

# FARTHINGHOE & STEANE PARISH COUNCIL

## MINUTES OF MEETING

held on Wednesday, 8<sup>th</sup> March 2017 at 7.00pm  
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mick Morris (Vice Chair) (MM)  
Mrs Sally Thomas (ST)  
Mr David Dashwood (DD)  
Mrs Jenny Forbes (JF)  
Mr Henry Bankes-Jones (HBJ)  
Mr John Grant (JG)

Apologies: Mr Ross van Geest (Chair) (RVG)

Also in attendance: Mrs Philippa Clayton (Clerk) (PC)

ITEM		ACTION
17/03/299	To receive and approve apologies for absence It was <b>resolved</b> that apologies from Cllr van Geest be accepted.	
17/03/300	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) It was <b>resolved</b> that there were no declarations of interest to be received.	
17/03/301	Public participation session (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). There were no members of the public present.	
17/03/302	To receive and approve for signature the minutes of the meeting held on Wednesday 8 <sup>th</sup> February 2017. It was <b>resolved</b> that the minutes of Wednesday, 8 <sup>th</sup> February 2017 were taken as read, duly signed by the Vice Chairman and were adopted as approved.	
17/03/303	To review any actions arising from the minutes of 8 <sup>th</sup> February 2017 not included on this agenda for report only.  16/10/257/4 – As Cllr van Geest was not in attendance, the action to write to village businesses and to Greatworth Inn regarding road-side advertising within the village will be carried forward to the April meeting.  Round the Table – the Clerk reported that the action to speak to residents parking by the post box on Baker Street is still outstanding.  16/11/270/3 – the Clerk will post notices around the village, asking for volunteers to help fundraise for a public access defibrillator.	RvG    PC  PC
17/03/304	To receive the correspondence register since 5 <sup>th</sup> February 2017 requiring action: It was <b>resolved</b> that the following actions would be taken from correspondence received since 5 <sup>th</sup> February 2017:	

	<ul style="list-style-type: none"> <li>The Clerk will forward the invitation to the general meeting with Stephen Mold, PCC for Northants, taking place on 18<sup>th</sup> April 2017, to Cllr Grant, who will attend.</li> <li>It was agreed that Cllr Grant would attend the briefing session on Local Plan Part 2A on 5<sup>th</sup> April at 2pm. He will be accompanied by either Cllr Thomas or Morris. The Clerk will resend the information to Cllr Grant.</li> </ul>	PC/JG  PC/JG/ ST/MM								
17/03/305	<p>To consider financial matters from the RFO:</p> <p>305/1 To receive the financial report for February 2017 It was <b>resolved</b> that the financial report for February 2017 was presented by the RFO and was duly accepted.</p> <p>305/2 To approve bills for payment It was <b>resolved</b> that the following accounts be approved for payment:</p> <table border="0"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>100729</td> <td>TexPrep</td> <td>£66.30</td> <td>Local Gov't Act 1972 s142</td> </tr> </tbody> </table>	Chq	Payee	Amount	Power	100729	TexPrep	£66.30	Local Gov't Act 1972 s142	
Chq	Payee	Amount	Power							
100729	TexPrep	£66.30	Local Gov't Act 1972 s142							
17/03/306	<p>To consider preparations for the 2017 Annual Parish Meeting to be held on Wednesday 12<sup>th</sup> April 2017:</p> <p>It was <b>resolved</b> that:</p> <ul style="list-style-type: none"> <li>Councillors would attend at the village hall from 6pm on 12<sup>th</sup> April in order to set out the hall</li> <li>The monthly Parish Council meeting would take place from 6.30pm to 7.30pm on the 12<sup>th</sup> April</li> <li>The APM will commence at 7.30pm on 12<sup>th</sup> April</li> <li>Refreshments would be provided after the meeting. Cllr Thomas will organise tea, coffee and biscuits. The Clerk will organise red and white wine</li> <li>The Clerk will email Chris Wragg to ascertain what he intends to cover and whether this will include a Q&amp;A session.</li> <li>The Clerk will email the District and County Councillors with specific questions requiring answers. Parish Councillors will email the Clerk by Friday 17<sup>th</sup> March with appropriate questions.</li> <li>The Clerk will place a larger notice in the Chronicle, advertising the APM and confirming that Chris Wragg will be in attendance.</li> </ul>	ALL  ST/PC  PC  PC  ALL  PC								
17/03/307	<p>To review progress with the rebranding of the parish council to reflect Farthinghoe and Steane parishes It was <b>resolved</b> that this item be carried forward to the April agenda, due to Cllr van Geest's absence.</p>	PC								
17/03/308	<p>To consider the playpark:</p> <p>308/1 To review the accident register and safety inspections for the playpark: It was <b>resolved</b> that future reports will only be made when there is an incident to report. It was further <b>resolved</b> that Cllr Grant would communicate this to the playpark committee to inform them of the decision.</p> <p>308/2 To consider the appointment of John Hicks &amp; Associates to perform play area inspection in 2017: It was <b>resolved</b> that the Clerk would appoint John Hicks &amp; Associates to perform the annual play area inspection at a cost of £57.</p>	JG  PC								



17/03/311	<p>Traffic matters:</p> <p>311/1 To receive an update on the Cockley Road speeding issues Cllr Grant reported that Helen Howard had responded, advising that 30mph signs and village gateways are included in next year's budget for consideration. She had advised that the A422 verge width is not wide enough for gateways. Councillors mentioned that it appears Wardington have these on narrow spaces and that if proof can be provided, an argument could be made for Farthinghoe to have the same.</p> <p>Cllr Grant referred to a new initiative which he is pursuing, to take photos of lorries mounting pavement on Cockley Road, demonstrating the dangers, but unfortunately the photographer has not had the opportunity to capture instances to date.</p> <p>Cllr Grant further reported that:</p> <ul style="list-style-type: none"> <li>• He has again chased a repair for the clearway sign in New Road</li> <li>• He has informed Highways of the fact that the Farthinghoe sign leaving the village heading to Banbury has dropped.</li> <li>• He has informed Highways of the 50mph sign in the ditch leaving Farthinghoe and heading to Banbury.</li> <li>• He has requested a copy of the vehicle speeds report on Queens Street, showing speeds, times and dates.</li> </ul>	
17/03/312	<p>Village hall matters:</p> <p>312/1 To receive the report from attendance at the Village Hall Committee meeting The Clerk provided an update from the Village Hall Committee, including the latest receipts and payments account to 20 February 2017, which showed the balance had increased by £600, due mainly to improved 150 Club sales.</p> <p>Cllr Forbes offered to attend the next meeting on 29<sup>th</sup> March 2017 on behalf of the Parish Council. If she is unable to make the date, Cllr Thomas offered to attend.</p> <p>312/2 To receive an update on the land registry status of the Village Hall plot: There was no further update available.</p>	JF ST
	<p><b>Round the Table</b></p> <p>It was reported that the teak company who recently held a sale at the village hall made individual approaches after the sale and were aggressive when there was no interest.</p> <p>Cllr Grant reported that there had been an accident at the pedestrian crossing outside the school, when one car ran into the back of another. Fortunately, there were no injuries and no children were involved.</p>	

The meeting closed at 9.00pm.

The next meeting will take place on Wednesday, 12<sup>th</sup> April 2017 at 6.30pm in the Beasley Room at Farthinghoe Village Hall.

**Correspondence from 5<sup>th</sup> February 2017 to 5<sup>th</sup> March 2017**

Received from	Details	Action
Rural Services Network	Weekly Email News Digest x 4 Hinterland newsletter x 4 FRSN Seminar – Rural Programmes and Cross Cutting Themes Rural Vulnerability Service – Rural Broadband RSN Spotlight on Heart of the Village Rural Opportunities Bulletin Rural Vulnerability Service – Rural Transport	Hyperlinks uploaded to dropbox
Mick Morris	<b>Articles</b> from Banbury Guardian regarding M40 Banbury motorway services development <b>Planning</b> Application for Cockley Road Barn plus clarification on update on plans <b>Planning</b> application from Farthinghoe Parochial Church Council regarding pruning of trees <b>Copy</b> of response sent to SNC planning regarding Glebe Farm Planning Application <b>Copy</b> of requests made to Community Enhancement Gang <b>Email</b> to Lisa Wenmouth requesting update on status regarding tree pruning application <b>Email</b> to Zoe Fawcett-Eustace suggesting Abbey Lodge tree work may be covered by the Church application. Further email confirming that the church approval definitely covers the Abbey Lodge trees <b>Email</b> to Dave Mooney of EON Energy requesting update on question regarding funding through Salix <b>Email</b> chain re streetlight changes with Aylesbury Mains Limited	Circulated to all councillors  Circulated to all councillors  Circulated to all councillors  Circulated to all councillors  Circulated to all councillors, receipt confirmed by Rebecca Miller Filed  Filed  Filed  Circulated to all councillors by Cllr Morris
Danny Moody, NCALC	Clerk vacancy at Weston by Welland	Filed

Sue Telfer, South Northants Council	Confirmation of receipt of planning letters regarding Glebe Farm, also confirming one letter passed to Julian Smith, Case Officer for enforcement	Held on file
Julian Smith, Planning Enforcement Officer, South Northants Council	Response to email from Cllr Morris, confirming will take appropriate action with regards to Glebe Farm once latest application has been decided	Circulated to councillors
Anne Kirkland, NCALC	Information on 2017 training	Filed
Public Sector Network	February 2017 newsletter	Uploaded to Dropbox
Northants County Council	February 2017 newsletter	Uploaded to Dropbox
Kerry Palmer, Northamptonshire Highways	Enquiry regarding request for licencing of planting of trees and shrubs on public highway land. Clarification received, confirming parishioner is Nigel Strickland of Queens Street.  Email requesting contact details for teak company due to illegal advertising notices.	Clerk responded asking for further details  Clerk to investigate situation regarding licencing requirements Put on March agenda  PC to monitor future events
John Hicks	Letter regarding playpark inspection for 2017	Circulated to councillors and on March agenda for consideration
Garry Barnes, Balfour Beatty	Quotations for replacement of street lights Response from Cllr Morris posing questions asked by Salix	Circulated to councillors and on March agenda for consideration
Emily Evans, Governance Assistant, Northants Police	Invitation to general meeting with Stephen Mold, PCC for Northants, taking place on 18 <sup>th</sup> April	Circulated to councillors – decide if wish to attend
Andy D’Arcy, Planning Policy & Growth Strategy Manager, South Northants and Cherwell DC	Invitation to briefing session on Local Plan Part 2A – dates of 4 April and 5 April	Circulated to councillors – decide if wish to attend
Philippa Clayton, Clerk	Invitations sent to April APM meeting: Cllr Ron Sawbridge, Cllr Rebecca Breese, Farthinghoe Primary School, Reverend Simon Dommett, Brackley Police	

# FARTHINGHOE & STEANE PARISH COUNCIL FINANCIAL REPORT



## BANK STATEMENTS AT 28.02.2017

Business Saver Account	£200.50
Community Account	£8,130.58

## RECEIPTS DURING MONTH

None

## DIRECT DEBITS PRESENTED IN MONTH

None

## UNPRESENTED CHEQUES

Land Registry	100701	(£30.00)
Jon Hampson	100729	(£50.00)
Texprep	100730	(£66.30)

## RECEIPTS SINCE 01.03.2017

None

ACTUAL FUND POSITION AT 5 MARCH 2017 **£8,184.78**

PRECEPT FUND POSITION AT 5 MARCH 2017 £5,992.44

PLAYPARK FUND POSITION AT 5 MARCH 2017 £2,192.34

## PRECEPT FUND

### BILLS FOR PAYMENT 8 MARCH 2017

Texprep (£66.30) Chronicle

Total value of payments (£66.30)

CLOSING PRECEPT FUND POSITION AT 8 MARCH 2017 **£5,926.14**

## PLAYPARK FUND

### BILLS FOR PAYMENT 8 MARCH 2017

None

CLOSING PLAYPARK FUND POSITION AT 8 MARCH 2017 **£2,192.34**

## PROJECTED PLAYPARK FUND POSITION

Ramp regulations (£200.00)

PROJECTED POSITION **£1,992.34**

PLAYPARK ACCOUNT													Opening Bal.	£11,900.00
			Invoices			FPC Payments			Viridor Payment			Receipts	Running total	
	Date	Ref	Nett	VAT	Total	Nett	VAT	Total	Nett	VAT	Total			
Viridor	04-Jul	Chq 100654	£2,044.36		£2,044.36	£2,044.36		£2,044.36					£9,855.64	
Playscapes	28-Jul	Inv 14/15-21	£15,100.00	£3,020.00	£18,120.00								£9,855.64	
Playscapes	12-Aug	Chq 100662				£4,166.67	£833.33	£5,000.00					£4,855.64	
SNC New Homes Bonus	02-Sep											£7,715.00	£12,570.64	
Councillor Loan	02-Sep											£600.00	£13,170.64	
Playscapes	02-Sep	Chq 100663				£10,933.33	£2,186.67	£13,120.00					£50.64	
Playscapes	10-Sep	Inv 14/15-24	£5,985.00	£1,197.00	£7,182.00								£50.64	
Viridor	16-Sep	Ref. 8078							£5,985.00	£0.00	£5,985.00	£5,985.00	£50.64	
Playscapes	17-Sep	Inv 14/15-25	£14,015.00	£2,803.00	£16,818.00								£50.64	
VAT reclaim	18-Sep											£3,020.00	£3,070.64	
Councillor Loan	21-Sep											£1,200.00	£4,270.64	
Playscapes	22-Sep	Chq 100666				£0.00	£1,197.00	£1,197.00					£3,073.64	
Viridor	25-Sep	Ref. 8078							£14,015.00	£0.00	£14,015.00	£14,015.00	£3,073.64	
Playscapes	26-Sep	Chq 100667				£0.00	£2,803.00	£2,803.00					£270.64	
Playscapes	05-Oct	Inv 14/15-26	£2,650.00	£530.00	£3,180.00								£270.64	
Proceeds of cocktail night	12-Oct											£2,441.10	£2,711.74	
Playscapes	14-Oct	Chq 100675				£2,650.00	£530.00	£3,180.00					-£468.26	
J Hicks	20-Oct		£250.00	£50.00	£300.00								-£468.26	
September VAT claim	30-Oct											£4,000.00	£3,531.74	
Repayment of councillor loan	11-Nov	Chq 100678				£1,800.00	£0.00	£1,800.00					£1,731.74	
J Hicks	11-Nov	Chq 100677				£250.00	£50.00	£300.00					£1,431.74	
October VAT claim	19-Nov											£530.00	£1,961.74	
Safety signage	05-Jan		£17.40	£3.48	£20.88								£1,961.74	
Safety Signs 4 Less	13-Jan	Chq 100684				£17.40	£3.48	£20.88					£1,940.86	
B&B Properties (The Fox)	09-Mar	Chq 100691				£200.00		£200.00					£1,740.86	
2016													£1,740.86	
Proceeds of race night												£203.00	£1,943.86	
Proceeds of May Day												£185.00	£2,128.86	
Proceeds of church fete												£60.00	£2,188.86	
VAT reclaim												£53.48	£2,242.34	
J Hampson	08-Feb	Chq 100729				£50.00	£0.00	£50.00					£2,192.34	
		TOTAL COST	£40,061.76	£7,603.48	£47,665.24	£22,111.76	£7,603.48	£29,715.24	£20,000.00	£0.00	£20,000.00	£40,007.58		
PROJECTIONS:														
Ramp regulations						£200.00		£200.00					£1,992.34	