

FARTHINGHOE PARISH COUNCIL

MINUTES OF MEETING

held on Wednesday 12 August 2020 at 7.00pm

This meeting was held virtually using Zoom platform



Councillors present: Mr Mick Morris (Chair) (MM)
 Mr David Dashwood (Vice Chair) (DD)
 Mr Barry Willett (BW)
 Mr Trevor Jarvis (TJ)
 Mr John Grant (JG)
 Mr David Weston (Clerk) (DW)

Apologies: Mr Henry Bankes-Jones (HBJ)
 Mr James Harrison (JH)

The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 allows virtual meetings to be conducted during the Coronavirus Crisis.

ITEM		ACTION
20/08/757	To receive and approve apologies for absence It was resolved to accept and approve an apology for absence from Cllr Bankes-Jones and Cllr Harrison	
20/08/758	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) There were no declarations of interest.	
20/08/759	Public participation session (members of the public are invited to address the council. The session will last for a maximum of 5 minutes with any individual contribution lasting a maximum of 1 minute. Members of the public should address their representations through the chairman of the meeting). No members of the public were present or dialled in.	
20/08/760	To receive and approve for signature the minutes of the meeting held on 10 June 2020. It was resolved that the minutes of Wednesday 10 June 2020 were taken as read, duly signed by the Chairman and were adopted as approved.	
20/08/761	Matters arising not covered in the main agenda 761/1 Overweight vehicles using New Road. Cllr Dashwood confirmed he hadn't yet received the details of the company using the road but would follow this up. It was resolved to review the signage and report any issues to NCC. 761/2 nomination of volunteers to ACRE. It was resolved to approach both persons we would like to nominate and seek their approval to do so.	DD MM/DW
20/08/762	To receive the correspondence since 5 June 2020 requiring	

	<p>action. There was nothing to review</p>											
20/08/763	<p>To consider financial matters from the RFO: 763/1 To receive the financial report for July 2020 It was resolved that the financial report for July 2020 was presented and was duly accepted. 763/2 To approve bills for payment It was resolved to pay the following bills:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Jon Hampson</td> <td style="text-align: right;">£220.00</td> </tr> <tr> <td>TexPrep</td> <td style="text-align: right;">£66.30</td> </tr> <tr> <td>Clerk (for Anti -virus renewal)</td> <td style="text-align: right;">£29.99</td> </tr> <tr> <td>Clerk Salary and expenses Quarter 1</td> <td style="text-align: right;">£669.80</td> </tr> <tr> <td>HMRC</td> <td style="text-align: right;">£148.60</td> </tr> </table> <p>Cllr Grant wished it to be recorded that he now had access to the council on-line accounts which appears to have happened because of him having a Barclays online banking account. No application has been made by Councillor Grant to open an account on behalf of Farthinghoe Parish Council</p> <p>Cllr Morris re-iterated that at the start of the Covid Crisis he had offered both Lime Farm and the Fox a free advert in the Chronicle for the foreseeable future. It was resolved the budget forecast for 2020/21 will therefore be amended to remove any anticipated income from advertising from both Limes Farm & The Fox.</p> <p>DW asked for an interim audit of the accounts in line with recommended practice. Cllr Grant has agreed to do this mid to late September.</p>	Jon Hampson	£220.00	TexPrep	£66.30	Clerk (for Anti -virus renewal)	£29.99	Clerk Salary and expenses Quarter 1	£669.80	HMRC	£148.60	<p>DW</p> <p>JG</p>
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20/08/764	<p>To determine responses to recent planning applications 764/1 Solar Farm. The PC had responded to the information put out from SNC and had stated that an Environmental Impact Assessment should be done at this early stage. SNC have now informed us that they are insisting one must be done. SNC have further intimated that they do not feel the land is suitable for such a large installation. 764/2. Planning application S/2020/0763/FUL. This was responded to and recorded in the minutes of 10 June 2020 (20/06/753).</p>											
20/08/765	<p>To discuss traffic matters for the village. 765/1 Vehicles from Limes Farm using Manor Lane to exit. The council understands that SNC are due to issue an instruction to comply with the current Planning Conditions. 765/2 Road markings Charlton Way. This has been reported and we are waiting for a reply from NCC Highways. A further question has been asked as to why this deficiency has not been picked up in any routine inspection by NCC highways. 765/3 Blocked drains Hinton in the Hedges Road. NCC are</p>											

	<p>sending a representative out to inspect. A further complaint has been submitted by a consultant on behalf of a local resident. The resident has been promised a reply by 21 August 765/4 Pedestrian Crossing Upgrade. We are given a weekly proposed works sheet by KierWsp who are the contractor for NCC. At present it is still proposed to complete the work in September, but no formal start date is given. We will continue to monitor the proposed start date.</p> <p>765/5 Road markings at the junction of Main Road with Baker Street. This has been reported and we are waiting for a reply from NCC Highways. A further question has been asked as to why this deficiency has not been picked up in any routine inspection by NCC highways.</p>	
20/08/766	<p>Bypass update. It has been circulated that a public consultation will take place in September/October 2020 and that SNC will publish their preferred route in January 2021. Cllr Morris will liaise with Andrea Leadsom MP in October to ensure that plans after January 2021 are made known to interested parties. Ian McCord, Leader of SNC and interim leader of the new Unitary Authority has been asked to state that all monies promised by SNC and NCC towards the by-pass planning and consultation will be ring-fenced after the merger of the authorities.</p>	MM
20/08/767	<p>Maintenance matters 767/1 The grant application for the purchase and installation of 2 new bus shelters has been submitted to SNC. The grant panel are meeting on 24 August to decide on all applications. We will be notified within a few days of the decision. It was agreed that in the event of us not getting the full monies to replace both shelters, further applications to other organisations would be made and that the allotments shelter was the priority of the 2.</p> <p>Cllr Bankes-Jones has gained approval for the hedge to the allotments to be trimmed to allow the proposed new shelter to be recessed.</p> <p>Cllr Willett will contact NCC to obtain the permit to install the shelters once we are ready go ahead and purchase them.</p>	DW BW
20/08/768	<p>Childrens' Playpark Cllr Morris stated that the rules for the play park use were imposed after a risk assessment was carried out in line with the actions of surrounding councils, were not being adhered to. People were not properly social distancing and were having large picnics in the park and not clearing up their rubbish afterwards. He has spoken to the groups after their breaches, but the same people were doing the same again a few days later. Cllr Dashwood felt that with the current hot weather people should be allowed to consume food and drink in the park. It was resolved that Cllr Grant would monitor the use of the park and</p>	JG

	report back in September regarding these observations. It was further resolved that the current management of the facility needs to be addressed with the volunteers committee who are currently responsible for it.	MM
	<p>Round the table</p> <p>The PC wished to place on record our thanks to Julia Pepler who has greatly assisted during the Covid crisis by co-ordinating the volunteers from the village and distributing food aid to local residents.</p> <p>DW informed the meeting he had been called by a resident over the hedge near the allotments being over-grown. Cllr Bankes - Jones has agreed to look at it and arrange trimming if required.</p>	HBJ

The meeting closed at 8.10pm.

The next meeting will take place on **Wednesday 9 September 2020** at 7.00pm. At this time, it is anticipated it will be a virtual meeting.

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

BANK STATEMENTS at 31 July 2020	£13768.78
Business Saver Account	£10113.24
Community Account	£3655.54
DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)	£0.00
RECEIPTS DURING MONTH:	Nil
CHEQUES PRESENTED SINCE 30 June 2020	£247.50
UN-PRESENTED CHEQUES SINCE 30 June 2020	Nil
CHEQUES/PAYMENTS DRAWN SINCE 30 June 2020	£84.30 (not yet presented)
ACTUAL FUND POSITION AT 31 July 2020	£13684.48
PLAYPARK FUND POSITION AT 31 July 2020	£2156.34
DEFIBRILLATOR FUND POSITION AT 31 July 2020	£436.48
PRECEPT FUND POSITION AT 31 July 2020	£11091.66
PRECEPT FUND	
Bills for Payment 12 August 2020	
TexPrep (Chronicle)	£66.30
Clerk (McAfee Anti-virus)	£29.99
Clerk Salary and expenses (quarter 1)	£669.80
HMRC	£148.60
Total:	£914.69
Total Closing Precept Fund at 12 August 2020	£10176.97
Precept Reserves (for Parish Elections)	£1500.00
PRECEPT POSITION AS AT 12 August 2020	£8676.97
VAT Awaiting Claim from this month bills)	Nil
VAT Awaiting Claim Cumulative total	£11.79
PLAYPARK FUND	
BILLS FOR PAYMENT 31 July 2020	None
CLOSING PLAYPARK FUND POSITION AT 31 July 2020	£2,156.34
DEFIBRILLATOR FUND	
BILLS FOR PAYMENT 31 July 2020	None
CLOSING DEFIBRILLATOR FUND AT 31 July 2020	£436.48

Date	Received From	Correspondence 5 June 2020 to 5 August 2020	Action
06-Jun 23-Jun	HS2 Liaison	Slides from 5 June Meeting Notes from 5 June Meeting	MM circ to Cllrs DW circ to Cllrs
6-Jun 19-Jun 20-Jun 6- Jul 17 Jul 24 Jul 4 Aug	NCALC	Weekly update x 7	DW circ to Cllrs
06-Jun 17-Jun 20-Jun 1-Jul 20 Jul 24 Jul 31 Jul	Kier	Weekly works programme x 7	DW circ to Cllrs
06-Jun	ACRE	Celebrating volunteers event	DW circ to Cllrs
04-Jun	Email	Limes Farm historic planning	MM circ to Cllrs
09-Jun	Play Inspections	Quote for Playpark Inspection	DW circ to Cllrs
09-Jun 19-Jun 23-Jun 8-Jul 24 Jul 28 Jul 4 Aug	Rural Services Network	Weekly Bulletin x 7	DW circ to Cllrs
18-Jun	Email	Response to Limes Farm	MM circ to Cllrs
17-Jun	Brackley Hospital	Letter of thanks	DW circ to Cllrs
19-Jun	SNC	Parish forum update	DW circ to Cllrs
18-Jun	Mick Morris	Report No Entry signs Charlton Street	MM circ to Cllrs
18-Jun	Mick Morris	Email to Kier re: delay to pedestrian crossing upgrade	MM circ to Cllrs
18-Jun	Rebecca Breese	Email to NCC re delay to crossing upgrade	MM circ to Cllrs
18-Jun	Mick Morris	Update request re drainage	MM circ to Cllrs
23-Jun	ACRE	June e newsletter	DW circ to Cllrs
23-Jun	NCC	Update re: No Entry signs Charlton Street	MM circ to Cllrs
23-Jun	NCALC	Request for volunteers	DW circ to Cllrs

25-Jun	ACRE	Zoom meetings for councillors and clerks	DW circ to Cllrs
25-Jun	Rebecca Breese	Responses to Crossing upgrade from Kier	MM circ to Cllrs
27-Jun	DW	Quote for removal of hedge for new shelter	DW circ to Cllrs
27-Jun	NCALC	weekly update and playpark re-opening.	DW circ to Cllrs
01-Jul	Highways	Essential work A43 September to February	DW circ to Cllrs
01-Jul	Chronicle	July Edition	DW circ to Cllrs
01-Jul 05-Jul	Email	Limes Farm update	MM circ to Cllrs
01-Jul	Email	Grant application final read through	DW circ to Cllrs
02-Jul	PKF Littlejohn	Exemption from external audit	DW circ to Cllrs
03-Jul	SNC	Parish Forum update	DW circ to Cllrs
08-Jul	Brackley TC	Election of new Mayor	DW circ to Cllrs
08-Jul	Rural Services Network	Monthly funding bulletin	DW circ to Cllrs
08-Jul	Northamptonshire Libraries	Summer Reading Challenge	DW circ to Cllrs
10-Jul	Email	Parish forum Notes	DW circ to Cllrs
24-Jul	ACRE	Zoom meeting regarding biodiversity	DW circ to Cllrs
28-Jul	SNC	Healthy communities Bulletin	DW circ to Cllrs
28-Jul	NCC	Survey regarding pharmacies needs	DW circ to Cllrs
28-Jul	Highways	A43 Road Works	DW circ to Cllrs
27-Jul	Email	PC Response to Solar Farm environmental impact study	MM circ to Cllrs
31-Jul	Police	Press Release regarding new ANPR cameras	DW circ to Cllrs
30-Jul	Email	Greatworth and Halse response to solar farm	MM circ to Cllrs
31-Jul	Chronicle	August Edition	DW circ to Cllrs
04-Aug	NCC	Complaint re surface water Hinton in the Hedges	MM circ to cllrs
04-Aug	SNC	Parish Forum minutes 10 July 2020	DW circ to Cllrs
05-Aug	Rural Services Network	Monthly funding bulletin	DW circ to Cllrs