

FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Wednesday 11 December 2019 at 7.00pm
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Mick Morris (Chair) (MM)
Mr David Dashwood (Vice Chair) (DD)
Mr Henry-Bankes-Jones
Mr Barry Willett (BW)
Mr James Harrison (JH)
Mr Trevor Jarvis (TJ)
Mr John Grant (JG)

Mr David Weston (Clerk) (DW)

Apologies:

ITEM		ACTION
19/12/681	To receive and approve apologies for absence. No Apologies were received	
19/12/682	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) There were no declarations of interest.	
19/12/683	Public participation session: 683/1 Wendy Whitehouse, the school Headteacher, and 2 pupils Daisy and Timothy attended to explain how the school have set up a junior Parish Council and would like to give a video presentation at the Parish Annual Meeting to explain the work that they are doing in the school. It was resolved to ask the school to prepare a presentation on their work for the Parish Annual Meeting. 683/2 Cllr Harrison explained that a planning permission application was going into SNC for permission to store a sky dive structure on Hinton Airfield. The structure was used recently for a film set and it isn't leaving the site as planned. The application will be a temporary one, as it is not anticipated the structure will be on site permanently. 683/3 PC Aaron Puckrin from South Northants Neighbourhood Team attended the meeting following a request from Cllr Morris. PC Puckrin gave an update on the current crime trends in the village and also the current position regarding dedicated policing resources to the Brackley area. He explained to the meeting that the recent spate of dwelling burglaries was being investigated by the dedicated Burglary Team for the force and that liaison was taking place if required with surrounding areas. He explained that an incident reporting form for non-urgent or serious matters was on the force website and encouraged people to use it. The PCC asked about response times for reported incidents and this was explained to the meeting.	

19/12/684	<p>To receive and approve for signature the minutes of the meeting held on 13 November 2019.</p> <p>It was resolved that the minutes of Wednesday 13 November 2019 were taken as read, duly signed by the Chairman and were adopted as approved.</p>					
19/12/685	<p>To review any actions arising from the minutes of 13 November 2019 not included on this agenda for report only:</p> <p>685/1 Cllr Morris reported the meeting between Andrea Leadsom MP and Grant Shapps--Secretary of State for Highways has still not taken place due to the election.</p> <p>685/2 Dave Weston confirmed SNC has received a request to supply I.T. equipment for the village. It is a laptop, projector, projector stand and screen.</p> <p>685/3. Dave Weston had previously supplied an update to all councillors regarding the Parish Council Forum held at SNC on 22 November 2019. It was resolved a representative would attend the next meeting on 29 January 2020.</p>	MM				
19/12/686	<p>To receive the correspondence since 8 November requiring action:</p> <p>686/1 Cllr Grant explained he had responded to a request from the Police and Crime Commissioner Steven Mold for local Councils to consider the funding and running of ANPR cameras. Following discussion there were a number of further questions that needed answering before further discussion could take place. It was resolved that Cllr grant would write to the PCC to ask a number of these questions.</p>	<p>DW</p> <p>DW</p>				
19/12/687	<p>To consider financial matters from the RFO:</p> <p>687/1 To receive the financial report for November 2019</p> <p>It was resolved that the financial report for November 2019 was presented and was duly accepted.</p> <p>673/2 To approve bills for payment</p> <p>It was resolved that the following payments be approved:</p> <p>Cheques drawn for December 2019</p> <table data-bbox="355 1518 1005 1608"> <tr> <td>TexPrep Cheque No. 100849</td> <td>£66.30</td> </tr> <tr> <td>Mary Amos Cheque No. 100851</td> <td>£124.24</td> </tr> </table> <p>Total £190.54</p> <p>It was resolved that we would look at a longer-term deal with WiX regarding hosting the website to see if we can reduce the annual cost when it is due for renewal in November 2020.</p>	TexPrep Cheque No. 100849	£66.30	Mary Amos Cheque No. 100851	£124.24	DW
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19/12/688	<p>To prepare a Budget for 2020/2021</p> <p>688/1 Continuing on from the November FPC meeting, the budget for 2020/2021 was discussed.</p> <p>It was agreed that an additional 3% should be built into the clerk salary to allow for any statutory pay increase.</p> <p>It was agreed to set a higher contingency total than previous years as there were several longer-term projects & maintenance that the council</p>					

	<p>are considering. These include replacement or repair to the existing bus shelters, upgrades & possible additions to existing street lighting longer term, repair & maybe replacement of current IT equipment, along with any, as yet unknown, costs the council may have to incur once the new unitary councils are in place & operational.</p> <p>Cllr Willet informed the meeting that the Fox Inn has agreed to take out a years advertising in the Chronicle.</p> <p>It was resolved that for 2020/2021 FPC would ask for a precept from South Northants Council of £12000.</p>	DW
19/12/689	<p>To determine responses to recent planning applications.</p> <p>There were no planning applications received</p>	
19/12/690	<p>Traffic matters;</p> <p>690/1 Bypass; Cllr Grant informed the meeting he had received an email from NCC regarding the latest position with the proposed bypass which he had circulated to all Cllrs. NCC have not identified any funding to take the preliminaries forward at this time. It was resolved that Cllr Grant would contact Andrea Leadsom for an update. It is in her pamphlet to the village that the by-pass is a priority for her.</p> <p>676/2 HS2 Matters; Cllr Morris informed the meeting that on a plan of forthcoming works sheet, the upgrades to the safety of the traffic light system in the village are due to commence in April 2020.</p>	JG
19/12/691	<p>Maintenance matters: Update</p> <p>691/1 Cllr Grant to update on quotation for rising bollards for the playpark.</p> <p>Cllr Grant has generously paid for the bollards himself and that Cllr Dashwood will fit them.</p> <p>691/2 Cllr Willett to update on village bus shelter complaint.</p> <p>It was resolved that FPC will obtain quotes for new bus shelters for the next financial year and will discuss in February whether or not to explore a purchase or undertake repairs to the shelters.</p>	JG/DD MM
19/12/692	<p>Village Hall Meeting</p> <p>There had been no meeting in December. The next meeting is scheduled for January 8th 2020.</p>	JH
	<p>Round the Table</p> <p>Dave Weston to answer the survey from NCALC regarding the Parish Council Elections scheduled for May 2020</p> <p>Dave Weston to complete the Pension Regulators request.</p>	DW DW

The meeting closed at 9.15 pm.

The next meeting will take place on **Wednesday 12 February 2020** at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

BANK STATEMENTS AT 6 December 2019	£13074.42
Business Saver Account	£12106.36
Community Account	£968.06
DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)	None
RECEIPTS DURING MONTH (Bank interest)	£5.98
CHEQUES PRESENTED SINCE 7 November 2019	£495.84
UN-PRESENTED CHEQUES SINCE 7 November 2019	None
CHEQUES/PAYMENTS DRAWN SINCE 7 November 2019	None
ACTUAL FUND POSITION AT 6 December 2019	£13074.42
PRECEPT FUND POSITION AT 6 December 2019	£10481.60
PLAYPARK FUND POSITION AT 6 December 2019	£2156.34
DEFIBRILLATOR FUND POSITION AT 6 December 2019	£436.48
PRECEPT FUND	
BILLS FOR PAYMENT 10 December 2019	
TaxPrep	£66.30
Mary Amos for card payments made on behalf of FPC (Wix £74.25 and McAfee £49.99)	£124.24
Total value of payments	£190.54
Current Precept Position 10 December 2019	£9041.06
Precept Reserves (for Parish Elections)	£1250.00
Total Closing Precept Fund at 10 December 2019	£10291.06
VAT Awaiting Claim from this month bills)	£20.70
VAT Awaiting Claim Cumulative total	£116.23
PLAYPARK FUND	
BILLS FOR PAYMENT 10 December 2019	None
CLOSING PLAYPARK FUND POSITION AT 10 December 2019	£2,156.34
DEFIBRILLATOR FUND	
BILLS FOR PAYMENT 10 December 2019	None
CLOSING DEFIBRILLATOR FUND AT 10 December 2019	£436.48

Please note: Following on from the November Financial Report:

Chq no. 100848 was drawn at the November meeting paid for grass cutting for £70 not shown in the report as invoice arrived after the report had been prepared.

The payment for Wix.com for £74.25 presented last month was not paid and is shown as this months payment to Mary Amos.

Vat Note: The November VAT figure was incorrect and has been amended and updated in this report

Received From	Correspondence 8 November 2019 to 7 December 2019	Action
Kier	Weekly works x 4	DW circ to cllrs
NCALC	Friday update x 3	DW circ to cllrs
Email	Parishes together Meeting	DW circ to cllrs
Rural Services	Weekly Newsletter x 4	DW circ to cllrs
NCC	Budget Consultation	DW circ to cllrs
NCC	Schools Admission Consultation	DW circ to cllrs
Public Sector Network	Newsletter	DW circ to cllrs
Chronicle	Chronicle	DW circ to cllrs
Email	Andrea Leadsom Visit	MM circ to cllrs
Kier	Revised bus timetable	DW circ to cllrs
Email	Request for update replacement road sign	MM circ to cllrs
Police	Policing Priorities	DW circ to cllrs
Rural Services	December Newsletter	DW circ to cllrs
Email	Update re: Baker Lane footpath	DW circ to cllrs
Email	Brackley Community Hospital	MM circ to cllrs
Email	Purston burglary	MM circ to cllrs
Email	Bus Service start date	DW circ to cllrs
Email	PCC - sponsored ANPR	DW circ to cllrs