

FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Wednesday, 11th October at 7.00pm
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mick Morris (Chair) (MM)
Mr David Dashwood (Vice Chair) (DD)
Mr John Grant (JG)
Mrs Sally Thomas (ST)
Mrs Jenny Forbes (JF)
Mrs Philippa Clayton (Clerk) (PC)

Apologies: Mr Ross van Geest (RVG)
Mr Henry Bankes-Jones (HBJ)

ITEM		ACTION
17/10/392	To receive and approve apologies for absence: It was resolved that apologies from Cllrs Bankes-Jones and van Geest be accepted.	
17/10/393	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda: (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) There were no declarations of interest.	
17/10/394	Public participation session: (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). There were no members of the public present.	
17/10/395	To receive and approve for signature the minutes of the meeting held on Wednesday 20 th September 2017: It was resolved that the minutes of Wednesday, 20 th September 2017 were taken as read, duly signed by the Chairman and were adopted as approved.	
17/10/396	To review any actions arising from the minutes of 20 th September 2017 not included on this agenda for report only: 17/06/357 The Chair and Clerk have further work to do on sharing the Clerk's passwords through Dropbox. 17/09/386 The Clerk continues to follow developments regarding the implications of changes to data protection regulations and will include an update on a future agenda when appropriate. The Clerk has emailed Highways, requesting clarification of the situation with regard to licensing of planting on Queens Street and will respond to the parishioner when further information is available. 17/09/389 Street Doctor have attended to the hedge opposite the allotments.	MM/PC PC PC
17/10/397	To receive the correspondence register since 20 th September 2017 requiring action: It was agreed that the Clerk will mention in the Chronicle the Northants County Council campaign to recruit foster carers.	PC

	<p>It was decided not to attend the Community Safety Partnership Parish Workshop on 23rd November.</p> <p>It was agreed that the Clerk would make reference to the Good Neighbour Scheme in the next Chronicle.</p> <p>It was agreed that the Clerk would display on the noticeboards the invitation to the Living with Conservation event on 18th October in Brackley.</p>	<p>PC</p> <p>PC</p> <p>PC</p>																																
17/10/398	<p>To consider financial matters from the RFO:</p> <p>398/1 To receive the financial report for September 2017</p> <p>It was resolved that the financial report for September 2017 was presented and was duly accepted.</p> <p>398/2 To approve bills for payment</p> <p>It was resolved that the following accounts be approved for payment:</p> <table border="1"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>100755</td> <td>HMRC</td> <td>£70.00</td> <td>Local Gov't Act 1972 s112</td> </tr> <tr> <td>100756</td> <td>Mrs P Clayton</td> <td>£280.00</td> <td>Local Gov't Act 1972 s112</td> </tr> <tr> <td>100757</td> <td>E.ON</td> <td>£265.21</td> <td>Parish Councils Act 1957 s3</td> </tr> <tr> <td>100758</td> <td>E.ON Energy</td> <td>£107.70</td> <td>Parish Councils Act 1957 s3</td> </tr> <tr> <td>100759</td> <td>TexPrep</td> <td>£66.30</td> <td>Local Gov't Act 1972 s142</td> </tr> <tr> <td>100760</td> <td>Mrs P Clayton</td> <td>£75.00</td> <td>Local Gov't Act 1972 s111</td> </tr> <tr> <td>100761</td> <td>UKServers</td> <td>£52.02</td> <td>Local Gov't Act 1972 s142*</td> </tr> </tbody> </table>	Chq	Payee	Amount	Power	100755	HMRC	£70.00	Local Gov't Act 1972 s112	100756	Mrs P Clayton	£280.00	Local Gov't Act 1972 s112	100757	E.ON	£265.21	Parish Councils Act 1957 s3	100758	E.ON Energy	£107.70	Parish Councils Act 1957 s3	100759	TexPrep	£66.30	Local Gov't Act 1972 s142	100760	Mrs P Clayton	£75.00	Local Gov't Act 1972 s111	100761	UKServers	£52.02	Local Gov't Act 1972 s142*	
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17/10/399	<p>To determine responses to recent planning applications:</p> <p>There were no planning applications for consideration.</p>																																	
17/10/400	<p>To determine a response to the Draft Local Plan Part 2</p> <p>Cllr Thomas reported that she and Cllr Grant had reviewed the draft plan but had no comments to make at this stage.</p> <p>A discussion took place regarding the local green space issue but it was agreed that no response was required at this stage.</p>																																	
17/10/401	<p>To determine funding request against the County Councillors' Empowering Fund</p> <p>It was resolved that the Chair would request the following items from the Empowering Fund:</p> <p>£1,050 to replace the 10 street lamps along Main Road</p> <p>£195 to fund the equipment to conduct a one week traffic count on Queens Street.</p> <p>The Chair would acknowledge in the letter that we are requesting money for lamps which should be funded by NCC in all reality and that we recognise we as a Parish Council would be responsible for funding the updating of lamps away from Main Road as and when required.</p>	MM																																
17/10/402	<p>Maintenance matters:</p> <p>402/1 To receive an update on the street lighting upgrade</p> <p>The Chair referred Councillors to the most recent email correspondence with E.ON where he had requested their proposal to match the quotation already received for the replacement of the existing lamps with PLL lamps, enquired about the cost of repair visits if no maintenance agreement were in place plus</p>																																	

	<p>the cost of mounting a new lamp on an existing telegraph post on Main Road between Major Lane and Baker Street.</p> <p>The Chair confirmed that he would circulate E.ON's response once received.</p> <p>402/2 To receive an update on correspondence with the allotment committee regarding hedge trimming.</p> <p>The Chair confirmed that a letter has been sent to the allotment committee and that he is awaiting response. Cllr Grant requested that a copy of the letter be circulated to the councillors.</p>	<p>MM</p> <p>MM</p>
17/10/403	<p>Traffic matters:</p> <p>403/1 To receive an update on speeding on Queens Street</p> <p>Cllr Grant reported that he had approached two companies with regard to pneumatic strips. One company declined, the other quoted £195 plus VAT. It was resolved that all were in favour of proceeding with the £195 quote and Cllr Grant was asked to proceed with an order.</p> <p>403/2 To receive an update on road safety on Cockley Road</p> <p>Cllr Grant reported that he is waiting information from the head teacher to present to NCC that show that parents concur with the Parish Council view. This item is to be carried forward to the November meeting.</p> <p>403/3 To receive an update on the meeting with Andrea Leadsom</p> <p>It would appear that funding for the initial stages of the bypass has been delayed, and this was substantiated by an email from Rebecca Breese with an attachment from Chris Wragg, stating there was a problem with the monies. As Chris previously indicated, it is pointless conducting the environmental studies until funding for the bypass itself has been approved, as the environmental studies would simply have to be repeated if construction is not guaranteed within a specific time period. Andrea Leadsom asked the Chair and Cllr Grant to write to her at the Houses of Parliament, specifying what the exact Parish requirement is, so that she can investigate other more specific Central Government funding opportunities relating to the relief of rural towns and villages from problems caused by substantial increases in HGV traffic. This Cllr Grant has done and he stated he would follow up in two weeks with the intention of providing an update at the November meeting.</p> <p>A statement should be included in the Chronicle, providing an update on the funding situation.</p>	<p>JG</p> <p>JG</p> <p>PC</p>
17/10/404	<p>To receive an update on the defibrillator project</p> <p>Cllr Thomas presented her proposal, which is to place the defibrillator outside the Fox. Steve Manning has offered to electrically fit the cabinet.</p> <p>The Councillors voted on the proposal and all were in favour of ordering the defibrillator in an unlocked box. It was resolved that Cllr Thomas with the assistance of the Clerk should place an order for the defibrillator, cabinet and training at a cost of £985 plus V.A.T.</p> <p>Cllr Thomas referred to systems in other parishes where they are distributing leaflets with a list of names and contact numbers for first responders. It was suggested that there could also be an arrangement with the Fox that they would</p>	<p>ST/PC</p>

	<p>be included on the responder list during their working hours. Cllr Thomas will discuss this suggestion with the Fox.</p> <p>It was resolved that the Clerk would include information in the Chronicle on the fact that the defibrillator has been ordered as there are now sufficient funds due to the generosity and efforts of those within the village. This should include a thanks to the Fox for allowing the defibrillator to be sited there.</p> <p>It was agreed that Cllr Thomas would simplify the cost structure and circulate this to the Councillors. The Clerk will raise a letter of order.</p> <p>The Clerk will also build £100 per annum maintenance into the budget going forward and will look into insurance implications.</p> <p>The Clerk was asked to include defibrillator training on the agenda for the November meeting.</p>	<p>PC</p> <p>ST</p> <p>PC</p> <p>PC</p>
17/10/405	<p>To discuss the process of renaming the Parish Council from Farthinghoe to Farthinghoe and Steane and agree whether to proceed.</p> <p>The Clerk outlined the process which requires a letter to be sent from the Parish Council to the District Council, requesting the change of name and explaining the reasoning why. The District Council will then send notice to the Secretary of State, the Director General of the Ordnance Survey and to the Registrar General and details must be published in the parish. There are no financial implications apart from employee time.</p> <p>There was a vote amongst the councillors present and all were in favour of making the change. It was resolved that the Clerk would prepare the application letter.</p>	<p>PC</p>
17/10/406	<p>Village hall matters:</p> <p>406/1 To receive the report from the Village Hall Committee meeting</p> <p>The Clerk reported that the committee had decided to appoint Lena Thorley as the cleaner, allowing Will Thorley to assist under the constant guidance of Lena and on the understanding that he would never be alone at the hall. Health and Safety training, particularly in the use of cleaning fluids, is being conducted by the committee.</p> <p>Access to bank funds has finally been confirmed and the bank had provided a £250 compensation payment for the delay.</p> <p>SNC are still working on the backlog of the rates issue but have confirmed that we will receive the full rebate and again intimated that the £150 court fee will be written off.</p> <p>Future events planned include a Christmas-themed family film afternoon, a Burns Night celebration and the possibility of an Oktoberfest.</p> <p>The Clerk reported that the exterior tidy up session had been well supported and the work completed was impressive.</p> <p>Dave Hancock had expressed a desire to present on the proposed heating upgrade at the next Parish Council meeting. The Clerk will include this on the November agenda.</p> <p>406/2 To agree Parish Council representation at the October Village Hall</p>	<p>PC</p>

	<p>Committee meeting</p> <p>The Clerk confirmed that the next meeting will take place on Wednesday 1st November at 7.30pm in London Barn. The Chair confirmed his availability to attend.</p>	
	<p>Round the Table</p> <p>Cllr Grant informed the councillors of his intention to write an article for the Chronicle concerning dog faeces in the playpark.</p> <p>The Chair reported that he had attended the Police and Crime Commissioner's meeting on 10th October. He has requested an electronic copy of the presentations, which will be circulated once received.</p> <p>Cllr Forbes asked whether it would be possible for the A422 hedge at the entrance to the Hinton airfield to be cut back. Cllr Dashwood confirmed this will be done in a couple of weeks.</p> <p>Items for future agendas: November – AGM format November – Hinton airfield temporary site issue November – initial budget for 2018-2019 November – review of audit report January – heating project at the Village Hall</p>	<p>JG</p> <p>MM</p> <p>DD</p>

The meeting closed at 8.50pm.

The next Parish Council meeting will take place on Wednesday, 8th November 2017 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

Correspondence from 19 September 2017 to 8 October 2017

Received from	Details	Action
Rural Services Network	Weekly Email News Digest x 2 Hinterland newsletter x 3 Rural Vulnerability Service x 3	Hyperlinks uploaded to dropbox
South Northants Council	Remittance advice for precept payment	Filed
Public Sector Network	September newsletter	Hyperlink uploaded to dropbox
Sarah Hobbs, NCC	Appeal to promote campaign to recruit foster carers	Circulated to councillors To agree at meeting whether to include link on website
Cherwell & South Northants DC	Invitation to Parish Clerk Forum on 27 th October 2017. Invitation to attend the Community Safety Partnership Parish Workshop on 23 rd November. Introduction from Yvonne Rees, new Chief Executive for Cherwell & South Northants DC, informing of peer reviews being conducted with selected Parishes. Invitation to pilot the Good Neighbour Scheme	Clerk has declined. Circulated to councillors Decide whether to attend Circulated to councillors for info only Circulated to councillors Is this something Farthinghoe should consider?
Cllr Sally Thomas	Update on defibrillator project	On agenda for discussion at October meeting
Northants CALC	Vacancy for Assistant Town Clerk at Irthlingborough Town Council Clerk vacancies in Duston and Scaldwell eUpdate Invitation to Living with Conservation event on 18 th October in Brackley	Filed Filed Circulated to councillors Circulated to councillors
Cllr Mick Morris	Correspondence concerning Community Enhancement Gangs Invitation to submit requests for County Councillors Empowering Fund Email update on street lighting project Correspondence with Richard Bream, E.ON Highways Lighting,	Circulated to councillors by MM On October agenda for discussion Circulated to all councillors Circulated to all councillors

	<p>providing quotation for supply of gear tray changes for existing lamp</p> <p>Email from Rebecca Breese, confirming she has been in contact with Ian Morris and Chris Wragg concerning funding request for bypass</p> <p>Correspondence with Rebecca Breese, regarding lack of support from NCC on street lighting</p> <p>Email confirming that MM has informed Streetdoctor of the hedge existing Bowling Green onto Main Road. Response received that will be cut back within 4-6 weeks.</p> <p>Banbury Guardian article on road grants</p> <p>Letter to allotment trustees, requesting proactive approach to two cuts of the allotment hedge per annum</p>	<p>Circulated to all councillors</p> <p>Circulated to all councillors</p> <p>Circulated to all councillors</p> <p>Circulated to all councillors</p> <p>Held on file</p>
Cllr Ross van Geest	Email to all councillors, informing of change of email address	Filed
David Mellor	Email informing that street light outside the school has failed	Clerk informed E.ON
Rothersthorpe Parish Council	<p>Information on Local Plan Part 2</p> <p>Response received from Cherwell and South Northants DC</p>	<p>Circulated to councillors On October agenda for discussion</p> <p>Circulated to councillors</p>
Northants Police	<p>Information on forthcoming meetings</p> <p>Request for update on key contacts within the village</p>	<p>Forwarded to Cllrs Morris and Grant</p> <p>Circulated to all councillors for info only, clerk will respond</p>

FARTHINGHOE & STEANE PARISH COUNCIL FINANCIAL REPORT



BANK STATEMENTS AT 30.09.2017

Business Saver Account	£200.50
Community Account	£12,902.05

DIRECT DEBITS PRESENTED IN MONTH

None

RECEIPTS DURING MONTH (FOR INFO ONLY)

South Northants – Precept	£3,575.00
Village Hall Committee – Defibrillator	£690.08

CHEQUES PRESENTED SINCE 01.10.2017

TexPrep	100753	(£66.30)
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UNPRESENTED CHEQUES

Land Registry	100701	(£30.00)
Jon Hampson	100754	(£150.00)

RECEIPTS SINCE 30.09.2017

None

ACTUAL FUND POSITION AT 7 OCTOBER 2017 **£12,856.25**

PRECEPT FUND POSITION AT 7 OCTOBER 2017 £9,278.43

PLAYPARK FUND POSITION AT 7 OCTOBER 2017 £2,156.34

DEFIBRILLATOR FUND POSITION AS AT 7 OCTOBER 2017 £1,421.48

PRECEPT FUND

BILLS FOR PAYMENT 11 OCTOBER 2017

TexPrep	(£66.30)	Chronicle
E.ON Maintenance	(£107.70)	Street light maintenance
E.ON Lighting	(£265.21)	Electricity
Mrs P Clayton	(£355.00)	Clerk's salary & expenses
HMRC	(£70.00)	Clerk's income tax
UKServers Limited	(£52.02)	Website hosting
Total value of payments	(£916.23)	

CLOSING PRECEPT FUND POSITION AT 11 OCTOBER 2017 **£8,362.20**

PLAYPARK FUND

BILLS FOR PAYMENT 11 OCTOBER 2017

None

CLOSING PLAYPARK FUND POSITION AT 11 OCTOBER 2017 **£2,156.34**

PROJECTED PLAYPARK FUND POSITION

Ramp regulations	(£200.00)
PROJECTED POSITION	£1,956.34

DEFIBRILLATOR FUND

BILLS FOR PAYMENT 11 OCTOBER 2017

None

CLOSING DEFIBRILLATOR FUND AT 11 OCTOBER 2017 **£1,421.48**