

# FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Wednesday 13 March 2019 at 7.00pm  
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Mick Morris (Chair) (MM)  
Mr David Dashwood (Vice Chair) (DD)  
Mr John Grant (JG)  
Mr Henry Bankes-Jones (HBJ)  
Mr Trevor Jarvis (TJ)  
Mr Barry Willett (BW)  
Mr James Harrison (JH)  
Mrs Mary Amos (Clerk) (MA)

Apologies: None

ITEM		ACTION
19/03/591	To receive and approve apologies for absence: There were <b>no</b> absences.	
19/03/592	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda: (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) There were <b>no</b> declarations of interest.	
19/03/593	Public participation session: (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). There were <b>no</b> members of the public present.	
19/03/594	To receive and approve for signature the minutes of the meeting held on Wednesday, 13 February 2019. It was <b>resolved</b> that the minutes of Wednesday 13 February 2019 were taken as read, duly signed by the Chairman and were adopted as approved.	
19/03/595	To review any actions arising from the minutes of 13 February 2019 not included on this agenda for report only: There were <b>no</b> actions arising from the minutes of 13 February 2019.	
19/03/596	To receive the correspondence register since 9 February 2019 requiring action: There were no items on the correspondence register requiring action.	

19/03/597	<p>To consider financial matters from the RFO:</p> <p>597/1 To receive the financial report for February 2019 It was <b>resolved</b> that the Financial report was approved.</p> <p>597/2 To approve bills for payment It was <b>resolved</b> that the following payments be approved for the month of February 2019;</p> <table border="0" data-bbox="360 421 884 488"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>100822</td> <td>Texprep</td> <td>£66.30</td> </tr> </tbody> </table> <p>Total value of payments (£66.30)</p> <p>597/3 Transfers to FPC Deposit Account The Clerk confirmed that £7000 has now been transferred the Councils deposit account to attract monthly interest. Going forward the Financial report for March 2019 will reflect this transfer to the deposit account.</p> <p>597/4 Payments to HMRC The Clerk proposed an electronic authorisation route in order to pay HMRC employment taxes electronically, as the HMRC had shown that it was clamping down on lateness in filing records by issuing fines (successfully appealed). Tax payments are to be paid by 19<sup>th</sup> of the month, and there is a risk of late payment to HMRC by using the current cheque/postage method which will result in a £100 fine. It was <b>resolved</b> that the proposed Electronic payment procedure is trialled for the Clerk's salary for the period ending January-March 2019</p>	Chq	Payee	Amount	100822	Texprep	£66.30	
Chq	Payee	Amount						
100822	Texprep	£66.30						
19/03/598	<p>To determine responses to recent planning applications. There were <b>no</b> Planning Applications during February 2019.</p>							
19/03/599	<p>Traffic matters:</p> <p>599/1 Update on Farthinghoe Bypass. There is now a By-Pass e-petition online and the link has been emailed to the Village Database, and the Village Website and everyone is encouraged to sign it. There are also campaigns planned in Brackley and Banbury Tesco stores, to encourage shoppers to sign up to the campaign, as well as signage to be posted on the route through the village. There are also other initiatives being planned in the coming months.</p> <p>599/2 Update on HS2 A recent update issued by the HS2 Liaison Group, confirmed that by end of April the safety issues in Farthinghoe that have been highlighted (Queen Street &amp; Cockley Road rat runs &amp; the safety warnings for the School crossing lights) may be considered for funding from the HS2 Road Safety Fund. Cllr Morris will update when decision is announced.</p>							
19/03/600	<p>Maintenance Matters:</p> <p>600/1 Millennium Signage -update on cleaning. Cllr Dashwood advised that the sign has been cleaned however it was</p>							

	noted that the sign is showing signs of deterioration (rust etc.) and may need major repairs within 5 years.	
19/03/601	Annual Parish Council Meeting – Confirmed date of 24 April 2019 at 7.30pm.  The list of invitations was <b>resolved</b> , and the Clerk will issue the invitations and send a request for the annual reports.	MA
19/03/602	Discussion to clarify Chronicle Advertising and Payment for Chronicle advertising.  It was <b>resolved</b> that in future all advertisements need to be paid in advance, and the PC needs to keep the Editor of the Chronicle updated into those adverts that can be accepted.	MM/MA
19/03/603	Village Hall matters:  603/1 To agree Parish Council representation at the Village Hall Committee meeting on 27 March in the Village Hall at 7.30pm.  It was <b>resolved</b> that Cllr Harrison would attend the March meeting.  603/2 Discussion regarding Chronicle advertising.  It was agreed that the PC would gauge interest from other businesses in the area to see if there is any interest in advertising in the Chronicle.	JH  FPC

The meeting closed at 8.20pm

The next meeting will take place on Wednesday 24 April 2019 at 6.30pm in the Beasley Room at Farthinghoe Village Hall.

## FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

BANK STATEMENTS AT 28 February 2019	£9788.18
Business Saver Account	£200.94
Community Account	£9587.24
DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)	
None	
RECEIPTS DURING MONTH (FOR INFO ONLY)	£1093.00 (VAT refund)
	£3389.00 (Refund Street Lights)
	.10 (Interest)
CHEQUES PRESENTED SINCE 28 February 2019	£132.60
CHEQUES/PAYMENTS DRAWN SINCE 28 February 2019	none
RECEIPTS SINCE 28 February 2019	none
ACTUAL FUND POSITION AT 9 March 2019	<b>£9655.68</b>
PRECEPT FUND POSITION AT 9 March 2019	£7062.86
PLAYPARK FUND POSITION AT 9 March 2019	£2156.34
DEFIBRILLATOR FUND POSITION AT 9 March 2019	£436.48
PRECEPT FUND	
BILLS FOR PAYMENT 13 March 2019	
Texprep (March 2019) Cheque No 100822	£66.30
Total value of payments (£66.30)	
Current Precept Position 9 March 2019	£5996.56
Precept Reserves (for Parish Elections)	£1000.00
<b>Total Closing Precept Fund at 9 March 2019</b>	<b>£6996.56</b>
<b>VAT Awaiting Claim</b>	<b>£31.20</b>
<b>VAT Claim Made 21/02/2019</b>	<b>£710.25</b>
PLAYPARK FUND	
BILLS FOR PAYMENT 9 March 2019	
None	
CLOSING PLAYPARK FUND POSITION AT 9 March 2019	<b>£2,156.34</b>
Ramp regulations (Not Invoiced yet) (£200.00)	
PROJECTED POSITION	<b>£1,956.34</b>
DEFIBRILLATOR FUND	
BILLS FOR PAYMENT 9 March 2019	
None	
CLOSING DEFIBRILLATOR FUND AT 9 March 2019	<b>£436.48</b>

Correspondence Received 9 February to 8 March 2019

<b>Received From</b>	<b>Correspondence</b>	<b>Action</b>
Danny Moody	Newsletter x 3	MA circulated to Cllr's
Rural Network	Newsletter x 5	MA circulated to Cllr's
John Hicks	Playpark inspection order form	Filed
MM	Request to Cherwell & SNC for update on schedule to sweep Farthinghoe's Road	Filed
Cherwell & SNC	Invitation to Clerks meeting	MA Forwarded to MM
SNC Planning	S/2019/0112/FUL acknowledgement of FPC's comment on planning	MM circulated to Cllr's
SNC Planning	S/2019/0117/FUL: acknowledgement of FPC's comment on planning	MM circulated to Cllr's
Farthinghoe Parishoner	Correspondence received	MA acknowledged receipt
Farthinghoe Parishoner	Request for copy of Bypass questionnaire from 2015	MA acknowledged receipt and forwarded copy of questionnaire
JG	Copy of Chronicle article re: CCTV	JG circulated to Cllrs & Chronicle
MM	Link for outcome of Bypass consultation in 2015	MM circulated to Cllr's
MM	Complaint & Highways response concerning cutting back of vegetation between Baker St & Limes Farm	MM circulated to Cllr's
MM	Copy of Chronicle article re: Andrea Leadsom visit	MM circulated to Cllr's
HMRC	Acknowledgement of VAT claim	Filed
Brackley Town Hall	Civic invitation	MA circulated to Cllr's
HS2 Liaison Group	Agenda	MA circulated to MM
Cherwell & SNC	Update to Electoral Register	Filed

Highways	Communication regarding closure of Cockley Rd for repairs	MA copied to Councillors, Village Database & posted on Village Website
Chronicle	March edition of Chronicle received	MA copied to Cllrs & posted on Village website
MM	Request to Street Doctor for their intervention criteria	MM circulated to Cllr's
MM	Correspondence to Rebecca Breese regarding new planning application for motorway services at junction 11 of the M40	MM circulated to Cllr's
MM	Correspondence received regarding clearance of Vegetation in two villages for HS2	MM circulated to Cllr's
MA	Confirmation from Jon Hampson for grass cutting 2019 no price increase	MA confirmed acceptance in writing
Textprep	March Invoice for Chronicle	Cheque raised and filed
Brackley Town Hall	Invitation to the Opening of Egerton Hall	MA forwarded to MM
MM	Email to Western Power for an update on progress regarding update to Villages unmetered electricity supply for streetlights	Filed
MM	Email to Norhampton CC regarding Yurt Business	MM circulated to Cllr's
MM	Reminder email H2 Mitigation for update on safety concerns in Farthinghoe	MM circulated to Cllr's
Grand Union Housing	Putting together a list of community Wifi across villages. Request to know if Farthinghoe has any.	Awaiting feedback 11/03
SNC	New process for applying for community grants.	MA forwarded to MM & JG
MM	Email to E'ON submitting ratings for new street lights with the objective of reducing unmetered electricity supplies to streetlights in the village	MM circulated to Cllr's
MM	Email from Highways outlining the process/matrix for repairing roads/potholes	MM circulated to Cllr's