

FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Wednesday 13th June 2018 at 7.00pm
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Mick Morris (Chair) (MM)
Mr David Dashwood (Vice Chair) (DD)
Mr John Grant (JG)
Mrs Sally Thomas (ST)

Mrs Philippa Clayton (Clerk) (PC)

Apologies: Mr Henry Bankes-Jones (HBJ)

ITEM		ACTION
18/06/491	To receive and approve apologies for absence: It was resolved that apologies from Cllr Bankes-Jones be accepted.	
18/06/492	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda: (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) There were no declarations of interest.	
18/06/493	Public participation session: (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). There were no members of the public present.	
18/06/494	To receive and approve for signature the minutes of the meeting held on Wednesday, 9 th May 2018: It was resolved that the minutes of Wednesday 9 th May 2018 were taken as read, duly signed by the Chairman and were adopted as approved.	
18/06/495	To review any actions arising from the minutes of 9 th May 2018 not included on this agenda for report only: 18/01/435/2 – Cllr Morris information on a 7-day free use of portable speed monitoring from Traffic Technology. This has still to be actioned further.	MM
18/06/496	To review the Register of Members' Interests from Councillors and update where necessary. All councillors present reviewed the register and confirmed there were no changes. The Clerk will contact Cllr Bankes-Jones to update his details.	PC
18/06/497	To review councillors' contact details and update where necessary. All councillors present reviewed the register and confirmed there were no changes. The Clerk will contact Cllr Bankes-Jones to update his details.	PC
18/06/498	To receive the correspondence register since 5 th May 2018 requiring action: There were no items on the correspondence register requiring action.	

18/06/499	<p>To consider financial matters from the RFO:</p> <p>499/1 To receive the financial report for May 2018</p> <p>It was resolved that the financial report for May 2018 was presented and was duly accepted.</p> <p>499/2 To approve bills for payment</p> <p>It was resolved that the following accounts be approved for payment:</p> <table border="0"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>100782</td> <td>Cheque cancelled</td> <td></td> <td></td> </tr> <tr> <td>100783</td> <td>Community Lincs</td> <td>£643.81</td> <td>Local Gov't Act 1972 s111</td> </tr> <tr> <td>100784</td> <td>TexPrep</td> <td>£66.30</td> <td>Local Gov't Act 1972 s142</td> </tr> <tr> <td>100785</td> <td>J Hampson</td> <td>£220.00</td> <td>Open Spaces Act 1906 s9&s10</td> </tr> </tbody> </table> <p>499/3 To approve payment of web updating hours under transparency funding</p> <p>It was resolved to pay the Clerk £240 in the next pay run for hours claimed through transparency funding for web updating.</p>	Chq	Payee	Amount	Power	100782	Cheque cancelled			100783	Community Lincs	£643.81	Local Gov't Act 1972 s111	100784	TexPrep	£66.30	Local Gov't Act 1972 s142	100785	J Hampson	£220.00	Open Spaces Act 1906 s9&s10	
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18/06/500	<p>To review the standing orders</p> <p>As an updated version of the standing orders had been received but not in time for circulation to the Councillors for consideration, it was resolved to carry this item forward to the next meeting.</p>																					
18/06/501	<p>To review the financial regulations</p> <p>As an updated version of the financial regulations had been received but not in time for circulation to the Councillors for consideration, it was resolved to carry this item forward to the next meeting.</p>																					
18/06/502	<p>To review the code of conduct</p> <p>As an updated version of the code of conduct had been received but not in time for circulation to the Councillors for consideration, it was resolved to carry this item forward to the next meeting.</p>																					
18/06/503	<p>To consider the appointment of a councillor responsible for unitary changes.</p> <p>A consultation is due this week where every parish and town council will have the opportunity to have input but the content is as yet unknown. The Parish Council will have from 9th to 29th July to respond. A precis of the consultation document will be prepared by 4 nominated members of the Brackley Local Council Networking meeting and this will be presented at a meeting on 9th July 2018.</p> <p>The decision was taken not to appoint a responsible councillor until further information has been provided with an extraordinary meeting being called in July if required to consider the response.</p>																					
18/06/504	<p>To determine responses to recent planning applications.</p> <p>There were no planning applications for consideration.</p>																					
18/06/505	<p>To determine an application for the New Homes Bonus</p> <p>An application for the New Homes Bonus will be made to cover the heating project for the village hall and replacement street lights.</p> <p>Cllr Morris is sourcing an alternative quote on street lighting to ensure that the quote provided is full and final. The current quote may require additional costs once the work has started dependent on the state of the lights. It may be</p>																					

	<p>necessary to carry out a full survey prior to final quote, but this is likely to incur a charge.</p> <p>A formal quotation is required for the heating project and the Clerk will speak to the Chair of the Village Hall Committee to acquire this.</p>	
18/06/506	<p>To agree the promotion of the Home Safe Scheme from SNC and Care & Repair (Northamptonshire) Ltd</p> <p>It was resolved that a flyer will be included in the Chronicle, detailing the scheme and asking if parishioners know of someone who may qualify. Cllr Morris offered to be a point of contact to chat through if required.</p>	PC
18/06/507	<p>Maintenance matters:</p> <p>507/1 To progress the renovation of the bus shelter</p> <p>As Cllr Bankes-Jones was not in attendance, it was agreed that the Clerk would request a verbal update for circulation.</p> <p>507/2 General maintenance matters</p> <p>There were no other maintenance matters.</p>	PC
18/06/508	<p>Traffic matters:</p> <p>Updates on any traffic related issues</p> <p>There continues to be significant problems with speeding along Queens Street. Cllr Grant reported that he has raised the suggestion of one-way routing through Queens Street with Highways but there has as yet been no response. Action is now being taken by parishioners to attempt to slow traffic.</p> <p>Cllr Grant reported that he has written to the company whose lorry was witnessed running a red light at the pedestrian crossing but no reply has been received. He confirmed he would contact them again.</p> <p>Cllr Morris expressed his thanks to Cllr Grant for the efforts he has been putting in on traffic issues.</p>	JG
18/06/509	<p>Village hall matters:</p> <p>509/1 The Clerk presented the minutes from the Village Hall Committee meeting on 30th May 2018 which continue to show progress in all areas.</p> <p>The Committee intend to apply for a premises licence.</p> <p>The Councillors expressed safety concerns and asked the Clerk to ensure that the village hall committee undertake a risk assessment and have rules in place in particular for ladder use.</p> <p>The VH Chairman had attended a Funding Fair and reported that it appeared that greater success in applying for funding is seen when ideas have come from the community itself and not just from the parish council. The VH committee would like to interact with the community to find out what they want and elicit their ideas. It was agreed that the Parish Council would do a joint article with the VH Committee to begin work towards a Community Plan, asking for ideas on what people want to see, from maintenance to events.</p> <p>509/2 To determine acknowledgment of the contribution by the Chairman of the VH Committee into physical improvements to the hall</p> <p>It was agreed that an article of thanks would go into the Chronicle from Cllr Morris, addressed to all committee members and other villagers who have given their time to the village hall.</p> <p>509/3 To consider a request from Greatworth Parish Council to permit parking</p>	

	<p>in the village hall car park.</p> <p>It was resolved that the Clerk would respond that the request would be considered but that further information is required with regard to numbers of vehicles and proposed days. The Clerk would also make it clear that any vehicles parked in the car park would not be insured.</p> <p>It was further resolved that the Clerk would raise the question of no insurance for parked cars with the VH committee to determine whether there should be a sign stating this fact.</p> <p>509/4 To agree Parish Council representation at the June Village Hall Committee meeting</p> <p>Cllr Dashwood agreed to attend the next Village Hall meeting on 27th June 2018.</p>	
	<p>Round the Table</p> <p>Cllr Grant requested that the village hall legal situation be included on the next agenda.</p>	PC

The meeting closed at 9.03pm.

The next meeting will take place on Wednesday, 8th August 2018 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

Correspondence from 5 May 2018 to 10 June 2018

Received from	Details	Action
Rural Services Network	Weekly Email News Digest x 5 Hinterland newsletter x 5 Other newsletters & updates x 6	Hyperlinks uploaded to dropbox
Cherwell & South Northants DC	Confirmation from Democratic and Elections officer that no by-election is required and that co-option of councillors can now take place Invitation to Parish Clerks Forum on 12 June Update on local government reform in Northamptonshire Parish Council Directory Update to electoral register	Filed Circulated to all councillors Circulated to all councillors Circulated to all councillors Filed
Northants CALC	DPO Service update Clerk vacancy at Upton Parish Council EUpdate Model clerk contract and confirming clerks cannot be treated as self-employed Deputy and Burials Clerk vacancy at Hartwell Parish Council Confirmation of receipt of appointment of NCALC as Data Protection Officer for FPC Friday mini update and clerk vacancies for Bugbrooke and Farthinghoe. Workshops planned on Local Government Reorganisation. Request from Clerk for updated standard policies	Circulated to all councillors Filed Circulated to all councillors Filed Filed Filed Circulated to all councillors
Brackley Town Council	Email announcing election of Cllr Mark Morrell as Town Mayor and Cllr Anthony Bagot-Webb as Deputy Town Mayor for 2018/2019. Invitation to Town & Parish networking group on Monday 11 June	Filed Circulated to all councillors

	Agenda for event on 11 June	Forwarded to MM
Cllr Mick Morris	<p>Link to report that single unitary council for Northampton has been rejected</p> <p>Update on E.On offer for replacing streetlights</p> <p>Correspondence with Helen Howard of Highways concerning state of road signs and roadside delineators</p> <p>Link to objection by SNC on proposed J11 M40 service area</p> <p>Announcement in Banbury Guardian concerning cessation of partnership between Cherwell and South Northants District Councils</p> <p>Email to South Northants requesting confirmation of responsibility for clearing street drains. Update that Water Authority have checked sewers and that the fault is blocked storm drains which is the responsibility of the Highway Authority</p> <p>Email to HS2 requesting details of contact for responsibility of liasing with Farthinghoe Parish Council. Response from Nisha Mejer, Community Engagement Manager</p> <p>Email informing of visit by BBC South to do article on road issues</p> <p>Report made to Northants Police of suspicious van on Charlton Way</p> <p>Article from Northampton Chronicle, quoting Andrea Leadsom supporting Farthinghoe bypass</p>	<p>Circulated to all councillors by MM</p> <p>Circulated to all councillors by MM</p> <p>Circulated to all councillors by MM</p> <p>Circulated to all councillors by MM</p> <p>Circulated to all councillors by MM</p> <p>Filed</p> <p>Filed</p> <p>Circulated to all councillors, forwarded to email database</p> <p>Filed</p> <p>Filed</p>
Northants Highways	Email from Stuart Mann regarding repairs to Hinton airfield road on 2 nd and 3 rd July and subsequent reply from	Circulated to all councillors

	James Harrison Correspondence with Matthew Barratt concerning pedestrian crossing	
Ross van Geest	Resignation as councillor	Filed
TexPrep	Invoice for Chronicle	To be paid at next meeting
Community Lincs Insurance	Updated invoice to include defibrillator Response to request regarding public liability for open gardens, confirming these would be covered as a PC event	Filed Filed MM circulated to councillors for response before confirming to houses
Clive Hockley, Chairman, Hinton in the Hedges Parish Meeting	Copy of email sent to Highways England regarding A43/A422 improvements	Circulated to all councillors
Northants Police	Cancelling Councillor meeting scheduled for 18 June. Next meeting is scheduled for 15 August.	Filed
Helen du Bois, Clerk to Greatworth Parish Council	Email requesting whether it would be possible to park in the village hall car park	Circulated to councillors On agenda
Fox at Farthinghoe	Request to use village hall car park on 26 th August	Clerk responded saying this would be possible if not hired out.

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

BANK STATEMENTS AT 31.05.2018

Business Saver Account	£200.64
Community Account	£12,127.83

DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)

CPRE	£36.00
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RECEIPTS DURING MONTH (FOR INFO ONLY)

Fox at Farthinghoe	£120.00
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CHEQUES PRESENTED SINCE 31.05.2018

None

UNPRESENTED CHEQUES

Community Lincs	100783	(£643.81)	Insurance
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RECEIPTS SINCE 31.05.2018

Interest received	£0.10
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ACTUAL FUND POSITION AT 8 JUNE 2018 **£11,684.76**

PRECEPT FUND POSITION AT 8 JUNE 2018 £9,091.94

PLAYPARK FUND POSITION AT 8 JUNE 2018 £2,156.34

DEFIBRILLATOR FUND POSITION AT 8 JUNE 2018 £436.48

PRECEPT FUND

BILLS FOR PAYMENT 13 JUNE 2018

TexPrep	100784	(£66.30)	Chronicle
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Total value of payments (£66.30)

CLOSING PRECEPT FUND POSITION AT 13 JUNE 2018 **£9,025.64**

PLAYPARK FUND

BILLS FOR PAYMENT 13 JUNE 2018

None

CLOSING PLAYPARK FUND POSITION AT 13 JUNE 2018 **£2,156.34**

PROJECTED PLAYPARK FUND POSITION

Ramp regulations (£200.00)

PROJECTED POSITION **£1,956.34**

DEFIBRILLATOR FUND

BILLS FOR PAYMENT 13 JUNE 2018

None

CLOSING DEFIBRILLATOR FUND AT 13 JUNE 2018 **£436.48**