00	Open Spaces Act 1906 s9&s10	
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17/08/376	<p>To determine responses to recent planning applications:</p> <p>S/2017/1871/FUL – Magnolia Annexe, Main Road, Farthinghoe – change of use of annexe from residential accommodation to allow short term holiday let</p> <p>The Clerk had declared an interest earlier in the meeting and left the room.</p> <p>It was <b>resolved</b> that the Parish Council would write in support of the application.</p> <p>The Clerk rejoined the meeting.</p>	MM																
17/08/377	<p>To consider the proposed siting of the Village Network Project bus visits</p> <p>It was <b>resolved</b> that the Clerk would write to Mr King, stating that the Parish Council did not support his intention to park the bus at the top of Cockley Road opposite the school as this directly contravened the Parish Council's desire to stop parking in the area to improve safety. It is also likely that at the time Mr King is intending to park, there will be cars from the school already parked there. The Clerk will suggest that the bus is parked at the Main Road end of Charlton Way or at the junction of Baker Street and Queens Street.</p>	PC																
17/08/378	<p>Maintenance matters:</p> <p>378/1 To agree a solution to the obstruction of footpaths and walkways by hedges, in particular the allotment hedge along Main Road</p> <p>The Chair expressed the view that this issue should be dealt with proactively, rather than reactively but that there is an immediate need as access for those with disabilities is now very difficult. It was <b>resolved</b> that the Clerk will ask Jon Hampson to meet with the Chair to agree the requirement and price for an immediate cut and clear. Costs for cuts going forward can then be established and agreement can be sought with the allotment committee on the ongoing upkeep.</p> <p>378/2 To reconsider street lighting upgrade</p> <p>The Chair presented options available through Aylesbury Mains, which involves installing conversion kits to change existing Sox lamps to PL_L compact fluorescent lamps, with a longer projected life as well as energy saving benefits.</p>	PC																

	<p>It was <b>resolved</b> that this would be an item for consideration on the September agenda to discuss the best way forward, after which official quotations would be requested.</p> <p>The Chair will ensure that Cllrs van Geest, Forbes and Bankes-Jones have copies of the information presented. It was requested that the Chair provides the initial figures in a clear format for comparison.</p>	<p>PC</p> <p>MM</p>
17/08/379	<p><b>Traffic matters:</b></p> <p>379/1 To resum�e the proposed meeting with local parish councils on concerns over the Banbury J11 service area</p> <p>The Chair reported that he had written to five Parish Councils and only Wardington were interested in a meeting. Farthinghoe Parish Council has put in our own objection in and a further 4/5 villagers have objected. It was agreed that at this stage, there is nothing further which the Parish Council can do.</p> <p>379/2 To receive an update on road safety issues in the village</p> <p>Cllr Grant reported that the cones by the playpark appear to be being effective and there is no further action required at present.</p> <p>Cllr Grant reported that another means of measuring vehicles is required along Queens Street. He is looking into the cost of pneumatic strips.</p> <p>The Chair and Cllr Grant met with the school headmistress, who reported that she is organising a petition with the parents to request a 20mph limit down Cockley Road near the school. Cllr Thomas asked whether it would be possible to introduce restricted parking hours by the school and Cllr Grant agreed to investigate.</p> <p>Cllr Grant stated he would write to Andrea Leadsom at the end of August to arrange a meeting at a surgery to discuss what the Parish needs to do to get monies budgeted for the bypass. It is believed that the complete project may need to be at presentation stage before next monies are allocated, but it was agreed that it is important to maintain pressure and visibility on the bypass issue.</p>	<p>JG</p> <p>JG</p> <p>JG</p>
17/08/380	<p><b>Village hall matters:</b></p> <p>380/1 To receive the report from the Village Hall Committee meeting</p> <p>The Clerk confirmed that following the AGM in July, Dave Hancock is now Chair, Lisa Wenmouth and Jenny Johnston are joint treasurers and Pip Clayton is Clerk. The AGM was well supported and the report showed how much had been achieved in the last nine months.</p> <p>The Clerk reported that the committee had been advised of a court order for non-payment of rates, but that this had been put on hold whilst the treasurer was given time to put in an application for relief of the rates. It is possible, however, that the court fees may still need to be paid.</p> <p>380/2 To agree Parish Council representation at the August Village Hall Committee meeting</p> <p>The Clerk confirmed that the next meeting will take place on Wednesday 23<sup>rd</sup> August at 7.30pm in the Beasley Room. Cllr Thomas agreed to attend.</p>	<p>ST</p>
	<p><b>Round the Table</b></p> <p>Due to the fact that the Clerk will be on holiday on 13<sup>th</sup> September, it was agreed that the next Parish Council meeting would be held on 20<sup>th</sup> September. The</p>	

	<p>Clerk will work with the Chair to ensure that the agenda is issued and published in line with regulatory requirements.</p> <p>Items to be included on future agendas:</p> <p>September – defibrillator</p> <p>October – renaming of parish council</p> <p>November – AGM format</p>	
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The meeting closed at 8.50pm.

The next Parish Council meeting will take place on Wednesday, 20<sup>th</sup> September 2017 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

### Correspondence from 12 June 2017 to 4 August 2017

Received from	Details	Action
Rural Services Network	Weekly Email News Digest x Hinterland newsletter x Rural Vulnerability Service x	Hyperlinks uploaded to dropbox
Public Sector Network	Newsletter – July 2017	
Northants CALC	Email from Danny Moody – Good Councillors Guide to Finance and Clerk vacancy  Email from Danny Moody – three Clerk vacancies  NCALC eUpdate  Notice of AGM, taking place on 7 October 2017  Email concerning Autumn 2017 training courses	Circulated to all Councillors      Circulated to all councillors  Attendance to be discussed   Circulated to all councillors
Cllr Mick Morris	Circulation of email received from Rebecca Breese concerning Euro Garages at J11 development and response. Additional emails concerning J11 development.  Email to Ian Smith, Northants Highways, expressing appreciation for improved weed spraying.  Circulation of email received concerning peacock noise  Circulation of email from John Boyd, requesting update on 30mph sign on Charlton Way and weight restriction on Chapel Lane. Holding email reply explaining John Grant is responsible for traffic but currently on holiday.  Email to Rebecca Breese expressing concern over the	Circulated to all Councillors          Covered in July extraordinary meeting       Circulated to all councillors by MM

	<p>storage area at Hinton Airfield.</p> <p>Email to all councillors, informing that the school has access to a scheme to buy defibrillators at half price, offering the opportunity to pool resources and save costs.</p> <p>Email correspondence with Katie Angel of Northants Highway, requesting change to bridleway fingerpost with confirmation that the work to change to the right direction will be carried out this year.</p> <p>Email correspondence with Darren Cox, parishioner, concerning the peacock. MM responded that minutes of the extraordinary meeting will provide input.</p>	
Nick King, Village Networks, Towcester Volunteer Centre	<p>Email confirming that will site the van in Cockley Road, rather than the Fox. Clerk responded that this may not be an ideal position due to the narrowness of the road. Response from Nick King, stating that will avoid peak traffic periods and will ensure considerate parking.</p> <p>Provision of poster confirming dates – to be included in the September Chronicle and notices on boards.</p>	
South Northants Area Support Team – Neighbourhood Watch	Request for subscription of £20	Circulated to all Councillors Decide if want to subscribe – this was not something we did last year
Cllr John Grant	Circulating complaint regarding parking on footpaths, particularly on Bowling Green and Baker Street	On agenda under road safety issues
Rebecca Miller, Northants Highways	Email confirming that Community Enhancement	

	<p>Gangs will be in touch soon.</p> <p>Email confirming that 77 responses had been received to the Parish Satisfaction Survey in January with feedback to be circulated where appropriate.</p> <p>Email confirming road repair schedule for Northamptonshire</p>	Circulated to all Councillors
Stuart Mann, Northants Highways	Email communication with James Harrison regarding patching of Hinton Road	
Kevin Larner, Community Infrastructure Officer, Cherwell District Council	Notes of South Northants Parish Clerk Forum	Circulated to all Councillors.
Jill Taylor, Morelock Signs Ltd	Advertising radar speed feedback signs	Circulated to all Councillors
Pip Clayton	Circulated information on Community Speedwatch to all Councillors	PC to liase with Jenny Johnston to see if any appetite within village to organise.

# FARTHINGHOE & STEANE PARISH COUNCIL FINANCIAL REPORT



## BANK STATEMENTS AT 31.07.2017

Business Saver Account	£200.50
Community Account	£10,091.25

## DIRECT DEBITS PRESENTED IN MONTH

None

## CHEQUES PRESENTED SINCE 01.08.2017

Community Lincs Insurance	100739	(£749.64)
Jon Hampson	100741	(£105.00)

## UNPRESENTED CHEQUES

Land Registry	100701	(£30.00)
E.ON Energy	100744	(£107.70)
Jon Hampson	100746	(£70.00)
P Clayton	100747	(£355.00)
TexPrep	100749	(£66.30)

## RECEIPTS SINCE 31.07.2017

None

ACTUAL FUND POSITION AT 4 AUGUST 2017 **£8,808.11**

PRECEPT FUND POSITION AT 4 AUGUST 2017 £6,020.37

PLAYPARK FUND POSITION AT 4 AUGUST 2017 £2,156.34

DEFIBRILLATOR FUND POSITION AS AT 4 AUGUST 2017 £631.40

## PRECEPT FUND

### BILLS FOR PAYMENT 9 AUGUST 2017

NCalc	(£423.04)	Membership subscription
TexPrep	(£52.60)	Chronicle
Jon Hampson	(£105.00)	Mowing
Total value of payments	(£580.64)	

CLOSING PRECEPT FUND POSITION AT 9 AUGUST 2017 **£5,439.73**

## PLAYPARK FUND

### BILLS FOR PAYMENT 9 AUGUST 2017

None

CLOSING PLAYPARK FUND POSITION AT 9 AUGUST 2017 **£2,156.34**

## PROJECTED PLAYPARK FUND POSITION

Ramp regulations	(£200.00)
PROJECTED POSITION	<b>£1,956.34</b>

## DEFIBRILLATOR FUND

### BILLS FOR PAYMENT 9 AUGUST 2017

None

CLOSING DEFIBRILLATOR FUND POSITION AT 9 AUGUST 2017 **£631.40**