

FARTHINGHOE PARISH COUNCIL

MINUTES OF MEETING

held on Wednesday 13 November 2019 at 7.00pm
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Mick Morris (Chair) (MM)
Mr David Dashwood (Vice Chair) (DD)
Mr Henry-Bankes-Jones
Mr Barry Willett (BW)
Mr James Harrison (JH)
Mr Trevor Jarvis (TJ)
Mr John Grant (JG)

Mr David Weston (Clerk) (DW)

Apologies:

ITEM		ACTION
19/11/667	To receive and approve apologies for absence. No Apologies were received	
19/11/668	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) There were no declarations of interest.	
19/11/669	Public participation session: (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). There were no members of the public present	
19/11/670	To receive and approve for signature the minutes of the meeting held on 9 October 2019. It was resolved that the minutes of Wednesday 9 October 2019 were taken as read, duly signed by the Chairman and were adopted as approved.	
19/11/671	To review any actions arising from the minutes of 9 October 2019 not included on this agenda for report only: 19/10/664 Cllr Morris reported the meeting between Andrea Leadsom MP and Grant Shapps--Secretary of State for Highways has still not taken place. It was resolved that Cllr Morris would contact the office of Andrea Leadsom MP to get an update	MM
19/11/672	To receive the correspondence since 5 October requiring action:	

	Dave Weston to respond to SNC confirming we would like a laptop, stand, screen and projector.	DW														
	Dave Weston to attend the SNC Parish Forum on 22 November at Towcester.	DW														
19/11/673	<p>To consider financial matters from the RFO:</p> <p>673/1 To receive the financial report for October 2019</p> <p>It was resolved that the financial report for October 2019 was presented and was duly accepted.</p> <p>673/2 To approve bills for payment</p> <p>It was resolved that the following payments be approved:</p> <p>Cheques drawn for October 2019</p> <table> <tr> <td>Aylesbury Mains Ltd Cheque No.100844</td> <td>£95.76</td> </tr> <tr> <td>Namesco Cheque No. 1008445</td> <td>£13.20</td> </tr> <tr> <td>TexPrep Cheque No. 100846</td> <td>£66.30</td> </tr> <tr> <td>EON Cheque No. 100847</td> <td>£250.58</td> </tr> <tr> <td>Jon Hampson Cheque No. 100848</td> <td>£70</td> </tr> <tr> <td>Wix.com to be paid by card</td> <td>£74.75</td> </tr> <tr> <td>Total</td> <td>£570.59</td> </tr> </table> <p>It was resolved to transfer £1000 from the Business premium Account into the Community Account</p>	Aylesbury Mains Ltd Cheque No.100844	£95.76	Namesco Cheque No. 1008445	£13.20	TexPrep Cheque No. 100846	£66.30	EON Cheque No. 100847	£250.58	Jon Hampson Cheque No. 100848	£70	Wix.com to be paid by card	£74.75	Total	£570.59	DW
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19/11/674	<p>To prepare a Budget for 2020/2021</p> <p>The Proposed Budget for 2019/2020 was considered and a comparison was made between this proposal & the actual spend</p> <p>This analysis was then used as part of the basis for formulating the proposed budget for 2020/2021</p> <p>Other aspects to be considered included</p> <p>MM introduced information from NCALC that showed we have 341 electors in the Parish and 192 homes. The average Band D rate for Northamptonshire in 2019/20 is £66.51. Band D in the Parish for 2019/20 is £39.80.</p> <p>NCALC has advised on several occasions that this situation might leave us seriously ill equipped & underfunded to be able to respond should the change to Unitary Councils have expectation that in future Parish Councils must provide some of the services currently being provided by the County/District Councils—This being a real possibility.</p> <p>Consideration also has to be given for a contingency consideration for the repair, maintenance & eventual replacements of other Parish assets which include IT Equipment along with the two bus shelters</p> <p>In particular it was considered that the bus shelter adjacent to the allotments needs some immediate safety repairs, but in addition it also provides inadequate protection from the elements as well as spray & draughts from HGVs which pass very closely to those waiting for a bus.</p> <p>It was resolved that the precept for 2020/21 would be set at £12000.00</p>	DW														

	The formal process for applying for the precept will be an Agenda item for the December Parish Council meeting & the application would then be submitted during December	
19/11/675	To determine responses to recent planning applications. There were no planning applications received	
19/11/676	Traffic matters; 676/1 Bypass; Cllr Morris informed the meeting that due to the forthcoming election there was a shortage of information coming from local and central government. It was resolved that Cllr Morris will send a letter to Northants County Council asking for an update from the meeting held on 4 September at which the finance for the next stage of the by-pass was discussed. 676/2 HS2 Matters; Cllr Morris informed the meeting that due to the forthcoming election there was a shortage of information coming from local and central government. The upgrades to the traffic light area will start early in January 2020. Northants County Council have yet to make a formal draw down on the fund for this provided by HS2.	MM
19/11/677	Maintenance matters: Update 677/1 To consider quotation for cleaning of Village signs. The quote for cleaning 4 village signs and 5 additional signs is for £40 per clean, twice a year. It was resolved that this be approved and added to the 2020/21 Budget plan. Cllr Grant to contact the supplier and arrange. 677/2 Update- Cllr Grant to update on quotation for rising bollards for the playpark. Cllr Grant had to leave the meeting at 8.30pm. It was resolved this will be rolled over for discussion at the 11 December meeting. 677/3 Cllr Willett to update on village bus shelter compliant. Cllr Willett informed the meeting has received a quotation for repair to the bus shelters. The costs were broken down, but all repairs and improvements were liable to cost £2000. Discussion took place as to whether a repair or replacement was better. It was resolved that further research into the cost of replacement shelters would take place.	JG BW
19/11/678	Village Hall Meeting Cllr Harrison, being the PC Representative on the VHC, had attended the VHC meeting in November . He had previously circulated an email containing his notes about this meeting. The Village Hall Committee will be preparing a Memo of Understanding which will clarify the original Legal Trust Document to make more easy to understand. The Legal Trust Document identifies the role of Farthinghoe Parish Council as Custodian Trustee. This MOU will be helpful to new VHC members in identifying their roles. We look forward to having sight of the Draft MOU as soon as it is	JH

	<p>available</p> <p>FPC, as the Custodian Trustee, has received expert advice from Northants Acre that we cannot legally reclaim VAT on VHC requirements, unless the purchase is fully funded by FPC funds & then gifted in its entirety to the VHC.</p> <p>FPC has no choice at present other than to heed this advice.</p> <p>Should there be any future changes in VAT rules then the situation can be revisited</p>	
19/11/679	<p>VE Day Celebrations.</p> <p>It was resolved that the PC would support the celebrations and the villagers organising the same for the Parish. A sum of £300 will be budgeted for to help with finance.</p>	
19/11/680	<p>The Armed Forces Covenant</p> <p>It was resolved the PC supported the covenant and would prepare a document to sign and register with the MOD in due course.</p>	MM
	<p>Round the Table</p> <p>No matters were raised</p>	

The meeting closed at 9.20 pm.

The next meeting will take place on **Wednesday 11 December 2019** at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

BANK STATEMENTS AT 7 November 2019	£13564.28
Business Saver Account	£13100.38
Community Account	£463.90
DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)	None
RECEIPTS DURING MONTH (Precept)	None
CHEQUES PRESENTED SINCE 9 October 2019	£949.30
UN-PRESENTED CHEQUES SINCE 9 October 2019	None
CHEQUES/PAYMENTS DRAWN SINCE 9 October 2019	None
ACTUAL FUND POSITION AT 7 November 2019	£13564.28
PRECEPT FUND POSITION AT 7 November 2019	£10971.46
PLAYPARK FUND POSITION AT 7 November 2019	£2156.34
DEFIBRILLATOR FUND POSITION AT 7 November 2019	£436.48
PRECEPT FUND	
BILLS FOR PAYMENT 13 November 2019	
Eon	£250.58
TaxPrep	£66.30
Namesco	£13.20
Wix.com	£74.25
Aylesbury Mains	£95.76
Total value of payments	£500.09
Current Precept Position 13 November 2019	£9221.37
Precept Reserves (for Parish Elections)	£1250.00
Total Closing Precept Fund at 7 November 2019	£10471.37
VAT Awaiting Claim	£15.96
PLAYPARK FUND	
BILLS FOR PAYMENT 7 November 2019	None
CLOSING PLAYPARK FUND POSITION AT 7 November 2019	£2,156.34
DEFIBRILLATOR FUND	
BILLS FOR PAYMENT 7 November 2019	None
CLOSING DEFIBRILLATOR FUND AT 7 November 2019	£436.48

Received From	Correspondence 5 October 2019 to 7 November 2019	Action
NCC	News Release	DW circ to cllrs
Kier	Weekly Works Planned x5	DW circ to cllrs
Email	Details of bypass mtg Andrea Leadsom	MM circ to cllrs
NCALC	Mini e update x4	DW circ to cllrs
NCALC	Building communities Prospectus	DW circ to cllrs
Email	NCC response to Chapel Lane	MM circ to cllrs
SNC	Local plan modifications consultation	DW circ to cllrs
Email	JG comments on WN Strategic plan	JG circ to cllrs
Rural Services	Rural Bulletin x 5	DW circ to cllrs
Email	Proposed VE Day celebrations	DW circ to cllrs
Email	Meeting with Stephen Mold PCC	DW circ to cllrs
Email	Code change at village hall	DW circ to cllrs
Email	Draft note of HS2 mtg	MM circ to cllrs
Email	Cleaning Village signs	MM circ to cllrs
Email	Purchase of parking poles	JG circ to cllrs
Email	WNSP return	MM circ to cllrs
Email	SNC re projector and laptop	DW circ to cllrs
Email	HS2 traffic signal updates	MM circ to cllrs
Email	NCALC re: 2020 elections	DW circ to cllrs
Email	Environment Agency flood action week	DW circ to cllrs
Email	Englands Economic Heartland Transport Strat	MM circ to cllrs
Email	projector, Micks views	MM circ to cllrs
PSN	Newsletter	DW circ to cllrs
Email	Update re surface water	MM circ to cllrs
Email	NCALC re: 20202021 Budget	DW circ to cllrs
Email	NCC Monthly newsletter	DW circ to cllrs
Email	SNC planning refusal	MM circ to cllrs
Email	Keir re: blocked drains	MM circ to cllrs
Chronicle	November Edition	DW circ to cllrs
Email	Armed Forces Covenant	DW circ to cllrs
Email	HS2 Liaison meeting	MM circ to cllrs
Rural Services	Funding Newsletter	DW circ to cllrs
Email	Local council Reform	MM circ to cllrs

Email	Village Hall meeting	JH circ to cllrs
Email	HS2 forum meeting date	MM circ to cllrs
Email	Flood Action Week postponed	DW circ to cllrs