

FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Wednesday 12 June 2019 at 7.00pm
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Mick Morris (Chair) (MM)
Mr David Dashwood (Vice Chair) (DD)
Mr John Grant (JG)
Mr Barry Willett (BW)
Mr James Harrison (JH)

Mrs Mary Amos (Clerk) (MA)

Apologies: Mr Henry Bankes-Jones (HBJ)
Mr Trevor Jarvis (TJ)

ITEM		ACTION
19/06/618	To receive and approve apologies for absence. It was resolved that apologies from Cllrs Bankes-Jones and Jarvis be accepted.	
19/06/619	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) There were no declarations of interest.	
19/06/620	Public participation session: (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). A Farthinghoe resident advised the Parish Council that there are a rising number of instances where cars are using Charlton Way in the wrong direction in order to cut through to the main road which has resulted in some near misses. The resident described a number of instances that had affected them and on a number of occasions it was the same gold coloured Corsa car. The driver had been spoken to but gave the impression that they were going to continue use the road in the wrong direction. Although a description of the cars involved was available unfortunately the registration was not available. The Council advised the resident that in their experience without a registration number the Police are unwilling to investigate and advised the resident to note the number plate at the earliest opportunity, and the Council will then support the complaint.	
19/06/621	To approve the APM meeting for April 2020. This item will be carried forward to the August 2019 meeting.	MM

19/06/622	<p>To receive and approve for signature the minutes of the meeting held on 8 May 2019.</p> <p>It was resolved that the minutes of Wednesday 8 May 2019 were taken as read, duly signed by the Chairman and were adopted as approved.</p>	
19/06/623	<p>To review any actions arising from the minutes of 8 May 2019 not included on this agenda for report only:</p> <p>Item 19/04/609 (April) Action from meeting held on 8 May 2019, was to discuss with Cllr Breese why information on roads requiring repair was requested, when Highways are stating that there is no budget available for such repairs. Cllr Morris advised that Cllr Breese had recently returned and that he would now contact her with regard to this query.</p> <p>It was resolved that this matter is to be carried forward to August 2019 meeting.</p>	MM
19/06/624	<p>To receive the correspondence since 06 May 2019 requiring action.</p> <p>Correspondence received from Job Centre requesting that a link to find the local Job Centre is put on the PC website under "Useful Links".</p> <p>It was resolved that the clerk would put the website link onto Farthinghoe Parish Council website.</p> <p>Enquiry from Newbottle & Charlton Parish Clerk as to whether Farthinghoe would be interested in sharing the costs for a PCSO to cover a number of villages.</p> <p>It was discussed that the shared cost of funding a PCSO would in all likelihood be exceed parish precept, and the Council is of the opinion that a shared PCSO could be shared between up to 6 villages, given that this cost would include also 30 days annual holiday's plus Bank Holidays and any sickness leave, for which no cover is provided, then it is unlikely to represent good value for money for Farthinghoe.</p> <p>It was resolved the Clerk would respond to Newbottle Parish Clerk to decline the offer.</p>	MA
19/06/625	<p>To consider the resignation of the Clerk and RFO and confirm the process to recruit a replacement.</p> <p>Cllrs considered whether the number of hours per month were insufficient and agreed to raise the hours to 20 per month. Cllrs then approved the Advertisement and the Clerk will forward to NCALC for inclusion in their weekly newsletter.</p> <p>The Clerk will also add vacancy to village noticeboards, website and investigate adding to local social media sites.</p>	MA
19/06/626	<p>To consider financial matters from the RFO:</p> <p>626/1 To consider and approve the Asset Register 2019/20</p> <p>It was resolved that the Village hall would be valued at a nominal £1.</p> <p>626/1 To receive the financial report for May 2019</p> <p>It was resolved that the financial report for May 2019 was presented and was duly accepted.</p>	

	<p>626/3 To approve bills for payment</p> <p>It was resolved that the following payments be approved:</p> <p>Texprep Cheque No.100830 £66.30</p> <p>Jon Hampson Cheque No.100831 £190.00</p> <p>Total £256.30</p>	
19/06/627	<p>To agree actions required for GDPR policy for Farthinghoe Parish Council</p> <p>The Clerk issued a copy of the Data Map to the Cllrs for review.</p> <p>It was resolved that the Clerk would remove the items not applicable to Farthinghoe Parish Council on the Data Map and reissue via email to Cllrs for comment.</p> <p>The Clerk stated that the GDPR policies were now drafted and would issue via email along with the updated Data Map to Cllrs for comment.</p> <p>The Clerk requested that all Cllrs completed a GDPR Compliance Checklist in time for the next Parish Council Meeting on 14 August 2019.</p>	<p>MA</p> <p>MA</p> <p>All</p>
19/06/628	<p>To agree outstanding value of Asset Register.</p> <p>It was resolved that the outstanding matter of Village Hall value would be a nominal £1.</p> <p>The Clerk will update the Asset Register, re-issue and load onto Village website.</p>	<p>MA</p>
19/06/629	<p>To determine responses to recent planning applications.</p> <p>There were no recent planning applications for consideration.</p>	
19/06/630	<p>Traffic matters;</p> <p>630/1 Bypass; Cllr Morris confirmed that the planned series of meetings for May/June with Andrea Leadsom had been postponed due to Parliamentary activity. It was also confirmed that Cllr Ian Morris, the Cabinet Member for Transport, Highways and Environment had changed role, and as yet the Chairman had not been able to make contact with his successor.</p> <p>630/2 HS2 Matters; There has been some activity with regard to funding one of the road safety issues identified in Farthinghoe, the Parish has been contacted by KierWsp with suggestions of how the Traffic Light Crossing could be improved. Their suggestion was to upgrade traffic lights to LED bulbs, and to extend the kerbside zigzag warning lines. The Council has challenged this and suggested an LED warning sign on approach to the traffic lights, as lorry drivers are not seeing the crossing in sufficient time. KierWsp have promised an engineer's visit to investigate week commencing 17 June 2019.</p>	
19/06/631	<p>Maintenance matters: Update</p>	

	Cleaning of Village signs, Cllr Grant requested that this be carried forward to August meeting.	JG
19/06/632	<p>Village hall matters;</p> <p>632/1 To consider Cllr Bankes-Jones feedback from May Village Hall meeting.</p> <p>There were no items to consider.</p> <p>632/2 Village Hall MOU</p> <p>No Update carried forward to August meeting.</p> <p>632/3 To agree Parish Council representation at the June Village Hall meeting date to be confirmed.</p> <p>The Clerk advised that David Hancock had confirmed periodic changes in the schedule of Village Hall meetings. Commencing 3 July 2019, meetings will be held every two months on the first Wednesday of the month.</p> <p>It was resolved that James Harrison would attend the meeting to be held in the Village Hall on 3 July 2019 at 7.30pm.</p>	
	<p>Round the Table</p> <p>No matters were raised.</p>	

The meeting closed at 9.05pm.

The next meeting will take place on Wednesday, 14 August 2019 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

BANK STATEMENTS AT 31 May 2019	£12355.65
Business Saver Account	£10141.04
Community Account	£2214.61
DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)	£36.00
CPRE Membership	
RECEIPTS DURING MONTH	
Interest	£4.28
CHEQUES PRESENTED SINCE 31 May 2019	None
UN-PRESENTED CHEQUES SINCE 30 April 2019	None
CHEQUES/PAYMENTS DRAWN SINCE 31 May 2019	None
ACTUAL FUND POSITION AT 5 May 2019	£12359.93
PRECEPT FUND POSITION AT 9 June 2019	£9767.11
PLAYPARK FUND POSITION AT 9 June 2019	£2156.34
DEFIBRILLATOR FUND POSITION AT 9 June 2019	£436.48
PRECEPT FUND	
BILLS FOR PAYMENT 12 June 2019	
Texprep (June 2019)	£66.30
Jon Hampson	£190.00
Total value of payments (£256.30)	
Current Precept Position 12 May 2019	£ 8260.81
Precept Reserves (for Parish Elections)	£1250.00
Total Closing Precept Fund at 5 May 2019	£9510.81
VAT Awaiting Claim	£31.20
PLAYPARK FUND	
BILLS FOR PAYMENT 12 June 2019	None
CLOSING PLAYPARK FUND POSITION AT 12 June 2019	£2,156.34
DEFIBRILLATOR FUND	
BILLS FOR PAYMENT 12 June 2019	None
CLOSING DEFIBRILLATOR FUND AT 12 June 2019	£436.48

Received From	Correspondence 6 May to 11 June 2019	Action
SNC Planning	Planning Notification S/2019/0836/FUL at Annexe Woodend Grange Road to Hinton Airfield Newbottle	Circulated by MM & discussed at PC meeting 08/05/2019
Zurich Insurance	Renewal policy documents	MA arranged payment
Greatworth PC	Update on HS2 campaign	MA circulated to Cllrs
Rural Network	Newsletters x 8	MA circulated to Cllrs
Cherwell SNC	Funding Fair notification	MA circulated to Cllrs
WSP	Correspondence from Sarah Brown regarding pedestrian crossing & email to Cllrs from MM & Council response to Sarah Brown,	MM circulated to Cllrs
MM	HS2 Letter news coverage website links	MM circulated to Cllrs
NCC	HS2 Liaison Meeting update	MM circulated to Cllrs
KierWSP	Overnight Closure on A422 on 13 May	MA circulated to Cllrs, database
NCALC	Danny Moody Newsletter x 4	MA circulated to Cllrs
Brackley Town Hall	Announcement of new Lord May Cllr Anthony Baggot-Webb	MA circulated to Cllrs
NCALC	Invitation to Local Council Forum	MA circulated to MM
NCALC	Response to query regarding asset register	On May Agenda
Cherwell SNC	Parish Update regarding Unitary's, and District and Parish Councils	MA circulated to Cllrs
MM	Email to Cllrs regarding MOU with Village Hall	MM circulated to Cllrs
Jobcentre	Request to put jobcentre link on website under "useful info"	To be discussed at June meeting
Newbottle PC	Enquiry with regard to part funding PCSO	To be discussed at June meeting

SNC	Minutes & updates from SNC Parish Clerks forum held on 14 May 2019	MA forwarded to Cllrs
Chronicle	June Edition	MA added to website
Texprep	June Invoice	MA raised payment
HS2 Liaison Group	Agenda for 7 June (subsequently postponed) and update from previous meeting	MM circulated to Cllrs
MM	Note to HS2 Liaison Group reminding the query about migration of traffic from B4525 to A422 has not been answered although an answer was promised by January 2019 & response 04/06/2019	MM circulated to Cllrs
Brackley Town Hall	Invitation to Charity Event "One Act Plays" proceeds to Town Mayors Charity, Brackley Community Hospital Trust 2020	MA circulated to Cllrs
Aynho PC	Response to Newbottle PC regarding PCSO sponsorship - Aynho are considering the proposal and will discuss at their ward meeting in July.	MA filed
MM	MM forwarded email to confirm that A422 growing vegetation in Farthinghoe will be completed on 11 June 2019	MM circulated to Cllrs
NCALC	Final email for one place at meeting at West Northamptonshire Local Council Form on 19 June	MA circulated to Cllrs
Jon Hampson	Invoice for grass cutting services	MA raised payment
Village Hall	Email from D Hancock change of meeting dates they will be held on first Wednesday in the month, and held 6 times a year July/Sept/Nov/Jan/March/May next one 3 July 2019 (AGM)	MA filed
Cherwell SNC	Updated to the electoral register	MA filed