

# FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Wednesday 18 September 2019 at 7.00pm  
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Mick Morris (Chair) (MM)  
Mr David Dashwood (Vice Chair) (DD)  
Mr John Grant (JG)  
Mr Barry Willett (BW)  
Mr James Harrison (JH)  
Mr Trevor Jarvis (TJ)

Mrs Mary Amos (Clerk-Outgoing) (MA)  
Mr David Weston (Clerk-Incoming) (DW)

Apologies: Mr Henry Bankes-Jones (HBJ)

| ITEM      |   | ACTION |
|-----------|---|--------|
| 19/09/645 | To receive and approve apologies for absence.<br>It was <b>resolved</b> that apologies from Cllr Bankes-Jones be accepted   |        |
| 19/09/646 | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)<br>There were no declarations of interest. |        |
| 19/09/647 | Public participation session: (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).<br>There were no members of the public present   |        |
| 19/09/648 | To receive and approve for signature the minutes of the meeting held on 14 August 2019.<br>It was <b>resolved</b> that the minutes of Wednesday 14 August 2019 were taken as read, duly signed by the Chairman and were adopted as approved.  |        |
| 19/09/649 | To review any actions arising from the minutes of 14 August 2019 not included on this agenda for report only:<br>649/1 Update – Item 19/06/625 Clerk Vacancy applications<br>DW was present and will take up his post on 1 October 2019. Formal offer letter to be signed.  | MM/MA  |

|                              |  |                              |         |              |                |  |
|------------------------------|--|------------------------------|---------|--------------|----------------|--|
|                              | <p>649/2 Update – GDPR</p> <p>There has been no further update regarding proposed changes needed to the website from Central Government.</p>   |                              |         |              |                |  |
| 19/09/650                    | <p>To receive the correspondence since 13 August 2019 requiring action.</p> <p>Cllr Harrison asked if the latest Electoral Role covered people &amp; new addresses on the Airfield and if so, how this relates to the Parish Precept.</p> <p>Cllr Harrison to provide the Clerk with a sample address that could be cross checked on the Electoral role.</p>   | <p>MA</p> <p>JH</p>          |         |              |                |  |
| 19/09/651                    | <p>To consider financial matters from the RFO:</p> <p>651/1 To receive the financial report for August 2019</p> <p>The second half of the annual precept payment is due to be received within a few days.</p> <p>A further £250 from the 2020/2021 budget is to be allocated to the election reserve fund when it is received in April 2020</p> <p>It was <b>resolved</b> that the financial report for August 2019 was presented and was duly accepted.</p> <p>651/2 To approve bills for payment</p> <p>It was <b>resolved</b> that the following payments be approved:</p> <p><b>Cheques drawn for August 2019</b></p> <table> <tr> <td>Jon Hampson Cheque No.100834</td> <td>£110.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>£110.00</b></td> </tr> </table>  | Jon Hampson Cheque No.100834 | £110.00 | <b>Total</b> | <b>£110.00</b> |  |
| Jon Hampson Cheque No.100834 | £110.00  |                              |         |              |                |  |
| <b>Total</b>                 | <b>£110.00</b>   |                              |         |              |                |  |
| 19/09/652                    | <p>To determine responses to recent planning applications.</p> <p>S/2019/1667/FUL. Change of use of agricultural land to residential garden use. Seven sisters Close Farthinghoe</p> <p>It was <b>resolved</b> that Farthinghoe Parish Council had no objections</p> <p>Application S/2019/1703/FUL. Single Storey Extension. Steane Grounds Cottages Steane</p> <p>It was <b>resolved</b> that Farthinghoe Parish Council had no objections</p> <p>Application S/2019/1690/FUL Excavation of landfill to lower part of front garden and partial demolition and rebuild of front boundary wall to new height. Cherry Blossom Cottage, Main Road Farthinghoe NN13 5PB</p> <p>Cllr Morris passed around a response to the application which had already been received from the NCC Highways Dept by SNC Planning.</p> <p>Cllr Harrison raised concerns over potential deliveries to the front of</p> | <p>MM</p> <p>MM</p>          |         |              |                |  |



|           |   |                               |
|-----------|---|-------------------------------|
| 19/09/654 | <p>Maintenance matters: Update</p> <p>654/1 Update – to consider quotation for cleaning of Village signs. There has been no response as yet for the additional information requested.</p> <p>It was <b>resolved</b> that this item would be added to October 2019 meeting.</p>  | JG                            |
| 19/09/655 | <p>Village hall matters;</p> <p>655/1 To consider any feedback from September Village Hall meeting. Cllr Harrison reported he had attended the recent meeting. The Village Hall Committee are looking into different ways of raising additional funds. As a Charity it seems that they are unable to claim back any VAT paid for items but are looking at alternative ways to mitigate this.</p> <p>655/2 To agree Parish Council representation at the November Village Hall on 6 November 2019 at 7.30pm (subject to amendment) in the Village Hall.</p> <p>It had been <b>resolved</b> Cllr Harrison will be the Parish Council Member on the Village Hall Committee for the foreseeable future.</p>   |                               |
|           | <p><b>Round the Table</b></p> <p>Cllr Morris circulated the West Northants Strategic Plan inviting all councillors to read and comment on it for the 9 October meeting.</p> <p>It was <b>resolved</b> a consolidated response will be formulated in time for the closing date of 11 October 2019, and will be an Agenda item for PC meeting on 9 October 2019</p> <p>Cllr Grant stated people were moving the cones at the playpark entrance to enable them to park. This despite the No Parking signs &amp; increased danger for the children</p> <p>It was <b>resolved</b> that Cllr Grant would obtain a quotation for raised bollards.</p> <p>Cllr Willett stated two residents had asked him to explore the possibility of adding some side protection to the bus shelter heading out on the Banbury route.</p> <p>It was <b>resolved</b> that Cllr Willett will look into the feasibility and costs for the next meeting.</p> | <p>MM</p> <p>JG</p> <p>BW</p> |

The meeting closed at 8.38 pm.

The next meeting will take place on Wednesday 9 October 2019 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

## FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

|  |                  |
|--|------------------|
| BANK STATEMENTS AT 31 August 2019                      | £11121.92        |
| Business Saver Account                                 | £10145.32        |
| Community Account                                      | £976.60          |
| <br>   |                  |
| DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)       | None             |
| <br>   |                  |
| RECEIPTS DURING MONTH (Interest)                       | £5.06            |
| <br>   |                  |
| CHEQUES PRESENTED SINCE 31 August 2019                 | £563.40          |
| UN-PRESENTED CHEQUES SINCE 31 August 2019              | None             |
| CHEQUES/PAYMENTS DRAWN SINCE 31 August 2019            | None             |
| <br>   |                  |
| ACTUAL FUND POSITION AT 15 September 2019              | £10563.58        |
| <br>   |                  |
| PRECEPT FUND POSITION AT 15 September 2019             | £7970.76         |
| PLAYPARK FUND POSITION AT 15 September 2019            | £2156.34         |
| DEFIBRILLATOR FUND POSITION AT 11 August 2019          | £436.48          |
| <br>   |                  |
| PRECEPT FUND   |                  |
| BILLS FOR PAYMENT 18 September 2019                    |                  |
| Jon Hampson (Mowing)                                   | £110.00          |
| Total value of payments (£110.00)                      |                  |
| <br>   |                  |
| Current Precept Position 15 September 2019             | £6610.76         |
| Precept Reserves (for Parish Elections)                | £1250.00         |
| <b>Total Closing Precept Fund at 15 September 2019</b> | <b>£7860.76</b>  |
| <b>VAT Awaiting Claim</b>                              | <b>£57.44</b>    |
| <br>   |                  |
| PLAYPARK FUND  |                  |
| BILLS FOR PAYMENT 15 September 2019                    | None             |
| CLOSING PLAYPARK FUND POSITION AT 15 September 2019    | <b>£2,156.34</b> |
| <br>   |                  |
| DEFIBRILLATOR FUND                                     |                  |
| BILLS FOR PAYMENT 15 September 2019                    | None             |
| CLOSING DEFIBRILLATOR FUND AT 15 September 2019        | <b>£436.48</b>   |

| <b>Received From</b> | <b>Correspondence 13 August to 15 September 2019</b>  | <b>Action</b>   |
|----------------------|---|---|
| JG                   | Copy of correspondence to Andrea Leadsom concerning Farthinghoe Bypass                            | JG circulated to Cllrs                                      |
| MM                   | Email containing link to FVH Charity Details  | MA Filed  |
| MM                   | Email to local resident requesting trimming of Trees close to bus stop                            | MA Filed  |
| MM                   | Copy of email to FVH to confirm date for APM 2020 as 27 April 2020                                | MA Filed  |
| MM                   | Copy of Fix My Street report regarding vegetation on A422 obstructing pavements for pedestrians   | 16/08/2019  |
| Kierswp              | Integrated works programme weeks 21, 22, 23, 24,25  | MA forwarded to Cllrs                                       |
| NCALC                | Weekly update x 4   | MA forwarded to Cllrs                                       |
| Cherwell SNC         | Parish Clerks Meeting   | MA filed  |
| Kierswp              | Surface Dressing Programme  | MA forwarded to Cllrs                                       |
| Rural Network        | Newsletter x 5  | MA forwarded to Cllrs                                       |
| MM                   | Farthinghoe By-pass update for distribution and website   | MA loaded onto website and emailed to database              |
| Cherwell SNC         | Electronic Planning Consent - Grant application instructions                                      | MA raised at meeting on 14 August 2019, & applied for grant |
| MM/JG                | Copy of correspondence to Cllr Goldby concerning Farthinghoe Bypass                               | MM forwarded to Cllrs MA Filed                              |
| Cherwell SNC         | Application for Community Grant received (Projector)  | MA completed and returned                                   |
| Cherwell SNC         | Invitation to Parish Clerks meeting   | MA Filed  |
| MM                   | Farthinghoe By-pass article for Banbury Guardian  | MM forwarded to Cllrs MA Filed                              |
| MM                   | Planning application S/2019/1667/FUL Change of use of agricultural land to residential garden use | September Agenda  |
| Chronicle            | September Edition of Chronicle  | MA loaded onto website                                      |

|                         |  |   |
|-------------------------|--|---|
| MM                      | Copy of email correspondence to Kier WSP regarding drains on Chapel Lane not yet completed & response                | MM forwarded to Cllrs                       |
| MM/HS2 Liaison          | Copy of correspondence requesting update on provision of HS2 funding for Farthinghoe safety matters & response       | MM forwarded to Cllrs                       |
| David Hancock           | Correspondence regarding change of date for FVH meeting in September 2019  | MA forwarded to JH                          |
| Cherwell SNC            | Update to Electoral Register   | MA filed                                    |
| MM                      | Planning application S/2019/1690/FUL Excavation of landfill to lower part of front garden, and boundary wall rebuilt | MM forwarded to Cllrs                       |
| JH                      | Update from FVH meeting  | JH forwarded to Cllrs                       |
| HMRC                    | Pension automatic enrolment reminder   | MA Filed                                    |
| MM                      | Planning application S/2019/1703/FUL Single Storey Extension   | MM forwarded to Cllrs                       |
| MM                      | Update on meeting regarding Farthinghoe Bypass   | MM forwarded to Cllrs                       |
| MM                      | Andrea Leadsom press release concerning Farthinghoe Bypass   | MM forwarded to Cllrs MA website & Database |
| Jon Hampson             | Invoice  | MA raised cheque for payment 18/09/2019     |
| Brackley TH             | Invitation to Annual Remembrance parade & Service 10/11/2019   | MA forwarded to Cllrs                       |
| West Northants          | Strategic plan briefing - presentation   | MA forwarded to MM                          |
| HS2 Liaison             | Notification of next meeting 4/10/2019   | MA forwarded to MM                          |
| SNC Healthy Communities | Draft sport and leisure policy consultation  | MA forwarded to MM                          |
| SNC                     |  | MM forwarded to Cllrs                       |
| MM                      | Email correspondence regarding HS2 Route information still outstanding   | MM forwarded to Cllrs                       |
| MM                      | Email correspondence regarding HS2 for school crossing safety update   | MM forwarded to Cllrs                       |
| JG                      | Email correspondence regarding Farthinghoe Playpark  | MA filed                                    |