

# FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Wednesday, 20<sup>th</sup> September at 7.00pm  
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mick Morris (Chair) (MM)  
Mr David Dashwood (Vice Chair) (DD)  
Mr John Grant (JG)  
Mrs Sally Thomas (ST)  
Mr Ross van Geest (RVG)  
Mr Henry Bankes-Jones (HBJ)  
Mrs Philippa Clayton (Clerk) (PC)

Apologies: Mrs Jenny Forbes (JF)

ITEM		ACTION
17/09/381	To receive and approve apologies for absence:  It was <b>resolved</b> that apologies from Cllr Forbes be accepted.	
17/09/382	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda: (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)  There were no declarations of interest.	
17/09/383	<b>Public participation session:</b> (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).  There were two members of the public present. It was asked whether there was an update on the issue of speeding on Queens Street and whether figures were available on the number of cars using the street and the speed at which they were travelling. Cllr Grant responded that NCC had carried out a survey which indicated that there was not an issue with speeding, but the Parish Council do not agree and it is now incumbent on the Parish Council to disprove the statistics which have been provided. Cllr Grant is looking into ways to perform our own traffic and speed count. Cllr Morris will locate a copy of the survey report provided by NCC and will email it to the parishioner in attendance. Cllr Grant informed those present that there is a meeting on 29 <sup>th</sup> September 2017 with Andrea Leadsom where the Parish Councillors will be requesting an update on the funding for the bypass; it is believed that that will relieve a lot of the issues on Queens Street.  Cllr Grant confirmed that once there is more positive information available, it will be published in the Chronicle, with details of what is being done and when.	
17/09/384	To receive and approve for signature the minutes of the meeting held on Wednesday 9 <sup>th</sup> August 2017:  It was <b>resolved</b> that the minutes of Wednesday, 9 <sup>th</sup> August 2017 were taken as read, duly signed by the Chairman and were adopted as approved.	
17/09/385	To review any actions arising from the minutes of 9 <sup>th</sup> August 2017 not included on this agenda for report only:  17/06/357 The Chair and Clerk have further work to do on sharing the Clerk's passwords through Dropbox.	MM/PC

17/09/386	<p>To receive the correspondence register since 5<sup>th</sup> August 2017 requiring action:</p> <p>It was agreed that the Clerk will provide a link on the Parish Council website through to Northants Police in order to provide parishioners with access to updates.</p> <p>The Clerk will look into the implication of changes to data protection regulations.</p> <p>It was agreed that any future applications to advertise in the Chronicle will be brought to the Parish Council for consideration if appropriate.</p> <p>Planting on Queens Street – the Clerk will draft a response, clarifying that the responsibility required from the Parish Council differs from the parishioner’s understanding and the Parish Council will not be changing its stance.</p> <p>Cllrs Grant and Thomas will review the Draft Local Plan Part 2 information.</p> <p>The Clerk will respond to the Department of Education survey, explaining that it is not applicable to Farthinghoe.</p>	<p>PC</p> <p>PC</p> <p>PC</p> <p>PC</p> <p>JG/ST</p> <p>PC</p>												
17/09/387	<p>To consider financial matters from the RFO:</p> <p>387/1 To receive the financial report for August 2017</p> <p>It was <b>resolved</b> that the financial report for August 2017 was presented and was duly accepted.</p> <p>387/2 To approve bills for payment</p> <p>It was <b>resolved</b> that the following accounts be approved for payment:</p> <table border="0" data-bbox="316 1160 1246 1261"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>100753</td> <td>TexPrep</td> <td>£66.30</td> <td>Local Gov’t Act 1972 s142</td> </tr> <tr> <td>100754</td> <td>Jon Hampson</td> <td>£150.00</td> <td>Open Spaces Act 1906 s9&amp;s10</td> </tr> </tbody> </table>	Chq	Payee	Amount	Power	100753	TexPrep	£66.30	Local Gov’t Act 1972 s142	100754	Jon Hampson	£150.00	Open Spaces Act 1906 s9&s10	
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17/09/388	<p>To determine responses to recent planning applications:</p> <p>S/2017/2066/FUL 2 Park Cottage Main Road Farthinghoe NN13 5PB Dropped kerb It was resolved to support the application.</p> <p>S/2017/2265/FUL Limes Barn Main Road Farthinghoe NN13 5PB To re-roof the part of the roof currently covered in re-constituted Cotswold Stone with slate. It was resolved to support the application.</p>	<p>MM</p> <p>MM</p>												
17/09/389	<p>Maintenance matters:</p> <p>389/1 To agree a proactive approach with the allotment committee regarding maintenance of allotment hedges</p> <p>It was resolved that the Chair would write to the Trustees of the Allotments c/o Mrs Ruth Dashwood and copying the rector, Simon Dommett, requesting that twice-yearly cuts of the hedges are carried out. The Parish Council have just instructed one cut to address the immediate requirement and agreed to cover the £45 cost of doing so.</p> <p>Cllr Thomas informed the councillors that she had been approached by residents of Bowling Green, raising the issue of the hedge opposite to the allotments. It was believed that this responsibility may lie with the house</p>	<p>MM</p>												

	<p>owners. The Chair took an action to look at the situation.</p> <p>389/2 To agree next steps towards street lighting upgrade</p> <p>The Chair reported that in addition to consideration of replacing existing street lighting, there is a further situation which needs to be considered, this being the lighting “black spot” on Main Road between Chapel Lane and Baker Street, where an additional light may be needed without causing further obstruction to the already narrow footpaths.</p> <p>A street lighting advisor from NCC Highways will be visiting to advise on available options which might overcome this issue.</p> <p>It was agreed that the next steps should be:</p> <ul style="list-style-type: none"> <li>* to meet with the advisor to discuss the “blackspot” problem and at the same time to ask his advice whether there is any reason why we should not opt to change to PL-L lamps for the existing lighting</li> <li>* to find out how much it would cost to upgrade the Main Road lamps and then to upgrade the other lamps (away from Main Road) as and when they fail, rather than retaining the existing maintenance contract</li> <li>* to investigate the implications of cancelling the maintenance contract, whether there are any cancellation penalties</li> <li>* to keep a record of lamp failures over the coming winter</li> <li>* to request a comprehensive quotation once the above facts have been established</li> <li>* to factor costs into the next budget process</li> </ul>	<p>MM</p> <p>MM</p> <p>MM</p> <p>MM</p> <p>PC</p> <p>MM</p> <p>PC</p>
17/09/390	<p>Traffic matters:</p> <p>390/1 To receive an update on speeding on Queens Street See 17/09/383, Public Time</p> <p>390/2 To receive an update on road safety on Cockley Road</p> <p>Cllr Grant reported that he is waiting information from the head teacher to present to NCC that show that parents concur with the Parish Council view.</p> <p>390/3 To receive an update on the action to meet with Andrea Leadsom</p> <p>The Chair and Cllr Grant are meeting with Andrea Leadsom on 29<sup>th</sup> September to discuss how we can ensure that monies for the bypass are included on next year’s budget.</p>	<p>MM/JG</p>
17/09/391	<p>Village hall matters:</p> <p>391/1 To receive the report from the Village Hall Committee meeting</p> <p>The Clerk provided the report, highlighting that the committee are still looking for a cleaner and are checking with the insurers regarding a teenager doing the role. The Committee are still awaiting a decision on the rate rebate situation. The aims for the next 12 months are to upgrade the heating, improve the marketing of the hall and improve the external environment.</p> <p>Cllr van Geest suggested that consideration should be given to providing wifi for the hall, particularly if the aim is to attract businesses. The Clerk agreed to take this idea to the committee.</p>	<p>PC</p>

	<p>391/2 To agree Parish Council representation at the August Village Hall Committee meeting</p> <p>The Clerk confirmed that the next meeting will take place on Wednesday 27<sup>th</sup> September at 7.30pm in the Beasley Room. Cllr Thomas confirmed her availability. The Chair offered his attendance for the November meeting.</p>	<p>ST MM</p>
	<p><b>Round the Table</b></p> <p>Defibrillator – it was agreed that Cllr Thomas would look into the next steps with the aim of installing a defibrillator at the Fox in the first instance. The Clerk will forward the Ambulance Service documents to Cllr Thomas.</p> <p>Grass cutting – it was proposed that the grass verge opposite the school is included when requesting quotations for next year’s budget.</p> <p>Community Enhancement Gang – the Chair referred to the requests made in January with a view to March/April visit, which was subsequently delayed to August/September. No contact was made by the gang prior to their visit, which it appears was made in July and covered jobs done already by the Highways team. The Chair confirmed he would be writing to express dissatisfaction with the process and the work carried out.</p> <p>Items for future agendas: October – renaming of parish council November – AGM format</p>	<p>ST PC  PC  MM</p>

The meeting closed at 9.00pm.

The next Parish Council meeting will take place on Wednesday, 11<sup>th</sup> October 2017 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

Received from	Details	Action
Rural Services Network	Weekly Email News Digest x 6 Hinterland newsletter x 6 Rural Vulnerability Service x 9	Hyperlinks uploaded to dropbox
Public Sector Network	August Newsletter	Hyperlink uploaded to dropbox
In Northamptonshire	Newsletter	Hyperlink uploaded to dropbox
Northants CALC	Confirmation of approval for transparency fund of £240.00  Autumn 2017 training courses  Clerk vacancies in Ringstead and Loughton & Great Holm  Forwarded message from Northants Police concerning terror attacks	Received into bank account  Circulated to councillors  Held on file  Circulated to councillors – any further circulation required?
Cllr Mick Morris	Correspondence with Lisa Wenmouth, confirming that yew tree has been pruned.  Correspondence with Jon Hampson, approving work to allotments hedge at cost of £45.  Correspondence with Darren Cox concerning peacock, confirming that it is the District Council Environmental Department which has authority to consider and resolve such complaints or requests. Email from Tracy Cooper, asking why it was being considered that the peacock be moved.  Explanation of street light options and costs	Held on file  Held on file  Held on file  Held on file  Circulated to councillors by MM
Nick King, Village Networks, Towcester Volunteer Centre	Response to Clerk's email, indicating that he will remain with Cockley Road as a venue.	Circulated to councillors
Local Council Public Advisory Service	Offering courses and advice regarding changes to data protection regulations	
Jan Barnett, Environment &	Asking for promotion of a new	Circulated to councillors

Planning, Northants County Council	book, "Spanning the Centuries, the historic bridges of Northamptonshire"	
David Fox, Seven Sisters Close	Requesting information on cost of advertising in the Chronicle	Clerk responded that no business adverts apart from Limes and Fox are permitted. Email acknowledged by Mr Fox.
Gary Crook, Community Safety Officer	Advising that travellers leaving the Thame Showground mid August so ensure open spaces are secured against vehicular access	Clerk circulated email to parish database
Bev Banks, Business Development Manager, Sainsbury'	Proposed roll out of food voucher scheme to councils	Not applicable to Farthinghoe, held on file
Melody Parkes and Virtual Servers	Query over website hosting	Clerk responded, providing details of current host
Northants Police	Details of September and future meetings with Stephen Mold	Circulated to councillors
Nigel Strickland, parishioner	Request to reconsider licence for planting on Queen Street.	Circulated to councillors. Will include on October agenda if required.
South Northants Council	Invitation to participate in the pre submission Draft Local Plan Part 2 Consultation, open from 4 Sep to 10 Nov 2017.	Circulated to councillors – decide whether wish to participate
Public Health Team, Northants County Council	Invitation to participate in pharmaceutical needs assessment questionnaire	Circulated to councillors – decide whether wish to participate
Department of Education	Request to participate in survey concerning Risk Protection Arrangements for academies and free schools, even if no maintained schools in the parish	Circulated to councillors – decide whether wish to participate

# FARTHINGHOE & STEANE PARISH COUNCIL FINANCIAL REPORT



## BANK STATEMENTS AT 31.08.2017

Business Saver Account	£200.50
Community Account	£8,636.97

DIRECT DEBITS PRESENTED IN MONTH  
None

CHEQUES PRESENTED SINCE 01.09.2017  
None

## UNPRESENTED CHEQUES

Land Registry	100701	(£30.00)
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## RECEIPTS SINCE 31.08.2017

None

ACTUAL FUND POSITION AT 17 SEPTEMBER 2017 **£8,807.47**

PRECEPT FUND POSITION AT 17 SEPTEMBER 2017 £5,919.73

PLAYPARK FUND POSITION AT 17 SEPTEMBER 2017 £2,156.34

DEFIBRILLATOR FUND POSITION AS AT 17 SEPTEMBER 2017 £731.40

## PRECEPT FUND

### BILLS FOR PAYMENT 20 SEPTEMBER 2017

TexPrep	(£66.30)	Chronicle
Jon Hampson	(£150.00)	Mowing
Total value of payments	(£216.30)	

CLOSING PRECEPT FUND POSITION AT 20 SEPTEMBER 2017 **£5,703.43**

## PLAYPARK FUND

### BILLS FOR PAYMENT 20 SEPTEMBER 2017

None

CLOSING PLAYPARK FUND POSITION AT 17 SEPTEMBER 2017 **£2,156.34**

## PROJECTED PLAYPARK FUND POSITION

Ramp regulations	(£200.00)
PROJECTED POSITION	<b>£1,956.34</b>

## DEFIBRILLATOR FUND

### BILLS FOR PAYMENT 20 SEPTEMBER 2017

None

CLOSING DEFIBRILLATOR FUND POSITION AT 17 SEPTEMBER 2017 **£731.40**