

# FARTHINGHOE PARISH COUNCIL

## MINUTES OF MEETING

held on Wednesday 11 March 2020 at 7.00pm  
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Mick Morris (Chair) (MM)  
Mr David Dashwood (Vice Chair) (DD)  
Mr Barry Willett (BW)  
Mr James Harrison (JH)  
Mr Trevor Jarvis (TJ)  
Mr John Grant (JG)

Mr David Weston (Clerk) (DW)

Apologies: Mr Henry-Bankes-Jones

ITEM		ACTION
20/03/708	To receive and approve apologies for absence. Apologies were received from Henry Bankes-Jones	
20/03/709	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) There were no declarations of interest.	
20/03/710	Public participation session: No members of the public were present	
20/03/711	To receive and approve for signature the minutes of the meeting held on 12 February 2020. It was <b>resolved</b> that the minutes of Wednesday 12 February 2020 were taken as read, duly signed by the Chairman and were adopted as approved.	
20/03/712	To review any actions arising from the minutes of 12 February 2020 not included on this agenda for report only: 698/1 Cllr Morris stated he hadn't had the opportunity to follow this up and asked for it to be rolled over until the next meeting. 698/2 Cllr Morris reported he had heard from Balfour Beatty who were sourcing a replacement to the damaged village signs. Concern was also raised over the damaged signs approaching the village. It was <b>resolved</b> Cllr Grant agreed to contact Jason Smithers at NCC to arrange replacement. Since Forwarded to fixmystreet Cllr Harrison raised concerns over blocked drains on the bends approaching the village. It was <b>resolved</b> Cllr Morris agreed to contact Jason Smithers directly to address. Since forwarded to fixmystreet	MM MM MM

20/03/713	To receive the correspondence since 12 February 2020 requiring action: There was no action required.	
20/03/714	714/1 To receive the financial report for February 2020 It was <b>resolved</b> that the financial report for February 2020 was presented and was duly accepted. 714/2 To approve bills for payment It was <b>resolved</b> that the following payments be approved: <b>Cheques drawn for February 2020</b> TexPrep £66.30 Dave Weston £446.40 HMRC £99.20 Mick Morris (for ACRE Seminar) £10.00 <b>Total £ 621.90</b> 714/3 To discuss ACRE membership for 2020/2021 Following discussion around the benefits gained , it was <b>resolved</b> that FPC will join Northants ACRE at a cost of £35.00 per year.	DW
20/0/715	To Review the Budget for 2020/2021 715/1 It was <b>resolved</b> to continue with Marcus Young Landscapes under the proposed terms for emptying the dog waste bin. It was <b>resolved</b> the clerk to contact John Hicks to seek explanation for the increase in costs.	DW
20/03/716	To prepare for the end of year audit. 716/1 At the meeting the members inspected the members interests register and it was <b>resolved</b> all information was up to date. It was <b>resolved</b> the risk assessment should be revisited in detail and presented at the next meeting The clerk informed the meeting that additional I.T. equipment supplied by SNC would be added to the Assets Register once the value was known. This information had been requested. The Clerk informed the meeting that an Equality Policy template had been supplied by NCALC and he would circulate a draft to all members for comment.	DW
20/03/717	To prepare for Parish Council Elections May 2020 **Later information—Elections postponed till 2021** So no actions to be taken Nomination papers for the elections in May have been received and were distributed to all present. Cllr Morris will hold	

	<p>additional ones for anyone seeking election, Cllr Grant agreed to deliver all papers to SNC. It was <b>resolved</b> members were to return their nomination papers to Cllr Grant by 1 April 2020.</p> <p>The clerk is attending a briefing session for new candidates at SNC on 12 March 2020 6.30pm and will feedback to members.</p> <p>It was <b>resolved</b> that the required notice of election will be displayed from 27 March 2020 in both notice boards and also included in the April edition of the Chronicle.</p>	
20/03/718	<p>To prepare for the Annual Parish Meeting. The meeting will be held on Monday 27 April 2020 at 7.30pm</p> <p>The Clerk informed the meeting the village hall was available from 7pm on the evening of the meeting and had been booked.</p> <p>The Clerk presented a list of all people who had been contacted for reports for the meeting. It was <b>resolved</b> that an additional email needed to be sent regarding an additional report.</p> <p>Cllr Morris agreed to do a piece for the Chronicle and the clerk will circulate reports via the database,</p> <p>Brackley Hospital Trust have confirmed a trustee will attend and give a report on the current progress.</p>	<p>DW</p> <p>MM/DW</p>
20/03/719	There were no new planning applications to review.	
20/03/720	<p>Traffic Matters</p> <p>720/1 By-pass. Cllr Grant reported that he and Cllr Morris had attended a meeting of the NCC Cabinet at which NCC had pledged £1.4m in addition to SNC £250k total £1.65m to the design, necessary surveys and purchase of land for the by-pass. This work may take up to 18 months to complete. Once the design &amp; consultation process has been completed, NCC will be in a position to apply to Central Govt for funding to construct the bypass. There will a meeting in June with Andrea Leadsom to discuss follow up actions. A large amount of publicity has been generated as a result of this decision. It was <b>resolved</b> that Cllr Morris and Grant would continue to attend any follow up meetings to ensure pressure is maintained to progress this initial phase.</p> <p>720/2 HS2. Cllr Morris has written to Keir to ask for an explanation as to why upgrades to the pedestrian crossing has been moved back from a May start to a July start.</p>	<p>JG/MM</p> <p>MM</p>
20/03/721	<p>Maintenance Matters</p> <p>721/1 Cllr Willett presented 3 alternative costings for replacement bus shelters for the village. A single wooden shelter was £8K per shelter, a Stainless-Steel shelter was £6600</p>	BW

	<p>per shelter .</p> <p>A third company could supply 2 x powder coated aluminium glazed shelters for a total cost of £6907 plus VAT. There may be need for additional work to accommodate the shelter near the allotments and this will be quoted for separately.</p> <p>It was <b>resolved</b> that Cllr Willett will pursue the total cost from the company to supply and fit the 2 aluminium shelters plus any additional groundwork required and subject to additional funding support being available from grant providers, the council will move ahead to purchase &amp; install 2 new bus shelters.</p>	
20/03/722	<p>The village hall committee have decided to amend their charging structure to incorporate the cost of heating. They will also be preparing a draft updated Trust document which will be given to FPC for comment.</p> <p>For the VE day Bank Holiday FPC have assigned up to £300 to commemorate the event in the village. A meeting will be held with members of the Village Hall Committee which Cllr Morris will attend to discuss the commemorations.</p> <p>Cllr Jarvis pointed out there is a Commonwealth War Grave in the village churchyard. It was resolved that FPC will fund a wreath to be placed next to the gravestone, but first we must seek to locate relatives in order to obtain permissions.</p> <p>Recent developments have overtaken this discussion &amp; resulted in putting a hold on this subject until closer to the date before making detailed arrangements</p>	MM
	<p><b>Round the Table</b></p> <p>Cllr Willett has been approached by a number of villagers about the amount of dog fouling taking place around the village. The clerk will write a piece for the Chronicle asking for co-operation from dog walkers to clean up after their pets.</p>	DW

The meeting closed at 9.15pm.

The next meeting will take place on **Wednesday 8 April 2020** at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

## FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

BANK STATEMENTS AT 3 March 2020	£11540.39
Business Saver Account	£10106.36
Community Account	£1434.03
DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)	None
RECEIPTS DURING MONTH (Bank interest)	None
CHEQUES PRESENTED SINCE 12 February 2020	£1343.49
UN-PRESENTED CHEQUES SINCE 12 February 2020	£52.60
CHEQUES/PAYMENTS DRAWN SINCE 12 February 2020	None
ACTUAL FUND POSITION AT 3 March 2020	£11487.79
PLAYPARK FUND POSITION AT 3 March 2020	£2156.34
DEFIBRILLATOR FUND POSITION AT 3 March 2020	£436.48
<b>PRECEPT FUND POSITION AT 3 March 2020</b>	<b>£8894.97</b>
PRECEPT FUND	
BILLS FOR PAYMENT 11 March 2020	
TexPrep	£66.30
Dave Weston (Feb – Mar 2020)	£446.40
HMRC	£99.20
Mick Morris (for ACRE Seminar)	£10.00
<b>Total value of payments</b>	<b>£621.90</b>
<b>Total Closing Precept Fund at 11 March 2020</b>	<b>£8273.07</b>
Precept Reserves (for Parish Elections)	£1250.00
<b>Current Precept Position 11 March 2020</b>	<b>£7023.07</b>
VAT Awaiting Claim from this month bills)	£ Nil
<b>VAT Awaiting Claim Cumulative total</b>	<b>£161.43</b>
PLAYPARK FUND	
BILLS FOR PAYMENT 11 March 2020	None
CLOSING PLAYPARK FUND POSITION AT 11 March 2020	<b>£2,156.34</b>
DEFIBRILLATOR FUND	
BILLS FOR PAYMENT 11 March 2020	None
CLOSING DEFIBRILLATOR FUND AT 11 March 2020	<b>£436.48</b>

<b>Date</b>	<b>Received From</b>	<b>Correspondence 8 February to 7 March 2020</b>	<b>Action</b>
08 Feb 14 Feb 3 Mar 7 Mar	NCALC	Weekly Update x 4	DW circ to cllrs
08 Feb 14 Feb 22 Feb 28 Feb 7 Mar	Kier	Weekly x 5	DW circ to cllrs
08 Feb 12 Feb 19 Feb 25 Feb 3 Mar 5 Mar	Rural Services Network	Rural Bulletin x 6	DW circ to cllrs
08-Feb	Brackley Town Council	LDO Presentation	DW circ to cllrs
08-Feb	Rural Services Network	Monthly Funding bulletin	DW circ to cllrs
10-Feb	Esme Cushing NCC	HS2 Liason notes	DW circ to cllrs
09-Feb	Email	Lord Lt Awards	MM circ to cllrs
10-Feb	NCC	My county council monthly newsletter	DW circ to cllrs
10-Feb	NCALC	Survey for councillors	DW circ to cllrs
10-Feb	SNYE	Invite to youth forum 13/2/2020	DW circ to cllrs
12-Feb	ACRE	Parish Council Network	MM circ to cllrs
12-Feb	Email	Fix my signs	MM circ to cllrs
12-Feb	Police	Meet the team Event in Towcester	MM circ to cllrs
13-Feb	Email	Update re Village Sign replacement	MM circ to cllrs
13-Feb	Running Imp	Catalogue of VE Day commemorative items	DW circ to cllrs
13-Feb	Kier	Response to A422 overgrown vegetation	MM circ to cllrs
14-Feb	NCC	West Northants Strategic Land Survey	MM circ to cllrs
19-Feb	SNC	Minutes from Parish Forum	DW circ to cllrs
18-Feb	Email	NCC Fix my street re: knocked down signs	MM circ to cllrs
19-Feb	SNC	Survey re village groups	DW circ to cllrs

17-Feb	Emails x 4	Caryl Billingham attendance at Parish Meeting	MM circ to cllrs
21-Feb	NCALC	Key services Day 31 March	DW circ to cllrs
22-Feb	ACRE	Newsletter	DW circ to cllrs
25-Feb	Brackley Town Council	Invite to Mayors Charity Ball	DW circ to cllrs
25-Feb	Stronger Northants	Invite to updates on Unitary Authorities	DW circ to cllrs
25-Feb	Rural Services Network	Invite to roadshows	DW circ to cllrs
27-Feb	Email	Andrea Leadsome HS2 drive	MM circ to cllrs
03-Mar	Email	March edition of the Chronicle	DW circ to cllrs
03-Mar	Email	Update from Andrea Leadsome website	MM circ to cllrs
04-Mar	Email	Bus shelter options x4 plus planning	MM circ to cllrs
04-Mar	email	New pothole repair scheme	MM circ to cllrs