

FARTHINGHOE PARISH COUNCIL

MINUTES OF MEETING

held on Wednesday, 10th August 2016 at 7.00pm
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Ross van Geest (Chair) (RVG)
Mr Mick Morris (Vice Chair) (MM)
Mr John Grant (JG)
Mr Henry Bankes-Jones (HBJ)
Mr David Dashwood (DD)
Mrs Sally Thomas (ST)

Apologies: Mrs Jenny Forbes (JF)

Apologies for early departure: Mr David Dashwood (DD) (left at 20.18 hrs)

Also in attendance: Mrs Philippa Clayton (Clerk) (PC)

ITEM		ACTION
16/08/221	To receive and approve apologies for absence It was resolved that apologies from Cllr Forbes be accepted.	
16/08/222	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) It was resolved that there were no declarations of interest to be received.	
16/08/223	Public participation session (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). James Harrison wished to inform the Parish Council that he had made representation to Northants County Council to offer the field beside the village hall for consideration for the Local Plan. There was a discussion about the fact that building in Towcester and Brackley plus consideration for larger village such as Middleton Cheney means that there is currently no pressure for new builds in smaller villages. Mr Harrison suggested it would be worth contacting SNC to see if the recent barn conversion at the airfield qualifies for consideration under the New Homes Bonus. Mr Harrison mentioned that he had discussed the possibility of rerouting Cockley Road along the bridle path by Homelands to access the A422, hence removing traffic flow past the school and village hall. This would not be seen as an alternative to the bypass. This had been well received as an idea at the bypass exhibition. It was resolved to add this suggestion to the October agenda for discussion with Chris Wragg. There being no other members of the public present, the Chair closed public time.	
16/08/224	To receive and approve for signature the minutes of the meeting held on Wednesday 8 th June 2016. It was resolved that the minutes of Wednesday, 8 th June 2016 were taken as read, duly signed by the Chairman and were adopted as approved.	
16/08/225	To note any actions arising from the minutes of 8 th June 2016 not included on this agenda for report only. 16/06/218 – The rejection of the existing fence at Steane Grounds Barn. Councillors confirmed that they had visited the site and could see no issues. It was resolved that Cllr Morris would visit the owners to offer future support if required.	MM
16/08/226	To receive the correspondence register since 8th June 2016 requiring action:	

	<p>It was resolved that the following actions would be taken from correspondence received since 8th June 2016:</p> <ul style="list-style-type: none"> • NCALC AGM, 8th October 2016. As a response is not required until 26th September, it was resolved that the Clerk would attempt to secure an agenda for the meeting to discuss at the Parish Council meeting in September, at which time a decision would be taken on attendance. • CPRE – Invitation to launch of Countryside Design Guide. It was resolved that no councillors wished to attend. 	PC																																				
16/08/227	<p>To consider financial matters from the RFO:</p> <p>227/1 To receive the financial report for July 2016</p> <p>It was resolved that the financial report for July 2016 was presented by the RFO and was duly accepted.</p> <p>227/2 To approve bills for payment</p> <p>It was resolved that the following accounts be approved for payment:</p> <table border="1"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>100702</td> <td>TexPrep</td> <td>£132.60</td> <td>Local Gov't Act 1972 s142</td> </tr> <tr> <td>100703</td> <td>E.ON Maintenance</td> <td>£107.70</td> <td>Parish Councils Act 1957 s3</td> </tr> <tr> <td>100704</td> <td>E.ON Lighting</td> <td>£206.52</td> <td>Parish Councils Act 1957 s3</td> </tr> <tr> <td>100705</td> <td>NCALC</td> <td>£407.74</td> <td>Local Gov't Act 1072 s143</td> </tr> <tr> <td>100706</td> <td>Clerk's sal & exps</td> <td>£355.00</td> <td>Local Government Act 1972 s112 and s111</td> </tr> <tr> <td>100707</td> <td>HMRC</td> <td>£70.00</td> <td>Local Government Act 1972 s112 and s111</td> </tr> <tr> <td>100708</td> <td>Purchase of IT</td> <td>£736.43</td> <td>Local Government Act 1972 s226</td> </tr> <tr> <td>100709</td> <td>Jon Hampson</td> <td>£175.00</td> <td>Open Spaces Act 1906 s9&s10</td> </tr> </tbody> </table>	Chq	Payee	Amount	Power	100702	TexPrep	£132.60	Local Gov't Act 1972 s142	100703	E.ON Maintenance	£107.70	Parish Councils Act 1957 s3	100704	E.ON Lighting	£206.52	Parish Councils Act 1957 s3	100705	NCALC	£407.74	Local Gov't Act 1072 s143	100706	Clerk's sal & exps	£355.00	Local Government Act 1972 s112 and s111	100707	HMRC	£70.00	Local Government Act 1972 s112 and s111	100708	Purchase of IT	£736.43	Local Government Act 1972 s226	100709	Jon Hampson	£175.00	Open Spaces Act 1906 s9&s10	
Chq	Payee	Amount	Power																																			
100702	TexPrep	£132.60	Local Gov't Act 1972 s142																																			
100703	E.ON Maintenance	£107.70	Parish Councils Act 1957 s3																																			
100704	E.ON Lighting	£206.52	Parish Councils Act 1957 s3																																			
100705	NCALC	£407.74	Local Gov't Act 1072 s143																																			
100706	Clerk's sal & exps	£355.00	Local Government Act 1972 s112 and s111																																			
100707	HMRC	£70.00	Local Government Act 1972 s112 and s111																																			
100708	Purchase of IT	£736.43	Local Government Act 1972 s226																																			
100709	Jon Hampson	£175.00	Open Spaces Act 1906 s9&s10																																			
16/08/228	<p>To approve the standing orders</p> <p>It was resolved that the standing orders be approved and adopted.</p>																																					
16/08/229	<p>To review the financial regulations</p> <p>It was resolved that the financial regulations be approved and adopted.</p>																																					
16/08/230	<p>To review the Code of Conduct</p> <p>It was resolved that the Code of Conduct be approved and adopted.</p>																																					
16/08/231	<p>To review the accident register and safety inspections for the playpark:</p> <p>Cllr Grant affirmed that there had been no reported accidents or incidents in the playpark over the last two months.</p> <p>It was resolved that:</p> <ul style="list-style-type: none"> • the site inspection records for July 2016 would be passed to the Clerk by Cllr Grant for filing after the meeting • the Clerk would include in the Chronicle article reference to the fact that dogs are prohibited from the playpark for the safety of children because of hygiene factors. <p>Due to ill health within the family, Playscapes had been unable to respond to the request regarding the French drain. It was agreed that this would not be pursued until it was felt appropriate, bearing in mind the personal issues.</p>	JG PC																																				
16/08/232	<p>To determine responses to recent planning applications:</p> <p>S/2 016/1556/FUL & S/2016/1557/LBC Abbey Lodge, Main Road, Farthinghoe</p> <p>It was resolved that Cllr Morris would respond saying that the Parish Council had no objection in principle but as the building is Grade II* listed and of significant importance, it would be expected that relevant listing requirements are observed. Cllr</p>	MM																																				

	Morris will circulate the response to the Parish Council members before submission.	
16/08/233	<p>Maintenance matters:</p> <p>233/1 To determine a date to conduct a village walk to identify areas requiring improvement.</p> <p>It was resolved that councillors available would meet on Wednesday, 24th August at 5.30pm at the Fox to conduct the village walk.</p> <p>233/2 To receive an update on the village street lighting project</p> <p>As general feedback was that the LED sample light supplied was an improvement, it was resolved that Cllr Morris would request a full quotation for Main Road, to include options on intensifying lighting in areas away from Main Road.</p> <p>Cllr Thomas mentioned that she believed there had been references to possible funding for lighting in the latest information from NCALC which could be worth pursuing.</p> <p>Cllr Morris reported that the Church had committed to tidying up the trees in the church yard that are impinging on the street light by the church.</p> <p>233/3 To discuss the issue of roadside signs and advertising in the village</p> <p>It was resolved that Cllr Grant would contact Helen Howard to ask for advice on the provision of official roadside signs for village facilities. Once this advice has been received, the Parish Council will write to the village businesses, explaining that the current temporary signs are not permitted but that the Parish Council understand the need to advertise and wish to support the local businesses, so are providing information on the alternative official options.</p> <p>233/4 To discuss verge, hedge and public area grass cutting</p> <p>It is unclear on who has responsibility for different areas within the village. As part of the village walk, it was agreed that a map should be drawn up to clearly identify areas of responsibility.</p> <p>Overgrown vegetation by the allotments on Main Road has been causing particular issues for local disabled residents. This has been reported to Street Doctor who have passed the issue over to SNC. DD stated that the hedge is the responsibility of the allotment trustees and that he will ask for it to be addressed as a matter of urgency. In the short term, it was resolved that Cllr Bankes-Jones would personally attend to the problem with his own hedge trimmer.</p>	<p>ALL</p> <p>MM</p> <p>JG</p> <p>DD</p> <p>HBJ</p>
16/08/234	<p>Traffic matters:</p> <p>234/1 To receive an update on any further correspondence regarding the proposed bypass.</p> <p>The Chair reported that no further correspondence has been received. Chris Wragg had stated that there was no point in coming to the August Parish Council meeting as there is a cabinet meeting in September. The Chair had enquired about the relevance of the cabinet meeting, but did not receive a response.</p> <p>It was resolved that the Clerk would include an update in the Chronicle to the effect that the Parish Council have no further information currently but that Chris Wragg will be attending the October Parish Council meeting and we hope he will be able to provide an update at that point.</p> <p>234/2 To receive an update on the speed limit restrictions on New Road and Clarks Lane</p> <p>Highways had advised that it would take about 6 weeks for works to commence. This deadline is due to run out on 6th September. Cllr Grant will</p>	<p>PC</p> <p>JG</p>

	<p>refer to this in his letter to Helen Howard regarding the village signage.</p> <p>234/3 To receive an update on repairs to Hinton Road</p> <p>In Cllr Forbes' absence, the belief is that this has now been completed.</p>	
16/08/235	<p>Village hall matters:</p> <p>235/1 To receive the report from attendance at the Village Hall Committee meeting</p> <p>The Clerk provided an update on the latest meeting, sharing the latest accounts and advising the Parish Council of the purchase of new doors for the village hall and the potential plans to create storage at the rear of the hall.</p> <p>235/2 To receive an update on the land registry status of the Village Hall plot:</p> <p>A copy of the conveyancing document is now available to accompany the application.</p> <p>Cllr Bankes-Jones advised that as the Parish Council do not own the access but have a clear easement i.e. right of access across the plot, this will also need registering along with the title for the village hall.</p> <p>It was resolved that Cllr Bankes-Jones would review the conveyancing document before the Chair sends off the registration application.</p>	<p>HBJ RvG</p>

The meeting closed at 9.00pm.

The next meeting will take place on Wednesday, 14th September 2016 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

Correspondence since 8th June 2016

Received from	Details	Action
Rural Services Network	Weekly Email News Digest x 8 Hinterland newsletter x 8 Rural Vulnerability newsletter x 2 Rural Opportunities Bulletin Rural Conference 2016 Rural Economy Spotlight Spotlight on Older People from RSN	Hyperlinks uploaded to dropbox
Northamptonshire County Council	July newsletter	Hyperlink uploaded to dropbox
Mick Morris, Councillor	Various emails regarding cutting of hedges and verges within the village Various emails regarding street lighting Copy of Street Doctor Report concerning potholes on Queen Street	On agenda for discussion On agenda for discussion Work to be completed within 4 months
Ross van Geest, Councillor	Email correspondence between RvG and Chris Wragg regarding bypass. Final email to Chris Wragg requests a brief summary of the current state of play and the significance of the cabinet meeting on 6 September.	On agenda for discussion at August meeting
NCALC	Data Protection and Freedom of Information Training course Transparency Fund 2016/2017 – application forms for additional bid Forthcoming training courses Amendment to the Training Calendar NCALC eUpdate – July/August 2016 Notice of AGM on 8 October 2016 Practitioner’s Guide 2016	Circulated to all councillors by PC Circulated to all councillors by PC Circulated to all councillors by PC Circulated to all councillors by PC Circulated to all councillors by PC To be discussed Held on file by PC
CPRE	Invitation to launch of Countryside Design Guide – Sept 2016	Attendance to be discussed
Neil Downing, parishioner	Email requesting update on bypass status	Chair responded that the parish council supports the majority view for the need for a bypass and that this should be the northern route. Timeframe is a minimum of 5 years to obtain approval and carry out the works.
Stephen Bunce, parishioner	Email correspondence regarding Mrs Trellis articles in the Chronicle	Chair responded, suggesting Mr Bunce elect to stop reading the articles.
Ron Sawbridge	Draft letter to Chris Grayling MP re HS2 Notes from HS2 meeting held 15/7/16	Circulated to councillors by PC Circulated to councillors by PC
Northants Fence & Gate Ltd	Offering services	Held on file
Saltex	Invitation to register for Saltex exhibition in Birmingham on 2-3 Nov. Exhibition focuses on maintenance of pitches, estates, grounds, landscapes, play areas and parks.	Held on file
Brackley Safer Community Team	Policing report for July 2016	Circulated to councillors by PC

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT



BANK STATEMENTS AT 29.07.2016

Business Saver Account	£200.46
Community Account	£8,910.40

DIRECT DEBITS PRESENTED IN MONTH

None

UNPRESENTED CHEQUES

None

RECEIPTS SINCE 29.07.2016

Donation to Playpark fund from I&L Reid	£60.00
---	--------

ACTUAL FUND POSITION AT 6 AUGUST 2016 **£9,170.86**

PRECEPT FUND POSITION AT 6 AUGUST 2016 £6,982.00

PLAYPARK FUND POSITION AT 6 AUGUST 2016 £2,188.86

PRECEPT FUND

BILLS FOR PAYMENT 10 AUGUST 2016

TexPrep	(£132.60)	Chronicle (2 months)
E-ON	(£107.70)	Street light maintenance to 30/6/16
E-ON	(£206.52)	Electricity to 30/6/16
NCALC	(£407.74)	Membership subscription
Mrs P Clayton	(£355.00)	Clerk's salary & expenses
HMRC	(£70.00)	Clerk's income tax
Mrs P Clayton	(£736.43)	Reimbursement for laptop and printer
Mr J Hampson	(£175.00)	Mowing

Total value of payments (£2,190.99)

CLOSING PRECEPT FUND POSITION AT 10 AUGUST 2016 **£4,791.01**

PLAYPARK FUND

BILLS FOR PAYMENT 8 JUNE 2016

None

CLOSING PLAYPARK FUND POSITION AT 10 AUGUST 2016 **£2,188.86**

PROJECTED PLAYPARK FUND POSITION

VAT claim to be made	£50.00	
Ramp regulations	(£200.00)	
PROJECTED POSITION		£2,038.86

PLAYPARK ACCOUNT														Opening Bal.	£11,900.00
			Invoices			FPC Payments			Viridor Payment			Receipts	Running total		
	Date	Ref	Nett	VAT	Total	Nett	VAT	Total	Nett	VAT	Total				
Viridor	04-Jul	Chq 100654	£2,044.36		£2,044.36	£2,044.36		£2,044.36					£9,855.64		
Playscapes	28-Jul	Inv 14/15-21	£15,100.00	£3,020.00	£18,120.00								£9,855.64		
Playscapes	12-Aug	Chq 100662				£4,166.67	£833.33	£5,000.00					£4,855.64		
SNC New Homes Bonus	02-Sep											£7,715.00	£12,570.64		
Councillor Loan	02-Sep											£600.00	£13,170.64		
Playscapes	02-Sep	Chq 100663				£10,933.33	£2,186.67	£13,120.00					£50.64		
Playscapes	10-Sep	Inv 14/15-24	£5,985.00	£1,197.00	£7,182.00								£50.64		
Viridor	16-Sep	Ref. 8078							£5,985.00	£0.00	£5,985.00	£5,985.00	£50.64		
Playscapes	17-Sep	Inv 14/15-25	£14,015.00	£2,803.00	£16,818.00								£50.64		
VAT reclaim	18-Sep											£3,020.00	£3,070.64		
Councillor Loan	21-Sep											£1,200.00	£4,270.64		
Playscapes	22-Sep	Chq 100666				£0.00	£1,197.00	£1,197.00					£3,073.64		
Viridor	25-Sep	Ref. 8078							£14,015.00	£0.00	£14,015.00	£14,015.00	£3,073.64		
Playscapes	26-Sep	Chq 100667				£0.00	£2,803.00	£2,803.00					£270.64		
Playscapes	05-Oct	Inv 14/15-26	£2,650.00	£530.00	£3,180.00								£270.64		
Proceeds of cocktail night	12-Oct											£2,441.10	£2,711.74		
Playscapes	14-Oct	Chq 100675				£2,650.00	£530.00	£3,180.00					-£468.26		
J Hicks	20-Oct		£250.00	£50.00	£300.00								-£468.26		
September VAT claim	30-Oct											£4,000.00	£3,531.74		
Repayment of councillor loan	11-Nov	Chq 100678				£1,800.00	£0.00	£1,800.00					£1,731.74		
J Hicks	11-Nov	Chq 100677				£250.00	£50.00	£300.00					£1,431.74		
October VAT claim	19-Nov											£530.00	£1,961.74		
Safety signage	05-Jan		£17.40	£3.48	£20.88								£1,961.74		
Safety Signs 4 Less	13-Jan	Chq 100684				£17.40	£3.48	£20.88					£1,940.86		
B&B Properties (The Fox)	09-Mar	Chq 100691				£200.00		£200.00					£1,740.86		
2016													£1,740.86		
Proceeds of race night												£203.00	£1,943.86		
Proceeds of May Day												£185.00	£2,128.86		
Proceeds of church fete												£60.00	£2,188.86		
		TOTAL COST	£40,061.76	£7,603.48	£47,665.24	£22,061.76	£7,603.48	£29,665.24	£20,000.00	£0.00	£20,000.00	£39,954.10			
PROJECTIONS:															
J Hicks VAT claim												£50.00	£2,238.86		
Ramp regulations						£200.00		£200.00					£2,038.86		