

FARTHINGHOE PARISH COUNCIL

MINUTES OF MEETING

held on Wednesday, 11th November 2015 at 7.00pm
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Ross van Geest (Chair) (RVG)
Mr Mick Morris (Vice Chair) (MM)
Mr John Grant (JG)
Mr Henry Bankes-Jones (HBJ)
Mrs Jenny Forbes (JF)

Apologies: Mr David Dashwood (DD)
Mrs Sally Thomas (ST)
Mrs Philippa Clayton (Clerk) (PC)

Also in attendance:

| ITEM | | ACTION |
|-----------|--|--------------|
| 15/11/092 | To receive and approve apologies for absence It was resolved that apologies from David Dashwood and Sally Thomas be accepted. | |
| 15/11/093 | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) It was resolved that there were no declarations of interest to be received. | |
| 15/11/094 | Public participation session (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). Two members of the public attended public time. They wished to express their concerns over the future proposed expansion of the playground to incorporate what they believed to be a 5 aside football pitch. They are concerned that such an addition will encourage much older children to the playground which will increase noise pollution. As such they asked the FPC to find an alternative location for any future development of such a nature. | |
| 15/11/095 | To receive and approve for signature the minutes of the meeting held on Wednesday 14 th October 2015. It was resolved that the minutes of Wednesday 14 th October 2015 were taken as read, duly signed by the Chairman and were adopted as approved. | |
| 15/11/096 | To note any matters arising from the minutes of 14 th October 2015 not included on this agenda for report only. 15/09/069 – The Clerk confirmed that she has still to look into transparency regulations funding. This item to be carried forward to the December meeting. 15/09/076 – It was resolved that Cllr Thomas would source an | PC ST |

| | <p>additional key for the Fox noticeboard to provide Christine Hunt with access. It was further resolved that Cllr Thomas would enquire whether Christine Hunt would be happy for her contact details to be provided in the Chronicle. This item to be carried forward to the December meeting.</p> <p>15/10/087-1 – It was resolved that the “No Dogs Allowed” sign which had disappeared from the playpark entrance should be replaced and the Clerk was tasked with sourcing a replacement. This item to be carried forward to the December meeting.</p> | <p>ST</p> <p>PC</p> | | | | | | | | | | | | | | | | |
|-----------|--|-----------------------|----------------------------|--------|-------|--------|---------|--------|---------------------------|--------|------------|---------|----------------------------|--------|---------|-----------|---------------------------|--|
| 15/11/097 | <p>To receive the correspondence register since 14th October 2015 requiring action.</p> <p>The correspondence register was duly received and the following items seen to be of note:</p> <p>Invitation to the Chairman of South Northamptonshire’s Christmas Carols and Nativity on 6th December. It was resolved to reply no thank you.</p> <p>Invitation to showcase event of the work of NAYC on 25th November in Towcester. It was resolved to reply no thank you.</p> <p>The draft leaflet from SNC in relation to the bypass exhibition had been received and the Chair had drafted a list of suggested changes based on all councillors input. The response was approved and it was resolved that the Chair respond. It was further agreed that the FPC does not have a view on the proposed routes and we now await feedback from the questionnaire being sent to parishioners along with the outcomes of the exhibitions.</p> <p>Rough Sleeper estimates survey; it was resolved that Councillor Bankes-Jones would respond.</p> | <p>RvG</p> <p>HBJ</p> | | | | | | | | | | | | | | | | |
| 15/11/098 | <p>To receive the financial report from the RFO:</p> <p>It was resolved that:</p> <ul style="list-style-type: none"> - the financial report for October 2015 had been presented by the Chair in the absence of the RFO and was accepted. | | | | | | | | | | | | | | | | | |
| 15/11/099 | <p>To approve bills for payment:</p> <p>It was resolved that the following accounts be approved for payment:</p> <table border="0"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>100676</td> <td>TexPrep</td> <td>£66.30</td> <td>Local Gov’t Act 1972 s142</td> </tr> <tr> <td>100677</td> <td>John Hicks</td> <td>£300.00</td> <td>Open Spaces Act 1906 s9&10</td> </tr> <tr> <td>100678</td> <td>J Grant</td> <td>£1,800.00</td> <td>Local Gov’t Act 1972 s112</td> </tr> </tbody> </table> <p>The chair advised that he had personally paid online the website hosting bill for the next 12 months being £49.98 and the invoice would be presented for payment at the next meeting.</p> | Chq | Payee | Amount | Power | 100676 | TexPrep | £66.30 | Local Gov’t Act 1972 s142 | 100677 | John Hicks | £300.00 | Open Spaces Act 1906 s9&10 | 100678 | J Grant | £1,800.00 | Local Gov’t Act 1972 s112 | |
| Chq | Payee | Amount | Power | | | | | | | | | | | | | | | |
| 100676 | TexPrep | £66.30 | Local Gov’t Act 1972 s142 | | | | | | | | | | | | | | | |
| 100677 | John Hicks | £300.00 | Open Spaces Act 1906 s9&10 | | | | | | | | | | | | | | | |
| 100678 | J Grant | £1,800.00 | Local Gov’t Act 1972 s112 | | | | | | | | | | | | | | | |
| 15/11/100 | <p>To review the draft budget for 2016/2017</p> <p>The draft budget was reviewed and the following was resolved:</p> <ul style="list-style-type: none"> • the website budget should be reduced from £300 to £125. • the grass cutting of the verges and playing field is a significant cost at £1,200 per annum and further quotes should be requested. • that It was previously agreed that a good council should amortise the potential cost of an election over 3 years and it was therefore suggested that £250 per annum be budgeted. | | | | | | | | | | | | | | | | | |

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| | <ul style="list-style-type: none"> • given the fact that the FPC is running a budget deficit it was suggested that the contingency fund be reduced to £500. • that the price of advertising in the Chronicle be increased and new rates for 2016-2017 be agreed. • that the precept be raised this year with the size of the increase to be agreed at the next meeting. | |
| 15/11/101 | <p>To determine responses to recent planning applications:</p> <p>It was resolved that the following response be made:</p> <p>S/2015/2400/FUL Walltree House Farm Road to Walltree Farm Steane Ground mounted (30KW) solar panels</p> <p>Response: The application is supported by the Parish Council</p> | |
| 15/11/102 | <p>To receive a report from Cllr Morris on the status regarding the village street lighting</p> <p>It was resolved that Councillor Morris would respond through Ron Sawbridge that Farthinghoe has a designated major trunk road whilst also being a strategic trunk road. As such Farthinghoe should be considered for enhanced LED lighting funded by NCC. This will also be discussed at the upcoming CPRE meeting.</p> | MM |
| 15/11/103 | <p>To review the options regarding the speed limit past the Dashwood Playpark:</p> <p>It is not yet clear where the 30mph signs will be positioned nor when the installation will be completed. FPC have requested a flashing light indicator or standard playground sign as a minimum to further highlight the playpark to road users. NCC have advised they cannot afford such a sign and that there is no power supply. It was resolved that Councillor Grant invite Steve Barber to attend the January FPC meeting to discuss a self-purchase scheme.</p> | JG |
| 15/11/104 | <p>To determine maintenance requirements at the Dashwood Playpark:</p> <p>15/11/104-1 Mowing of the playpark</p> <p>It was resolved to obtain three competitive quotes for this service.</p> <p>15/11/104-2 Ongoing safety inspections of the equipment</p> <p>Councillor Grant presented a detailed overview document for the council's consideration. It was concluded that the recommendations from the recent safety inspection have been reviewed in full and analysed with the playpark contractor. FPC is comfortable that all risks are low and fully acceptable. In addition an accidents register has been put in place which moving forward will be reviewed at each FPC meeting.</p> | PC |
| 15/11/105 | <p>To consider implications concerning revised ramp arrangements into the Dashwood Playpark:</p> <p>Playscapes are not an NCC approved contractor to undertake access changes. As a result a new tarmac covering needs putting down along with the necessary planning approvals being obtained. It was resolved that Councillor Grant obtain quotes for the laying of tarmac.</p> <p>It was further resolved that Cllr Grant progress the planning permission with NCC.</p> | JG JG |

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| 15/11/106 | <p>To consider the report from Northamptonshire Highways on the safety barrier design at Glebe Farm culvert:</p> <p>It was resolved that Councillor Grant respond to Helen Howard referring to the previous meeting with Chris Wragg and the fact that the safety barrier in its current form is in fact a dangerous weapon to any cars that hit it.</p> | |
| 15/11/107 | <p>To receive the report from attendance at the Village Hall Committee meeting</p> <p>The Chair provided an update report from the previous village hall meeting. In particular the accounts to 30th June 2015 were reviewed and the Chair also advised that an events committee is being considered with an aim of increasing the use of the village hall by the villagers and also to generate extra revenue for its upkeep and future enhancement. Pete Hampson was again asked to provide a copy of the ruling documents which even the longest serving committee members were unaware of. Councillor Morris suggested that there appears to be a disparity between the charge levied by E.On for electricity and the amount partially recovered by charging users through the meters. It was resolved that Councillor van Geest would raise this issue at the next village hall meeting to ascertain whether the meters are set to the latest costing levels.</p> | RvG |
| 15/11/108 | <p>To determine the land registry status of the Village Hall plot</p> <p>It was resolved that this item be carried forward to the next meeting.</p> | PC |

The meeting closed.

The next meeting will take place on Tuesday, 8th December at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT



BANK STATEMENTS AT 31.10.2015

| | |
|------------------------|------------|
| Business Saver Account | £200.40 |
| Community Account | £11,994.77 |

DIRECT DEBITS PRESENTED IN MONTH

None

UNPRESENTED CHEQUES

| | | |
|-----------------|--------|-------------|
| Community Lincs | 100672 | (£124.73) |
| Playscapes | 100675 | (£3,180.00) |

RECEIPTS SINCE 31.10.2015

| | |
|---|---------|
| G Thorley – cash for playpark equipment | £100.00 |
|---|---------|

ACTUAL FUND POSITION AT 6 NOVEMBER 2015 **£8,990.44**

PRECEPT FUND POSITION AT 6 NOVEMBER 2015 £5,458.70

PLAYPARK FUND POSITION AT 6 NOVEMBER 2015 £3,531.74

PRECEPT FUND

BILLS FOR PAYMENT 14 OCTOBER 2015

| | | |
|---------|----------|-----------|
| TexPrep | (£66.30) | Chronicle |
|---------|----------|-----------|

| | |
|-------------------------|----------|
| Total value of payments | (£66.30) |
|-------------------------|----------|

CLOSING PRECEPT FUND POSITION AT 6 NOVEMBER 2015 **£5,292.40**

PLAYPARK FUND

BILLS FOR PAYMENT 6 NOVEMBER 2015

| | | |
|-------------|-------------|---------------------|
| J Grant | (£1,800.00) | Repayment of loan |
| FPC precept | (£468.26) | Repayment of loan |
| John Hicks | (£300.00) | Playpark inspection |

CLOSING PLAYPARK FUND POSITION AT 6 NOVEMBER 2015 **£963.48**

PROJECTED PLAYPARK FUND POSITION

| | |
|------------------------------|------------------|
| VAT claim made November 2015 | £530.00 |
| Grand opening buffet | (£200.00) |
| PROJECTED POSITION | £1,293.48 |

| PLAYPARK ACCOUNT | | | | | | | | | | | Opening Bal. | £11,900.00 |
|----------------------------|--------|--------------|------------|-----------|------------|------------|-----------|------------|------------|---------------|--------------|------------|
| | | | Invoices | | | Payments | | | Receipts | Running total | | |
| | Date | Ref | Nett | VAT | Total | Nett | VAT | Total | | | | |
| Viridor | 04-Jul | Chq 100654 | | | | £2,044.36 | | £2,044.36 | | £9,855.64 | | |
| Playscapes | 28-Jul | Inv 14/15-21 | £15,100.00 | £3,020.00 | £18,120.00 | | | | | | | |
| FPC | 12-Aug | Chq 100662 | | | | £4,166.67 | £833.33 | £5,000.00 | | £4,855.64 | | |
| SNC New Homes Bonus | 02-Sep | | | | | | | | £7,715.00 | £12,570.64 | | |
| J Grant (councillor loan) | 02-Sep | | | | | | | | £600.00 | £13,170.64 | | |
| FPC | 02-Sep | Chq 100663 | | | | £10,933.33 | £2,186.67 | £13,120.00 | | £50.64 | | |
| Playscapes | 10-Sep | Inv 14/15-24 | £5,985.00 | £1,197.00 | £7,182.00 | | | | | £50.64 | | |
| Viridor | 16-Sep | Ref. 8078 | | | | £5,985.00 | £0.00 | £5,985.00 | £5,985.00 | £50.64 | | |
| Playscapes | 17-Sep | Inv 14/15-25 | £14,015.00 | £2,803.00 | £16,818.00 | | | | | £50.64 | | |
| VAT reclaim | 18-Sep | | | | | | | | £3,020.00 | £3,070.64 | | |
| J Grant (councillor loan) | 21-Sep | | | | | | | | £1,200.00 | £4,270.64 | | |
| FPC | 22-Sep | Chq 100666 | | | | £0.00 | £1,197.00 | £1,197.00 | | £3,073.64 | | |
| Viridor | 25-Sep | Ref. 8078 | | | | £14,015.00 | £0.00 | £14,015.00 | £14,015.00 | £3,073.64 | | |
| FPC | 26-Sep | Chq 100667 | | | | £0.00 | £2,803.00 | £2,803.00 | | £270.64 | | |
| Playscapes | 05-Oct | Inv 14/15-26 | £2,650.00 | £530.00 | £3,180.00 | | | | | £270.64 | | |
| Proceeds of cocktail night | 12-Oct | | | | | | | | £2,441.10 | £2,711.74 | | |
| Playscapes | 14-Oct | Chq 100675 | | | | £2,650.00 | £530.00 | £3,180.00 | | -£468.26 | | |
| September VAT claim | 30-Oct | | | | | | | | £4,000.00 | £3,531.74 | | |
| | | | | | | | | | | | | |
| | | TOTAL COST | £37,750.00 | £7,550.00 | £45,300.00 | | | | | | | |
| | | | | | | | | | | | | |
| PROJECTIONS: | | | | | | | | | | | | |
| October VAT claim | | | | | | | | | £530.00 | £4,061.74 | | |
| Amount repaid to precept | | | | | | | | £468.26 | | £3,593.48 | | |
| John Hicks | | | | | | | | £300.00 | | £3,293.48 | | |
| Repayment to J Grant | | | | | | | | £1,800.00 | | £1,493.48 | | |
| Grand opening buffet | | | | | | | | £200.00 | | £1,293.48 | | |

This amount needs repaying to precept