## FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Wednesday 18 September 2019 at 7.00pm in the Beasley Room at Farthinghoe Village Hall



Mr David Dashwood (Vice Chair) (DD)

Mr John Grant (JG) Mr Barry Willett (BW) Mr James Harrison (JH) Mr Trevor Jarvis (TJ)

Mrs Mary Amos (Clerk-Outgoing) (MA) Mr David Weston (Clerk-Incoming) (DW)

Apologies: Mr Henry Bankes-Jones (HBJ)

ITEM		ACTION
19/09/645	To receive and approve apologies for absence.	
	It was <b>resolved</b> that apologies from Cllr Bankes-Jones be accepted	
19/09/646	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)	
	There were no declarations of interest.	
19/09/647	Public participation session: (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).	
	There were no members of the public present	
19/09/648	To receive and approve for signature the minutes of the meeting held on 14 August 2019.	
	It was <b>resolved</b> that the minutes of Wednesday 14 August 2019 were taken as read, duly signed by the Chairman and were adopted as approved.	
19/09/649	To review any actions arising from the minutes of 14 August 2019 not included on this agenda for report only:	
	649/1 Update – Item 19/06/625 Clerk Vacancy applications	
	DW was present and will take up his post on 1 October 2019. Formal offer letter to be signed.	MM/MA



	649/2 Update – GDPR	
	There has been no further update regarding proposed changes needed to the website from Central Government.	
19/09/650	To receive the correspondence since 13 August 2019 requiring action.	
	Cllr Harrison asked if the latest Electoral Role covered people & new addresses on the Airfield and if so, how this relates to the Parish Precept.	MA
	Cllr Harrison to provide the Clerk with a sample address that could be cross checked on the Electoral role.	JH
19/09/651	To consider financial matters from the RFO:	
	651/1 To receive the financial report for August 2019	
	The second half of the annual precept payment is due to be received within a few days.	
	A further £250 from the 2020/2021 budget is to be allocated to the election reserve fund when it is received in April 2020	
	It was <b>resolved</b> that the financial report for August 2019 was presented and was duly accepted.	
	651/2 To approve bills for payment	
	It was <b>resolved</b> that the following payments be approved:	
	Cheques drawn for August 2019	
	Jon Hampson Cheque No.100834 £110.00	
	Total £110.00	
19/09/652	To determine responses to recent planning applications.	
	S/2019/1667/FUL. Change of use of agricultural land to residential garden use. Seven sisters Close Farthinghoe	
	It was <b>resolved</b> that Farthinghoe Parish Council had no objections	MM
	Application S/2019/1703/FUL. Single Storey Extension. Steane Grounds Cottages Steane	
	It was <b>resolved</b> that Farthinghoe Parish Council had no objections	MM
	Application S/2019/1690/FUL Excavation of landfill to lower part of front garden and partial demolition and rebuild of front boundary wall to new height. Cherry Blossom Cottage, Main Road Farthinghoe NN13 5PB	
	Cllr Morris passed around a response to the application which had already been received from the NCC Highways Dept by SNC Planning.	
	Cllr Harrison raised concerns over potential deliveries to the front of	

	the property and the safety of road users.	
	There main points of concern for the Council are	
	The structural integrity of the neighbouring garden following the excavation	
	2. The proposed design & height of the proposed replacement to the existing wall which borders the highway.	
	3. Any decrease in Road & Footpath safety during or after construction changes take place	
	4. That the majority of this Planning Application is retrospective	
	Cllr Morris agreed to draft a proposed response quantifying the Councils objections & concerns to the application and circulate to all councillors for approval prior to submission to SNC Planning.	
	It was <b>resolved</b> that Farthinghoe Parish Council will raise objections	ММ
19/09/653	Traffic matters;	
	653/1 Bypass; Cllr Morris informed the meeting that £250K had been awarded to Northants County Council by South Northants Council towards the initial planning cost of the by-pass to the point of a Public Consultation in Q2 of 2020. This Public Consultation will continue on from the Public Consultation of 2015.	
	More finance will be needed to fund the design phase from Public Consultation to Pinch Point Bidding. Andrea Leadsom MP is currently researching sources of this additional funding.	
	Cllr Willett said we need to continuously be checking that NCC are progressing towards meeting the deadlines on a known plan.	
	It was <b>resolved</b> that Cllr Morris will establish a plan in association with the office of Andrea Leadsom MP & then diarise this for regular updates towards the securing of additional funding & onwards to finalisation of a Bidding plan	ММ
	653/2 HS2 Matters; Cllr Morris reported that the safety improvements required to the traffic crossing on main road are now an official project with NCC Highways. NCC have been HS" funding to plan & cost all the projects. These details will go to a NCC cabinet for approval and then an application for costs from the promised HS2 will be submitted. Cllr Morris wondered that with the government review of HS2 taking place, would the Road Safety Budget for the project still be in place?	ММ
	We have been waiting since January for the estimates of additional traffic (not construction traffic) which might migrate from the Welsh Lane to the A422 once HS2 construction begins.	
	NCC have advised that HS2 will give them data for this very soon	
	It was <b>resolved</b> that Cllr Morris would enquire whether the HS2 funding was still available	MM

19/09/654	Maintenance matters: Update	
	654/1 Update – to consider quotation for cleaning of Village signs.  There has been no response as yet for the additional information requested.	JG
	It was <b>resolved</b> that this item would be added to October 2019 meeting.	
19/09/655	Village hall matters;	
19/09/033		
	655/1 To consider any feedback from September Village Hall meeting.	
	Cllr Harrison reported he had attended the recent meeting. The Village Hall Committee are looking into different ways of raising additional funds. As a Charity it seems that they are unable to claim back any VAT paid for items but are looking at alternative ways to mitigate this.	
	655/2 To agree Parish Council representation at the November Village Hall on 6 November 2019 at 7.30pm (subject to amendment) in the Village Hall.	
	It had been <b>resolved</b> Cllr Harrison will be the Parish Council Member on the Village Hall Committee for the foreseeable future.	
	Round the Table	
	Cllr Morris circulated the West Northants Strategic Plan inviting all councillors to read and comment on it for the 9 October meeting.	
	It was <b>resolved</b> a consolidated response will be formulated in time for the closing date of 11 October 2019, and will be an Agenda item for PC meeting on 9 October 2019	MM
	Cllr Grant stated people were moving the cones at the playpark entrance to enable them to park. This despite the No Parking signs & increased danger for the children	
	It was <b>resolved</b> that Cllr Grant would obtain a quotation for raised bollards.	JG
	Cllr Willett stated two residents had asked him to explore the possibility of adding some side protection to the bus shelter heading out on the Banbury route.	
	It was <b>resolved</b>	
	that Cllr Willett will look into the feasibility and costs for the next meeting.	BW

The meeting closed at 8.38 pm.

The next meeting will take place on Wednesday 9 October 2019 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

## **FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT**

BANK STATEMENTS AT 31 August 2019 Business Saver Account Community Account	£11121.92 £10145.32 £976.60
DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)	None
RECEIPTS DURING MONTH (Interest)	£5.06
CHEQUES PRESENTED SINCE 31 August 2019 UN-PRESENTED CHEQUES SINCE 31 August 2019 CHEQUES/PAYMENTS DRAWN SINCE 31 August 2019	£563.40 None None
ACTUAL FUND POSITION AT 15 September 2019	£10563.58
PRECEPT FUND POSITION AT 15 September 2019 PLAYPARK FUND POSITION AT 15 September 2019 DEFIBRILLATOR FUND POSITION AT 11 August 2019	£7970.76 £2156.34 £436.48
PRECEPT FUND BILLS FOR PAYMENT 18 September 2019 Jon Hampson (Mowing) Total value of payments (£110.00)	£110.00
Current Precept Position 15 September 2019 Precept Reserves (for Parish Elections) Total Closing Precept Fund at 15 September 2019 VAT Awaiting Claim	£6610.76 £1250.00 £7860.76 £57.44
PLAYPARK FUND BILLS FOR PAYMENT 15 September 2019 CLOSING PLAYPARK FUND POSITION AT 15 September 2019	None <b>£2,156.34</b>
DEFIBRILLATOR FUND BILLS FOR PAYMENT 15 September 2019 CLOSING DEFIBRILLATOR FUND AT 15 September 2019	None £ <b>436.48</b>

Received From	Correspondence 13 August to 15 September 2019	Action
JG	Copy of correspondence to Andrea Leadsom concerning Farthinghoe Bypass	JG circulated to Cllrs
MM	Email containing link to FVH Charity Details	MA Filed
MM	Email to local resident requesting trimming of Trees close to bus stop	MA Filed
MM	Copy of email to FVH to confirm date for APM 2020 as 27 April 2020	MA Filed
MM	Copy of Fix My Street report regarding vegetation on A422 obstructing pavements for pedestrians	16/08/2019
Kierswp	Integrated works programme weeks 21, 22, 23, 24,25	MA forwarded to Cllrs
NCALC	Weekly update x 4	MA forwarded to Cllrs
Cherwell SNC	Parish Clerks Meeting	MA filed
Kierswp	Surface Dressing Programme	MA forwarded to Cllrs
Rural Network	Newsletter x 5	MA forwarded to Cllrs
MM	Farthinghoe By-pass update for distribution and website	MA loaded onto website and emailed to database
Cherwell SNC	Electronic Planning Consent - Grant application instructions	MA raised at meeting on 14 August 2019, & applied for grant
MM/JG	Copy of correspondence to Cllr Goldby concerning Farthinghoe Bypass	MM forwarded to Cllrs MA Filed
Cherwell SNC	Application for Community Grant received (Projector)	MA completed and returned
Cherwell SNC	Invitation to Parish Clerks meeting	MA Filed
MM	Farthinghoe By-pass article for Banbury Guardian	MM forwarded to Cllrs MA Filed
MM	Planning application S/2019/1667/FUL Change of use of agricultural land to residential garden use	September Agenda
Chronicle	September Edition of Chronicle	MA loaded onto website

MM	Copy of email correspondence to Kier WSP regarding drains on Chapel Lane not yet completed & response	MM forwarded to Cllrs
MM/HS2 Liaison	Copy of correspondence requesting update on provision of HS2 funding for Farthinghoe safety matters & response	MM forwarded to Cllrs
David Hancock	Correspondence regarding change of date for FVH meeting in September 2019	MA forwarded to JH
Cherwell SNC	Update to Electoral Register	MA filed
MM	Planning application S/2019/1690/FUL Excavation of landfill to lower part of front garden, and boundary wall rebuilt	MM forwarded to Cllrs
JH	Update from FVH meeting	JH forwarded to Cllrs
HMRC	Pension automatic enrolment reminder	MA Filed
MM	Planning application S/2019/1703/FUL Single Storey Extension	MM forwarded to Cllrs
ММ	Update on meeting regarding Farthinghoe Bypass	MM forwarded to Clirs
MM	Andrea Leadsom press release concerning Farthinghoe Bypass	MM forwarded to Cllrs MA website & Database
Jon Hampson	Invoice	MA raised cheque for payment 18/09/2019
Brackley TH	Invitation to Annual Remembrance parade & Service 10/11/2019	MA forwarded to Cllrs
West Northants	Strategic plan briefing - presentation	MA forwarded to MM
HS2 Liaison	Notification of next meeting 4/10/2019	MA forwarded to MM
SNC Healthy		MA forwarded to MM
Communities	Draft sport and leisure policy consultation	MM forwarded to
SNC	Andrea Leadsom reporting back report	Cllrs
MM	Email correspondence regarding HS2 Route information still outstanding	MM forwarded to Cllrs
ММ	Email correspondence regarding HS2 for school crossing safety update	MM forwarded to Clirs
JG	Email correspondence regarding Farthinghoe Playpark	MA filed
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