

FARTHINGHOE PARISH COUNCIL MINUTES OF MEETING

held on Wednesday 10 June 2020 at 7.00pm

This meeting was held virtually using Zoom platform



Councillors present: Mr Mick Morris (Chair) (MM)
Mr David Dashwood (Vice Chair) (DD)
Mr Barry Willett (BW)
Mr James Harrison (JH)
Mr Trevor Jarvis (TJ)
Mr Henry Bankes-Jones (HBJ)
Mr David Weston (Clerk) (DW)

Apologies: Mr John Grant (JG)

The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 allows virtual meetings to be conducted during the Coronavirus Crisis.

Prior to the meeting the members of the council expressed the condolences to Cllr Grant and his family on the recent passing of his wife Angie.

ITEM		ACTION
20/06/746	To receive and approve apologies for absence It was resolved to accept and approve an apology for absence from Cllr Grant	
20/06/747	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) There were no declarations of interest.	
20/06/748	Public participation session (members of the public are invited to address the council. The session will last for a maximum of 5 minutes with any individual contribution lasting a maximum of 1 minute. Members of the public should address their representations through the chairman of the meeting). No members of the public were present or dialled in.	
20/06/749	To receive and approve for signature the minutes of the meeting held on 13 May 2020. It was resolved that the minutes of Wednesday 13 May 2020 were taken as read, duly signed by the Chairman and were adopted as approved.	
20/06/750	Matters arising not covered in the main agenda Item 735 The clerk confirmed the Village Hall was booked for the dates as per the meeting schedule although whilst the current crisis is on-going all meetings will be held virtually. Item 740 Cllr Morris confirmed both matters were now resolved.	

20/06/751	<p>To receive the correspondence since 10 May 2020 requiring action.</p> <p>Cllr Morris confirmed he had contacted Kier about the delay to the upgrade to the pedestrian crossing works which have been put back to September and had asked them to reconsider bringing them back to the previously proposed start date in July in order they be completed before the school returns in September.</p>							
20/06/752	<p>To consider financial matters from the RFO:</p> <p>752/1 To receive the financial report for May 2020 It was resolved that the financial report for May 2020 was presented and was duly accepted.</p> <p>752/2 To approve bills for payment</p> <p>It was resolved to pay the following bills:</p> <table data-bbox="371 728 1268 840"> <tr> <td>Jon Hampson</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td>TexPrep</td> <td style="text-align: right;">£66.30</td> </tr> <tr> <td>Dave Weston (for Microsoft licence)</td> <td style="text-align: right;">£59.99</td> </tr> </table> <p>Additionally, it was resolved to order an inspection of the playpark by Play Inspections at a cost of £90 + VAT as the previous company were not able to carry out this year's inspection.</p>	Jon Hampson	£150.00	TexPrep	£66.30	Dave Weston (for Microsoft licence)	£59.99	
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20/06/753	<p>To determine responses to recent planning applications</p> <p>The meeting noted the council had raised no objections to the application S/2020/0763/FUL; Single Storey rear/side extension to Thicknesse Cottage Cockley Road Farthinghoe NN13 5PD. SNC planning had been informed.</p>							
20/06/754	<p>To discuss traffic matters for the village.</p> <p>754/1 Vehicles from Limes Farm using Manor Lane to exit. The council had been in communication with the proprietor following complaints and comments from villagers about vehicles from the farm exiting via Manor lane to the A422 in contravention of planning conditions which were put in place as a proviso for Planning Approvals being granted. The proviso also stated that the gate should be controlled & kept locked at all times by the Limes Farm management. There is an acceptance that during the current situation the vehicle flow at Limes Farm has changed as it maintains a takeaway service. It was noted that this is not the first occasion on which these Planning Conditions have been breached. It was resolved that Cllr Morris would continue communication with the proprietor to try to ensure an acceptable solution could be reached.</p> <p>754/2 Overweight vehicles using New Road. It was noted that for a short period of time heavy vehicles were using New Road despite the weight restriction. Cllr Dashwood is in contact with the customer to whom these vehicles are delivering. It was resolved that Cllr Dashwood will obtain the number of the firm whose vehicles are involved and contact</p>	<p>MM</p> <p>DD</p>						

	<p>them to remind them of their obligations. It is believed these deliveries have now stopped for this year. These deliveries are repeating the situation of last year & more control is needed over the drivers routing to ensure that it does repeat itself in 2021 & subsequent years.</p>	
20/06/755	<p>To update on the end of year audit. It was resolved the council approve the end of year audit report sign the previously circulated AGAR document.</p>	
20/06/756	<p>Maintenance matters 756/1 An amended quotation for the supply and fit of 2 new bus shelters has been received. Following discussion, it was resolved the councils preferred supplier is Externiture who can supply and fit 2 shelters, size: 3 bay with 2 seats for £11945 + VAT. Cllr Bankes-Jones has agreed to speak to the allotments trustees to seek approval to trim the hedge to allow a new shelter to be fitted. Cllr Willett will obtain a quote from a local person to carry out the hedgerow work and liaise with NCC Highways to obtain the necessary permits. The clerk will continue with an application to SNC for a grant to assist with the cost of the project. It was resolved the council will fund 10% of the total project cost.</p>	<p>HBJ BW DW</p>
	<p>Round the table Cllr Harrison raised nominations to ACRE for recognising volunteers who have helped local communities during the Covid 19 crisis. It was resolved to put forward the group of volunteers from the village.</p>	<p>DW</p>

The meeting closed at 8.05pm. **THERE IS NO MEETING IN JULY 2020**

The next meeting will take place on **Wednesday 12 August 2020** at 7.00pm. At this time, it is anticipated it will be a virtual meeting.

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT

BANK STATEMENTS AT 31 May 2020	£15177.46
Business Saver Account	£10110.53
Community Account	£5066.93
DIRECT DEBITS PRESENTED IN MONTH (FOR INFO ONLY)	£36.00
RECEIPTS DURING MONTH	Nil
CHEQUES PRESENTED SINCE 13 May 2020	£1300.20
UN-PRESENTED CHEQUES SINCE 13 May 2020	£821.30
CHEQUES/PAYMENTS DRAWN SINCE 13 May 2020 (TexPrep)	£66.30
ACTUAL FUND POSITION AT 31 May 2020	£14289.86
PLAYPARK FUND POSITION AT 31 May 2020	£2156.34
DEFIBRILLATOR FUND POSITION AT 31 May 2020	£436.48
PRECEPT FUND POSITION AT 31 May 2020	£11697.04
PRECEPT FUND	
Bills for Payment 10 June 2020	
TexPrep	£66.30
Dave Weston (Microsoft Office)	£59.99
Total Payments	£126.29
Total Closing Precept Fund at 10 June 2020	£11570.75
Precept Reserves (for Parish Elections)	£1500.00
Current Precept Position 10 June 2020	£10070.75
VAT Awaiting Claim from this month bills)	Nil
VAT Awaiting Claim Cumulative total	£11.79
PLAYPARK FUND	
BILLS FOR PAYMENT 31 May 2020	None
CLOSING PLAYPARK FUND POSITION AT 31 May 2020	£2,156.34
DEFIBRILLATOR FUND	
BILLS FOR PAYMENT 31 May 2020	None
CLOSING DEFIBRILLATOR FUND AT 31 May 2020	£436.48

Date	Received From	Correspondence 10 May 2020 to 4 June 2020	Action
13 May 21 May 28 May 3 Jun	Rural Services	Weekly update x 4	DW circ to Cllrs
13 May 18 May 22 May	NCALC	Weekly update x 3	DW circ to Cllrs
18-May	NCALC Internal Audit	Final Audit Report	DW circ to Cllrs
22-May	Caryl Billingham	Reply to donation from FPC	DW circ to Cllrs
22-May	Kier	Weekly Works	DW circ to Cllrs
22-May	Kier	Delay explanation	DW circ to Cllrs
28-May	Email	Playpark inspection update	DW circ to Cllrs
24-May	Email	Hollys Run for the fox	MM circ to Cllrs
28-May	Email	Recycling Centre re-opening	DW circ to Cllrs
29-May	SNC	Parish Together Newsletter	DW circ to Cllrs
29-May	Andrea Leadsom	HS2 liaison group update	DW circ to Cllrs
29-May	NCALC	Bi-monthly newsletter	DW circ to Cllrs
29-May	Email	June Chronicle	DW circ to Cllrs
03-Jun	Email	WNC initial meeting	DW circ to Cllrs
03-Jun	NCALC	Scam warning	DW circ to Cllrs
02-Jun	SNC	Planning Application Thicknesse cottage	MM circ to Cllrs
03-Jun	Rural Services Network	Monthly Funding Bulletin	DW circ to Cllrs