

FARTHINGHOE PARISH COUNCIL

MINUTES OF MEETING

held on Wednesday 14 November 2018 at 7.00pm
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Mick Morris (Chair) (MM)
Mr David Dashwood (Vice Chair) (DD)
Mr John Grant (JG)
Mr Henry Bankes-Jones (HBJ)
Mr James Harrison (JH)
Mr Barry Willett

Mrs Mary Amos (Clerk) (MA)

Apologies: Mr Trevor Jarvis (TJ)

| ITEM | | ACTION |
|-----------|---|--------|
| 18/11/554 | To receive and approve apologies for absence: It was resolved that apologies from Councillor Jarvis be accepted. | |
| 18/11/555 | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda: (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) There were no declarations of interest. | |
| 18/11/556 | Public participation session: (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). There were no members of the public present. | |
| 18/11/557 | To receive and approve for signature the minutes of the meeting held on Wednesday, 10 October 2018. It was resolved that the minutes of Wednesday 10 October 2018 were taken as read, duly signed by the Chairman and were adopted as approved. | |
| 18/11/558 | To review any actions arising from the minutes of October not included on this agenda for report only: There no actions arising from the minutes of October. | |
| 18/11/559 | To receive the correspondence register since 7 October 2018 requiring action: There were no items on the correspondence register requiring action. | |

| 18/11/560 | <p>To consider financial matters from the RFO:</p> <p>560/1 To receive the financial report for October 2018</p> <p>It was resolved that the financial report for October was presented and was duly accepted.</p> <p>560/2 To approve bills for payment</p> <p>It was resolved that the following payments be approved for the month of October 2018;</p> <table border="0" data-bbox="355 454 1018 725"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>100807</td> <td>Fox at Farthinghoe</td> <td>£300.00</td> </tr> <tr> <td>100808</td> <td>Clerk (reimbursement for Website Payment)</td> <td>£74.25</td> </tr> <tr> <td>100809</td> <td>Namesco (website Name)</td> <td>£13.20</td> </tr> <tr> <td>100810</td> <td>Jon Hampson</td> <td>£70.00</td> </tr> <tr> <td colspan="2">Total value of payments</td> <td>(457.45)</td> </tr> </tbody> </table> <p>560/3 To review current budget position and discuss potential projects for 2019/20</p> <p>It was agreed that the Chair would forward the estimated annual electricity savings in years 2019/20 due to installation of new street lighting to the Clerk to update the draft budget for 2019/20.</p> <p>It was agreed that the Clerk would update the draft budget document with the agreed changes and redistribute the draft document to Cllr's for review.</p> <p>It was agreed that the Clerk would further update the electorate numbers once the new electoral register is released on 1 December 2018</p> | Chq | Payee | Amount | 100807 | Fox at Farthinghoe | £300.00 | 100808 | Clerk (reimbursement for Website Payment) | £74.25 | 100809 | Namesco (website Name) | £13.20 | 100810 | Jon Hampson | £70.00 | Total value of payments | | (457.45) | <p>MM</p> <p>MA</p> <p>MA</p> |
|-------------------------|---|----------|-------|--------|--------|--------------------|---------|--------|---|--------|--------|------------------------|--------|--------|-------------|--------|-------------------------|--|----------|-------------------------------|
| Chq | Payee | Amount | | | | | | | | | | | | | | | | | | |
| 100807 | Fox at Farthinghoe | £300.00 | | | | | | | | | | | | | | | | | | |
| 100808 | Clerk (reimbursement for Website Payment) | £74.25 | | | | | | | | | | | | | | | | | | |
| 100809 | Namesco (website Name) | £13.20 | | | | | | | | | | | | | | | | | | |
| 100810 | Jon Hampson | £70.00 | | | | | | | | | | | | | | | | | | |
| Total value of payments | | (457.45) | | | | | | | | | | | | | | | | | | |
| 18/11/561 | <p>To determine responses to recent planning applications.</p> <p>The Chair advised that there was one planning application for consideration:</p> <p>S/2018/2465/FUL</p> <p>To replace existing rear conservatory with a new garden room.</p> <p>It was resolved that the Council supports this application.</p> | | | | | | | | | | | | | | | | | | | |
| 18/11/562 | <p>To receive an update on the progress of current projects</p> <p>562/1 Insulation of Village Hall roof.</p> <p>JG advised that installation going ahead on 15 November, with sign off by DH expected on 16 November 2018.</p> <p>562/2 Replacement of Village Street Lights.</p> <p>MM advised that the manufacturers lead times for delivery of equipment is a yet undefined and we are currently awaiting an update from the supplier. MM to advise Cllr's once a date has been received.</p> | MM | | | | | | | | | | | | | | | | | | |
| 18/11/563 | <p>Maintenance matters:</p> <p>563/1 To progress the renovation of the bus shelter</p> <p>An email update on progress was received from Councillor Bankes-Jones.</p> | | | | | | | | | | | | | | | | | | | |

| | | |
|-----------|---|----|
| | <p>It was resolved that an update had been received and there are no outstanding actions.</p> <p>563/2 Main Road allotment hedge. An email update on progress was received from Councillor Bankes-Jones. It was resolved that an update had been received and there are no outstanding actions.</p> | |
| 18/11/564 | <p>Traffic matters:</p> <p>Update on current position regarding A422 closure.</p> <p>It was reported that work is due to commence on Monday 19 November 2018 and last for four weeks, however it is believed that equipment had been ordered from Dubai had not yet been received.</p> <p>Concerns were expressed about the state of the closed section of the A422, it appears that large deep cracks are opening up, and sections of the banks of the road are falling away, and that signage had been badly damaged. This has been reported to Street Doctor who will come out to view as soon as possible.</p> <p>It was reported that there are signs that work is commencing on road marking and signage as work had been started at the junction of Main Rd and Baker Street.</p> <p>It was also reported that street name signage in Queen Street had no paint on them, and therefore no wording.</p> <p>Another inspector is coming out to view suspected sewage/rainwater coming out of the drain at the junction of Chapel Lane, and Main Road. A meeting is being arranged with all services to determine the cause of the problem and who is responsible for rectifying the problem.</p> | |
| 18/11/565 | <p>Farthinghoe WW1 Commemoration "Beacons of Light" event 11 November 2018.</p> <p>It was reported that the event was well attended and was appreciated by all.</p> | |
| 18/11/564 | <p>Village Hall matters:</p> <p>To agree Parish Council representation at the November Village Hall Committee meeting.</p> <p>It was resolved that the Chair Mick Morris will attend the meeting on 28 November at 19.30 in the Village Hall.</p> | MM |
| | <p>Round the Table</p> <p>Cllr Harrison advised that there was potentially funding available for cultivation of wild flowering of grass verges for the Councils consideration.</p> | |

The meeting closed at 8.56pm

The next meeting will take place on Wednesday 9 January 2018 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

| | |
|------------------------------------|------------|
| BANK STATEMENTS AT 31 October 2018 | £16,808.32 |
| Business Saver Account | £200.84 |
| Community Account | £17,009.16 |

DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)
None

| | |
|--|----------|
| RECEIPTS DURING MONTH (FOR INFO ONLY) from Farthinghoe Village Hall | £5022.00 |
|--|----------|

| | |
|---|----------|
| CHEQUES PRESENTED SINCE 31 October 2018 Evergreen Power (Bank Transfer – Village Hall Project) | £1255.50 |
|---|----------|

UNPRESENTED CHEQUES
None

RECEIPTS SINCE 31 October 2018
None

ACTUAL FUND POSITION AT 6 November 2018 **£15,753.66**

| | |
|--|-----------|
| PRECEPT FUND POSITION AT 6 November 2018 | £9394.34 |
| PLAYPARK FUND POSITION AT 6 November 2018 | £2,156.34 |
| DEFIBRILLATOR FUND POSITION AT 6 November 2018 | £436.48 |
| VILLAGE HALL PROJECT FUNDS AT 6 November 2018 | £3766.50 |

PRECEPT FUND

BILLS FOR PAYMENT 14 November 2018

| Chq | Payee | Amount | Power |
|--------|---|---------|-----------------------------|
| 100807 | Fox at Farthinghoe | £300.00 | Donation |
| 100808 | Clerk (reimbursement for Website Payment) | £74.25 | Local Gov't Act 1972 s142 |
| 100809 | Namesco (website Name) | £13.20 | Local Gov't Act 1972 s142 |
| 100810 | Jon Hampson | £70.00 | Open Spaces Act 1906 s9&s10 |

Total value of payments (457.45)

CLOSING PRECEPT FUND POSITION AT 14 November 2018 **£8936.89**

VAT Awaiting Claim (of which is £209.25 for Village Hall Project) **£467.62**

PLAYPARK FUND

BILLS FOR PAYMENT 14 November 2018

None

CLOSING PLAYPARK FUND POSITION AT 14 November 2018 **£2,156.34**

Ramp regulations (Not Invoice yet) (£200.00)

PROJECTED POSITION **£1,956.34**

DEFIBRILLATOR FUND

BILLS FOR PAYMENT 14 November 2018

None

CLOSING DEFIBRILLATOR FUND AT 14 November 2018 **£436.48**

CLOSING VILLAGE HALL FUNDS (HEATING PROJECT) at 14 November 2018 **£3,766.50**

Correspondence Received 7 October to 7 November 2018

| Received From | Correspondence | Action |
|----------------------------|--|---|
| Cherwell & South Northants | Grantee pack received from Community Funding Offers with forms to request funds & guidance for claiming | Circulated to MM & JG for information |
| | Request for PC feedback on application for funding for Village Hall Event | MA Circulated to Councillors |
| Rural Services Network | 4 X Newsletters, 1 Rural Funding Digest | MA Circulated to Councillors |
| Kier WSP | Email Correspondence confirming that vegetation clearance on Main Rd opposite allotments approved. | MM circulated to Councillors |
| | Email correspondence from Gary Thorp (KierWSP) informing that Cockley Rd had been closed with immediate effect for emergency repairs | MA circulated to Councillors & Parish Database |
| | Email correspondence received in response to complaint from MM about Cockley Rd being closed without notice. | MM circulated to Councillors |
| | Request from MM for update on street signage replacements on A422 previously logged with Street Doctor | MM |
| | Agreement from Kierwsp to continue to maintain both Grit bins in Farthinghoe | Circulated to Cllrs by JG |
| | Rebecca Miller update on A422 Closure | Circulated to Cllrs & Village Database & displayed on village website by MA |
| | MM correspondence concerning road signage and markings | Filed |
| Jon Hampson | Invoice Received | Paid & filed |
| EON Energy | Statement Received - Paid | Filed |

| | | |
|----------------------------------|---|--|
| SNC Planning | Confirmation that FPC's comments on Planning application S/2018/2158/FUL & S/2018/2159/FUL had been received. | Filed |
| | Correspondence detailing NCALC training courses available to Cllr's & Clerk | Forward to Cllrs by MA |
| NCALC | Danny Moody NCALC Update x 3 | Forwarded to Cllrs by MA |
| WW1 Commemoration | Correspondence from JG concerning plans for Farthinghoe's WW1 commemoration | forwarded to Cllrs by JG |
| Namesco | Invoice for 1 year hosting of website | Paid & filed |
| | Invoice for 1 year use of website name | Paid & filed |
| Ian Morris/Andrea Leadsom Letter | Correspondence from Ian Morris to Andrea Leadsom concerning A422 closure | Circulated to Cllrs by MM & displayed on Village website |
| Cherwell & SNC | Request to complete annual audit of Rough Sleepers on 1 November 2018 | MA circulated to Councillors & replied with "Nil Return" |