

# FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Wednesday 8 April 2020 at 7.00pm

This meeting was held virtually



Councillors present: Mr Mick Morris (Chair) (MM)  
Mr David Dashwood (Vice Chair) (DD)  
Mr Barry Willett (BW)  
Mr James Harrison (JH)  
Mr Trevor Jarvis (TJ)  
Mr John Grant (JG)  
Mr Henry Bankes-Jones (HBJ)  
Mr David Weston (Clerk) (DW)

Apologies: None

On 1 April 2020, the council trialled a meeting using Zoom on-line meeting platform in order to continue business during the Coronavirus Crisis. It was **resolved** at this meeting that whilst current Government guidelines are in place, future meetings would take place in this manner. Legislation was subsequently changed with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 coming into force to allow virtual meetings.

ITEM		ACTION
20/04/723	To receive and approve apologies for absence. No Apologies were received	
20/04/724	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) There were no declarations of interest.	
20/04/725	To receive and approve for signature the minutes of the meeting held on 11 March 2020. It was <b>resolved</b> that the minutes of Wednesday 11 March 2020 were taken as read, duly signed by the Chairman and were adopted as approved.	
20/04/726	To receive the correspondence since 9 March 2020 requiring action and matters arising from the Meeting 11 March. From the Minutes: Item 698/1 Cllr Morris reported he had not been able to follow this up and requested it be rolled over until the meeting in May Item 698/2 No reply received as yet Item 699/1 No reply received as yet Item 715/1 Complete. Item 715/2 correspondence has been made and the increase in the inspection is approx. £3 plus VAT. It was <b>resolved</b> to go	MM MM MM

	<p>ahead and book the inspection. Item 720/2 No reply received as yet.</p> <p>From correspondence: None</p> <p>726/1 Discussion took place concerning the £300 that had been budgeted for VE Day celebrations , now cancelled, was discussed. It was <b>resolved</b> that it would remain in general funds and reviewed for possible use once the current crisis has passed.</p>	DW								
20/04/727	<p>727/1 To receive the financial report for March 2020 It was <b>resolved</b> that the financial report for February 2020 was presented and was duly accepted.</p> <p>727/2 To approve bills for payment It was <b>resolved</b> that the following payments be approved:</p> <p><b>Cheques drawn for March 2020</b></p> <table> <tr> <td>TexPrep</td> <td>£52.60</td> </tr> <tr> <td>NCALC</td> <td>£175.00</td> </tr> <tr> <td>ACRE</td> <td>£35.00</td> </tr> <tr> <td><b>Total value of payments</b></td> <td><b>£262.60</b></td> </tr> </table> <p>Additionally, a bill for quarter Jan 2012-Mar 2020 from EoN has been received for £247.50. it was resolved to pay this as well.</p> <p>DW explained how he had contacted Barclays Bank regarding moving to Internet Banking and was waiting for a further call back to discuss further. Cllr Morris also asked that Unity Bank be explored as another option for the Council to consider. It was <b>resolved</b> to further explore Internet banking as an option for the council.</p>	TexPrep	£52.60	NCALC	£175.00	ACRE	£35.00	<b>Total value of payments</b>	<b>£262.60</b>	DW
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20/04/728	<p>Prepare for end of Year Audit</p> <p>729/1 To approve the end of year accounts, the updated risk assessment, asset register and the Equality and Diversity Policy. Accounts : Cllr Grant asked for 2 minor amendments to titles within the accounts. Completed by DW. He also queried why there were only 10 payments to Texprep for the Chronicle publishing. It was <b>resolved</b> DW to find out why. It was <b>resolved</b> the accounts were duly accepted. Risk Assessment: It was <b>resolved</b> the updated Risk Assessment dated 30 March 2020 be duly accepted. Asset Register: It was <b>resolved</b> that the updated Asset Register dated 31 March 2020 be duly accepted. Equal Opportunities Policy: It was <b>resolved</b> the Equality and diversity Policy dated March 2020 be duly accepted.</p>	DW								
20/04/729	<p>To determine responses to recent planning applications</p> <p>None have been received</p>									

20/04/730	<p>Maintenance matters</p> <p>730/1 Update on quotes for replacement bus shelters</p> <p>Cllr Willett reported the preferred supplier had agreed to do a site visit for the replacement bus shelters in order to establish the total costs. This has been put on hold during the current crisis.</p> <p>It was <b>resolved</b> that we would ask for a site visit when the situation allows.</p> <p>It was <b>resolved</b> that DW would contact both SNC and HS2 regarding their current grant programmes.</p>	<p>BW</p> <p>DW</p>
20/04/731	<p><b>Round the Table</b></p> <p>Cllr Grant asked if we had answered an email from a parishioner regarding the increase in precept. DW confirmed it had been answered.</p> <p>Cllr Morris stated he still intended to do a Parish Report. The APM has been cancelled as a result of the current crisis.</p> <p>DW reported the parish was receiving 5 food parcels from a local charity. The availability of these has been widely advertised and all 5 were being issued. There were no additional requests at this time.</p> <p>Cllr Morris asked for a vote of thanks to all involved in this initiative particular Julia Pepler who was co-ordinating the volunteers in the village.</p>	

The meeting closed at 7.45pm.

The next meeting will take place on **Wednesday 13 May 2020** at 7.00pm. At this time, it is anticipated it will be a virtual meeting.

## FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

BANK STATEMENTS AT 31 March 2020	£10880.06
Business Saver Account	£10110.53
Community Account	£769.53
DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)	None
RECEIPTS DURING MONTH (Bank interest)	£4.17
CHEQUES PRESENTED SINCE 3 March 2020	£664.50
UN-PRESENTED CHEQUES SINCE 3 March 2020	£10.00
CHEQUES/PAYMENTS DRAWN SINCE 3 March 2020	None
<b>ACTUAL FUND POSITION AT 31 March 2020</b>	<b>£10870.06</b>
PLAYPARK FUND POSITION AT 31 March 2020	£2156.34
DEFIBRILLATOR FUND POSITION AT 31 March 2020	£436.48
<b>PRECEPT FUND POSITION AT 31 March 2020</b>	<b>£8277.24</b>
PRECEPT FUND	
BILLS FOR PAYMENT 8 April 2020	
TexPrep	£52.60
NCALC	£175.00
ACRE	£35.00
<b>Total value of payments</b>	<b>£262.60</b>
<b>Total Closing Precept Fund at 8 April 2020</b>	<b>£8014.64</b>
Precept Reserves (for Parish Elections)	£1250.00
<b>Current Precept Position 8 April 2020</b>	<b>£6764.64</b>
VAT Awaiting Claim from this month bills)	£ Nil
<b>VAT Awaiting Claim Cumulative total</b>	<b>£139.63</b>
PLAYPARK FUND	
BILLS FOR PAYMENT 31 March 2020	None
CLOSING PLAYPARK FUND POSITION AT 11 March 2020	<b>£2,156.34</b>
DEFIBRILLATOR FUND	
BILLS FOR PAYMENT 31 March 2020	None
CLOSING DEFIBRILLATOR FUND AT 11 March 2020	<b>£436.48</b>

<b>Date</b>	<b>Received From</b>	<b>Correspondence 9 March to 3 April 2020</b>	<b>Action</b>
09-Mar	Email	MM TV interview	MM circ to Cllrs
09-Mar	Email	NCALC courses	DW circ to Cllrs
10-Mar	Email	SNC Facebook page	MM circ to Cllrs
10-Mar 18-Mar 24 Mar 31 Mar	Rural Services	Weekly Bulletin x 4	DW circ to Cllrs
10-Mar	Email	HS2 dangerous footpath	MM circ to Cllrs
10-Mar	Email	update on NCC cabinet Meeting	MM circ to Cllrs
12-Mar	Email x 2	Confirming funds in place for pedestrian crossing	MM circ to Cllrs
12-Mar	NCC	HS2 Agenda and minutes 20 March meeting	DW circ to Cllrs
13-Mar	Email BW	Site visit arranged re: new bus shelter	BW circ to Cllrs
16 Mar 20 Mar 28 Mar	NCALC	Weekly update x 3	DW circ to Cllrs
16 Mar 21 Mar 30 Mar	Kier	Weekly works x 3	DW circ to Cllrs
16-Mar	Email	Brackley Hospital PowerPoint	MM circ to Cllrs
15-Mar	Email	Meeting at Fox PH re Coronavirus	MM circ to Cllrs
15-Mar	email	To NCALC re postponing meetings	MM circ to Cllrs
16-Mar	SNC	Postponement of elections	DW circ to Cllrs
18-Mar	NCALC	Coronavirus update	DW circ to Cllrs
18-Mar	Andrea Leadsom	Coronavirus update	DW circ to Cllrs
21-Mar	Rebecca Breese	NCC coronavirus update	DW circ to Cllrs
20-Mar	Email	Village volunteers	DW circ to Cllrs
23-Mar	John hicks	clarifying the Playpark inspection fee	DW circ to Cllrs
23-Mar	Email	MM Cancelling the APM	MM circ to Cllrs
22-Mar	Email	Update from Andrea Leadsom	DW circ to Cllrs

23-Mar	Email	South Northants Food and Education Alliance	DW circ to Cllrs
24-Mar	SNFEA	update regarding deliveries	DW circ to Cllrs
24-Mar	Marcus Young	update regarding collection from dog bins	DW circ to Cllrs
25 Mar 1 Apr	NCALC	Weekly Coronavirus Briefing x 2	DW circ to Cllrs
25-Mar	Andrea Leadsom	Coronavirus Update	DW circ to Cllrs
27-Mar	Countryside alliance	Coronavirus update	DW circ to Cllrs
02-Apr	Rural Services	Monthly funding Bulletin	DW circ to Cllrs
02-Apr	HS2	Liaison Group update	DW circ to Cllrs