

# FARTHINGHOE PARISH COUNCIL

## MINUTES OF MEETING (AGM)

held on Monday 11 May 2021 at 7.30pm

Councillors present

Mr Mick Morris (Chair) (MM)  
 Mr James Harrison (vice-chair)(JH)  
 Mr Barry Willett (BW)  
 Mr Trevor Jarvis (TJ)  
 Mr John Grant (JG)



Mr David Weston (Clerk) (DW)

Apologies: Mr Henry Bankes-Jones (HBJ)

ITEM		ACTION
05/21/874	<b>To receive and approve apologies for absence.</b> Cllr Bankes-Jones tendered his apologies which were accepted	
05/21/875	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)  None were declared	
05/21/876	<b>To appoint a Chairman for 2021/2022</b> Cllr Harrison asked the meeting for nominations for the post of chairman. Cllr Morris was proposed by Cllr Jarvis, seconded by Cllr Grant. The vote was unanimous. It was <b>resolved</b> that Cllr Morris will chair the parish Council for 2021/2022	
05/21/877	<b>To receive the Chairman's declaration of acceptance of office</b> Cllr Morris duly signed his acceptance of office.	
05/21/878	<b>To appoint a Vice chairman for 2021/2022</b> Cllr Harrison was proposed by Cllr Willett seconded by Cllr Morris. The vote was unanimous. It was <b>resolved</b> that Cllr Harrison will be vice chairman for 2021/2022. At this point all councillors present duly signed their declaration of acceptance of office.	
05/21/879	<b>To approve the meeting schedule to May 2022</b> It was <b>resolved</b> to approve the schedule of meetings for 2021/22. The meetings will be on the second Wednesday of the month starting at 7pm. There will be no meetings in July or December.	
05/21/880	<b>To co-opt 1 person to fill the current vacancy on the Parish Council</b> There have been 3 expressions of interest on being co-opted onto the council. It was <b>resolved</b> that all 3 persons will be invited to the meeting on 9 June to give a small presentation on themselves and a voting process will follow in line with NCALC recommendations.	MM

05/21/881	<p><b>Public participation session</b> (members of the public are invited to address the council. The session will last for a maximum of 5 minutes with any individual contribution lasting a maximum of 1 minute. Members of the public should address their representations through the chairman of the meeting).</p> <p>No members of the public were present</p>									
05/21/882	<p><b>To receive and approve for signature the minutes of the meeting held on 14 April 2021</b></p> <p>It was <b>resolved</b> that the minutes of were taken as read. They were signed by the Chairman and were adopted as approved.</p>									
05/21/883	<p><b>To consider financial matters from the RFO:</b></p> <p>883/1 To receive the financial report for April 2021 It was <b>resolved</b> that the financial report for 2021 was presented and was duly approved.</p> <p>883/2 To approve bills for payment</p> <p>It was <b>resolved</b> to pay the following bills:</p> <table data-bbox="435 797 1110 947"> <tr> <td>Zurich Insurance</td> <td>£685.72</td> </tr> <tr> <td>TexPrep</td> <td>£72.30</td> </tr> <tr> <td>Dave Weston (for Microsoft Subscription)</td> <td>£59.99</td> </tr> <tr> <td>DD Yu energy (paid 9 May)</td> <td>£69.64</td> </tr> </table> <p>883/3. It was <b>resolved</b> to approve the insurance quote for 2021/2022 from Zurich Insurance.</p> <p>883/4. DW gave an update on the 2020/2021 Internal Audit. The auditor has approved the AGAR and signed it off. It was <b>resolved</b> to approve the 2020/2021 AGAR and to submit it.</p> <p>It was <b>resolved</b> to make a donation of £500 to the Brackley Community hospital on behalf of the village. It was <b>resolved</b> that Cllr Willett be added to the council bank account as an additional signatory.</p>	Zurich Insurance	£685.72	TexPrep	£72.30	Dave Weston (for Microsoft Subscription)	£59.99	DD Yu energy (paid 9 May)	£69.64	<p>DW</p> <p>DW</p> <p>DW</p>
Zurich Insurance	£685.72									
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DD Yu energy (paid 9 May)	£69.64									
05/21/884	<p><b>To review the Annual Parish Meeting held on 28 April 2021.</b></p> <p>The attendance was low this year possibly as a result of short notice for the meeting as well as not being able to meet face to face. It is hoped that in 2022 we can return to normal meetings.</p>									
05/21/885	<p><b>To determine responses to recent planning applications</b></p> <p>There were no applications to consider</p>									
05/21/886	<p><b>To discuss traffic matters for the village.</b></p> <p>886/1 Gully work A422. This has been fixed. On day 1 there were issues with traffic management but for the remaining days the management worked very well. It was <b>resolved</b> to discharge this item.</p> <p>886/2 Blocked drains Hinton in the Hedges road. Cllr Harrison and Cllr Morris have had a site meeting with WNC</p>	<p>JH</p>								

	Highways . They have agreed a series of actions to resolve the issues.  886/3 Slippery Footpaths. Cllrs Morris reported there had been no response from NCC regarding complaints made but understood they were in contact with relevant householders.	MM
<b>05/21/887</b>	<b>Bypass update.</b> Cllr Grant reported that WNC Cabinet were expected to meet in June 2021 during which the full Highways Dept report & recommendations will be presented following their assessment of the Public Consultation to decide the preferred route & a statement is expected concerning moving on to the next stage	JG
<b>05/21/888</b>	<b>Maintenance matters</b> The first shelter has been installed. The shelter at the allotments is going to be installed on Thursday/Friday this week. Cllr Willett commented that the barrier fencing temporarily at the rear of the allotment shelter should not be fixed to or come in contact with the new shelter due to the risk of damaging the powder coating.	BW
<b>05/21/889</b>	<b>Childrens' Playpark</b> Nothing further to report. An application has gone in for double yellow lines to be painted around the junction of Queen Street and New Road.	
	<b>Round the table</b> Cllr Morris will join the ACRE parish council Zoom forum on 2 June 2021. Kier are recruiting footpath wardens. Cllr Morris has contacted them to confirm the current village warden.	MM MM

The meeting closed at 8.47 pm.

The next meeting will take place on Wednesday 9 June 2021 at 7.00pm at the village hall.

## FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

<b>BANK STATEMENTS AT 30 April 2021</b>	£12,702.50
Business Saver Account	£10,115.14
Community Account	£2,587.36
DIRECT DEBITS PRESENTED IN MONTH: Yu energy	£78.01
RECEIPTS DURING MONTH: VAT Refund 2019/2020	£139.43
(please note: this is the 2 <sup>nd</sup> such receipt, HMRC asked for explanation)	
CHEQUES PRESENTED SINCE 31 March 2021	£813.06
UN-PRESENTED CHEQUES SINCE 31 March 2021	£150.00
(Jon Hampson and ACRE)	
CHEQUES/PAYMENTS DRAWN SINCE 14 April 2021	Nil
<b>ACTUAL FUND POSITION AT 30 April 2021</b>	<b>£12,552.50</b>
PLAYPARK FUND POSITION AT 30 April 2021	£1,697.47
DEFIBRILLATOR FUND POSITION AT 30 April 2021	£436.48
<b>PRECEPT FUND POSITION AT 30 April 2021</b>	<b>£10,418.55</b>
<b>PRECEPT FUND</b>	
Bills for Payment 17 May 2021	
Zurich Insurance	£685.72
TexPrep	£72.30
Dave Weston (for Microsoft Subscription)	£59.99
DD Yu energy (paid 9 May)	£69.64
<b>Total Closing Precept Fund at 14 April 2021</b>	<b>£9,530.90</b>
Precept Reserves (for Parish Elections)	£1,500.00
<b>PRECEPT POSITION AT 17 May 2021</b>	<b>£8,030.90</b>
<b>Vat to be claimed cumulative to 30 April 2021</b>	<b>£3.72</b>
<b>PLAYPARK FUND</b>	
BILLS FOR PAYMENT April 2021	Nil
<b>CLOSING PLAYPARK FUND AT 30 April 2021</b>	<b>£1,697.47</b>
<b>DEFIBRILLATOR FUND</b>	
BILLS FOR PAYMENT April 2021	None
<b>CLOSING DEFIBRILLATOR FUND 30 April 2021</b>	<b>£436.48</b>

<b>Date</b>	<b>Received From</b>	<b>Correspondence from 12 April 2021 to 14 May 2021</b>	<b>Action</b>
13-Apr	NCALC	Update re: notice days for meetings	DW Circ to Cllrs
13-Apr 21-Apr 27-Apr 14May	Rural Services Network	Weekly Bulletin	DW Circ to Cllrs
13-Apr	Email	MM request re: meeting 14 April 2021	MM Circ to Cllrs
14-Apr	NCALC	Courses	DW Circ to Cllrs
18-Apr 23-Apr 10May	NCALC	weekly update	DW Circ to Cllrs
18-Apr 10May	Kier	weekly works programme	DW Circ to Cllrs
19-Apr	Andrea Ledsom	By-pass update	DW Circ to Cllrs
19-Apr	WNC	Parish Update	DW Circ to Cllrs
21-Apr	WNC	Confirmation of road closure times for May	DW Circ to Cllrs
27-Apr	Kier	Advanced notice of road works	DW Circ to Cllrs
27-Apr	NCALC	Litter Pick 2021	DW Circ to Cllrs
10- May	Kier	road patching	DW Circ to Cllrs
07- May	Police	Road Markings	MM Circ to Cllrs
07- May	Kier	Road Closure signs	MM Circ to Cllrs
10- May	WNC Planning	Response to application	MM Circ to Cllrs
12- May	NCC	Parking Restrictions email	MM Circ to Cllrs
13- May	Kier	Footpath Wardens	DW Circ to Cllrs
12- May	Email	PC Vacancies	MM Circ to Cllrs
14- May	ACRE	Zoom event 2 June	DW Circ to Cllrs
14- May	FVH	Covid Guidelines for hall	DW Circ to Cllrs
14- May	NCALC	Training courses	DW Circ to Cllrs