

FARTHINGHOE PARISH COUNCIL

MINUTES OF MEETING

held on Wednesday, 13th October 2016 at 7.00pm
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mr Ross van Geest (Chair) (RVG)
Mick Morris (Vice Chair) (MM)
Mr John Grant (JG)
Mrs Sally Thomas (ST)
Mr David Dashwood (DD)
Mrs Jenny Forbes (JF)

Apologies: Mr Henry Bankes-Jones (HBJ)

Also in attendance: County Cllr Ron Sawbridge, MBE, Northants County Council
Chris Wragg, Northants County Council
Mrs Philippa Clayton (Clerk) (PC)

ITEM		ACTION
16/10/248	To receive and approve apologies for absence It was resolved that apologies from Cllr Bankes-Jones be accepted.	
16/10/249	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) It was resolved that there were no declarations of interest to be received.	
16/10/250	Public participation session (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). There were no members of the public present.	
16/10/251A	To receive an update from Chris Wragg of Northants County Council Highways regarding the latest position on the bypass proposal. RvG welcomed CW to the meeting and asked him to provide an update on the bypass proposal. CW stated that he had received responses from 3 of the 4 statutory respondees: the Environment Agency, Historic England and Natural England. All three responses advised on potential concerns as would be expected at this early stage. No response had been received from Canals and Rivers, but as there is nothing to affect these areas, this was not unexpected. South Northants Council acknowledged the fact that work is being done and whilst it is recognised to be at an early stage, welcomed the principle. In summary, there was nothing in the responses to cause inherent problems by contradicting the results of the public consultation. CW will now be writing the paper to present at the November Cabinet meeting. RvG requested clarity on the significance of the November Cabinet meeting. CW responded that it is at this meeting that he will ask the Cabinet to add Farthinghoe's bypass to the council's forward programme of road schemes. That decision will add the project to the official list; it will not confirm any funding. There are currently 6 schemes on the programme which, if the Autumn statement proves positive, will move forward on construction phases. This will then provide the opportunity for the Farthinghoe bypass to be considered for funding.	

	<p>RS asked whether an increase in traffic with the building which is taking place locally would give the project increased visibility. CW replied that this is certainly part of the reasoning and it is therefore important to continue to monitor the traffic situation. It was recognised that increased distribution centres in the area are having an impact on traffic through the villages and that weekend traffic has picked up significantly, presumably due to the Banbury Gateway retail park.</p> <p>CW clarified that the £800K to £1M required to take the project to the next stage would come from the annual budget, which is government funded and therefore relatively safe. Full funding would come primarily from bidding for government funds. If it were possible to get matched funding from elsewhere, this would increase accessibility to government funds. A further positive is that in the realm of major road schemes, Farthinghoe bypass is a relatively small scheme.</p> <p>When asked directly, CW confirmed that the paper he will present to the Cabinet is supporting the Farthinghoe proposition.</p> <p>Should the project be approved for listing, the next stage will be to look at budgets. Once the announcement of growth details states which schemes are moving forward, CW can then look at allocating a useful amount of money to take the scheme forward. More detailed work will be needed, in particular from an environment point of view, and this would need to be completed before determining a preferred route. Environmental research would cover such areas as housing, traffic impacts, noise, air quality, landscape, use of natural resources, historic heritage and bio diversity. This work will lead to making a more formal decision on the preferred route. It is expected that a further consultation will take place at some point during that process, as the route may be slightly revised.</p> <p>The question was asked as to where there would be a further traffic survey done during that time. CW confirmed that this side of Middleton Cheney is surveyed yearly. Before HS2 construction starts, the plan is to have a number of survey sites that are continually monitored 24/7 to detect whether there is any consequential rat running, e.g. switching of B4525 to A422 because of construction traffic. This should provide a continuous monitoring of traffic. Once schemes have been added to the priority list, they are normally added to the list of continuously monitoring. An accurate view of seasonal variation is also important.</p> <p>RS will be attending the November Cabinet meeting and will forward details for Farthinghoe councillors to attend. RS will speak to Andrea Leadsom to lobby for her support.</p> <p>RvG thanked CW for attending and CW left the meeting.</p>	
16/10/251B	<p>To receive and approve for signature the minutes of the meeting held on Wednesday 14th September 2016.</p> <p>It was resolved that the minutes of Wednesday, 14th September 2016 were taken as read, duly signed by the Chairman and were adopted as approved.</p>	
16/10/252	<p>To note any actions arising from the minutes of 14th September 2016 not included on this agenda for report only.</p> <p>16/09/241 – The Clerk will send Cllr Morris the amended version of the letter to be sent to the parishioner who had been asked to remedy overgrown trees, which Cllr Morris will then recirculate to all councillors and send to the individual concerned.</p>	PC MM
16/10/253	<p>To receive the correspondence register since 14th September 2016 requiring action:</p> <p>It was resolved that the following actions would be taken from correspondence received since 14th September 2016:</p>	

	<ul style="list-style-type: none"> Julian Harrison, Holocaust Memorial Day Trust – participation in the Holocaust Memorial Day 2017. It was resolved that the Clerk would respond, confirming that the Parish Council did not propose any official events. South Northants Council – invitation to comment on Conservation Strategy. It was resolved that Cllrs Forbes and Thomas would review the documentation provided and it would be included on the November Parish Council meeting agenda. 	PC ST JF																												
16/10/254	<p>To consider financial matters from the RFO:</p> <p>254/1 To receive the financial report for September 2016</p> <p>It was resolved that the financial report for September 2016 was presented by the RFO and was duly accepted.</p> <p>254/2 To approve bills for payment</p> <p>It was resolved that the following accounts be approved for payment:</p> <table border="1"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>100713</td> <td>E.ON Lighting</td> <td>£242.48</td> <td>Parish Councils Act 1957 s3</td> </tr> <tr> <td>100714</td> <td>BDO LLP</td> <td>£240.00</td> <td>Local Gov't Act 1972 s143</td> </tr> <tr> <td>100715</td> <td>Clerk's sal & exps</td> <td>£355.00</td> <td>Local Government Act 1972 s112 and s111</td> </tr> <tr> <td>100716</td> <td>HMRC</td> <td>£70.00</td> <td>Local Government Act 1972 s112 and s111</td> </tr> <tr> <td>100717</td> <td>E.ON Maintenance</td> <td>£28.16</td> <td>Parish Councils Act 1957 s3</td> </tr> <tr> <td>100718</td> <td>TexPrep</td> <td>£66.30</td> <td>Local Gov't Act 1972 s142</td> </tr> </tbody> </table> <p>254/3 To consider initial budget for 2017</p> <p>The RFO presented the initial budget for 2017. It was agreed that this covered the basics but that further considerations for additional maintenance and projects should be made.</p> <p>It was resolved that councillors would present any projects for consideration at the next Parish Council meeting. Initial proposals for projects included replacement/refurbishment of the bus shelter, immediate responsibility for weed spraying, grass cutting and general maintenance, and upgrading of street lighting.</p>	Chq	Payee	Amount	Power	100713	E.ON Lighting	£242.48	Parish Councils Act 1957 s3	100714	BDO LLP	£240.00	Local Gov't Act 1972 s143	100715	Clerk's sal & exps	£355.00	Local Government Act 1972 s112 and s111	100716	HMRC	£70.00	Local Government Act 1972 s112 and s111	100717	E.ON Maintenance	£28.16	Parish Councils Act 1957 s3	100718	TexPrep	£66.30	Local Gov't Act 1972 s142	
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16/10/255	<p>To review the accident register and safety inspections for the playpark:</p> <p>Cllr Grant affirmed that there had been no reported accidents or incidents in the playpark over the last month.</p> <p>It was resolved that Cllr Grant would provide the Clerk with a copy of the site inspection records for September 2016 after the meeting.</p>																													
16/10/256	<p>To determine responses to recent planning applications:</p> <p>There were no planning applications for consideration.</p> <p>Cllr Morris confirmed that he had circulated the Parish Council's response to the Steane Grounds Barn planning appeal, but that no response had yet been received from South Northants at this stage.</p>																													
16/10/257	<p>Maintenance matters:</p> <p>257/1 To consider report from Mark Hathaway of Highways concerning village maintenance.</p> <p>A very basic report had been received, stating that the weed spraying had been completed prior to the walk that had been conducted. The Parish Council did not believe that this had been done to an acceptable standard.</p> <p>The report also mentioned that grass cutting would be completed. This was completed to a good standard and there had been several compliments</p>																													

	<p>received within the village regarding the standard of the grass cutting.</p> <p>257/2 To consider viability of Parish Council taking full responsibility for village maintenance</p> <p>It was resolved that Cllr Morris would establish the values paid to South Northants for the maintenance, after which consideration would be made to devising a programme of works which could then go out for tender.</p> <p>257/3 To receive an update on the village street lighting project</p> <p>Cllr Morris reported that he is awaiting further information from Balfour Beatty to allow him to complete a comprehensive report. This could then be considered as a project for the next budget.</p> <p>257/4 To discuss the issue of roadside signs and advertising in the village</p> <p>It was resolved that Cllr van Geest would draft a letter to village businesses, explaining that whilst the Parish Council is fully in favour of promoting business, we are also concerned with maintaining the appearance of the village. Businesses would be asked to reduce the number of signs and also improve the quality.</p> <p>It was further resolved that Cllr van Geest would write to the Greatworth Inn to confirm that if they persist in placing signs on the verge opposite the school, appropriate action will be taken.</p> <p>257/5 To consider the provision of a public access defibrillator</p> <p>It was resolved that the Clerk would establish costs for a defibrillator. This could then be considered for fund raising within the village with the Parish Council making an appropriate donation.</p>	<p>MM</p> <p>RvG</p> <p>RvG</p> <p>PC</p>
16/10/258	<p>Traffic matters:</p> <p>258/1 To receive an update on the speed limit restrictions on New Road and Clarks Lane</p> <p>Cllr Grant reported that Highways have confirmed that some of the signs are now available. As soon as the final pieces are received, a date will then be confirmed.</p> <p>Cllr Grant further reported that he is awaiting the results from the speed survey which was recently carried out on Queens Street.</p> <p>258/2 To consider a request for a traffic viewing mirror to be situated at the junction of Chapel Lane and Queens Street.</p> <p>It was resolved that Cllr Thomas would ask our local rural policeman to carry out a village visit and provide advice on options to address this and other parking issues within the village.</p>	<p>ST</p>
16/10/259	<p>Village hall matters:</p> <p>259/1 To receive the report from attendance at the Village Hall Committee meeting</p> <p>The Clerk presented a copy of the latest Village Hall accounts, but had not been able to attend the last committee meeting. It was reported that the AGM is due to take place on Wednesday 26th October and all councillors were encouraged to attend.</p> <p>259/2 To receive an update on the land registry status of the Village Hall plot:</p> <p>Cllr van Geest confirmed that the submission has been made but no response received to date.</p>	
	<p>Round the Table</p> <p>Cllr Grant reported that parents at Farthinghoe School have been advised to use</p>	

	<p>Street Doctor to complain about traffic speed on Cockley Road. South Northants Council (Clerk's note: this request should be directed to Northamptonshire Highway, not SNC) have been asked to consider a speed limit of 20mph on Cockley Road by the school. It was agreed that this should be an agenda item for November's Parish Council meeting.</p> <p>Cllr Grant reported that complaints have been received about parking on pavements. This subject has been raised in the Chronicle several times. This will form part of the village visit that Cllr Thomas is requesting of the local police, but Cllr Grant will raise the issue with Highways again. It was also reported that vehicles are parking on the new pavement area by the post box on Baker Street, which was improved to provide better access to the post box. The Clerk will speak to residents in the area to request consideration.</p> <p>Cllr Forbes requested that the hedge by the Hinton Road be trimmed. Cllr Dashwood responded that he hopes to carry this out within 2 weeks, dependent on weather.</p>	<p>PC</p> <p>JG</p> <p>PC</p> <p>DD</p>
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The meeting closed at 9.20pm.

The next meeting will take place on Wednesday, 9th November 2016 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

Correspondence since 14th September 2016

Received from	Details	Action
Rural Services Network	Weekly Email News Digest x 3 Hinterland newsletter x 4 Rural Vulnerability newsletter x 1 Rural Opportunities Bulletin Spotlight on Older People Rural Economy Spotlight Free RSN Seminar – rural economies	Hyperlinks uploaded to dropbox
Northamptonshire County Council	September newsletter	Hyperlink uploaded to dropbox
John Boyd, Parishioner	Email concerning issues at junction of Chapel Lane and Queens Street, requesting consideration of a safety mirror	Included on October agenda
Mick Morris, Councillor	Email correspondence between MM and Mark Hathaway of Northants Highways, concerning grass cutting, weed treatment and other maintenance within the village Email correspondence between MM and Andy Jones of SNC concerning street cleaning within the village Email correspondence between MM and other councillors concerning support of Steane Ground Barn Planning application.	On agenda for discussion at October meeting On agenda for discussion at October meeting On agenda for discussion at October meeting
Ross van Geest, Councillor	Email correspondence between RvG and Chris Wragg regarding bypass	Circulated to all councillor by RvG. On agenda for discussion at October meeting
NCALC	Northants ECALC update	Circulated to all councillors by PC
WEL Medical Limited	Information on public access defibrillators	On agenda for discussion at October meeting
Julian Harrison, Holocaust Memorial Day Trust	Email enquiring about participation in the Holocaust Memorial Day 2017	Discuss whether this should be considered as a future agenda item
Brackley Safer Community Team	August Update	Hyperlink uploaded to Dropbox
South Northants Council	Invitation to comment on Conservation Strategy	Discuss appropriate response
Ron Sawbridge MBE, County Councillor for Middleton Cheney	Notes from HS2 meeting	Circulated to councillors by PC
Stephen Bunce, Farthinghoe Village Hall	Latest village hall accounts	Circulated to councillors by PC

FARTHINGHOE PARISH COUNCIL FINANCIAL REPORT



BANK STATEMENTS AT 30.09.2016

Business Saver Account	£200.46
Community Account	£10,289.11

DIRECT DEBITS PRESENTED IN MONTH

None

UNPRESENTED CHEQUES

Jon Hampson	100712	(£315.00)
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RECEIPTS SINCE 30.09.2016

None

ACTUAL FUND POSITION AT 9 OCTOBER 2016 **£10,144.59**

PRECEPT FUND POSITION AT 9 OCTOBER 2016 £7,955.73

PLAYPARK FUND POSITION AT 9 OCTOBER 2016 £2,188.86

PRECEPT FUND

BILLS FOR PAYMENT 12 OCTOBER 2016

E-ON	(£242.48)	
BDO	(£240.00)	
Mrs P Clayton	(£355.00)	Clerk's salary & expenses
HMRC	(£70.00)	Clerk's income tax
E-ON	(£28.16)	
TexPrep	(£66.30)	

Total value of payments (£1,001.94)

CLOSING PRECEPT FUND POSITION AT 12 OCTOBER 2016 **£6,953.79**

PLAYPARK FUND

BILLS FOR PAYMENT 12 OCTOBER 2016

None

CLOSING PLAYPARK FUND POSITION AT 12 OCTOBER 2016 **£2,188.86**

PROJECTED PLAYPARK FUND POSITION

VAT (claim made, awaiting payment)	£50.00	
Ramp regulations	(£200.00)	
PROJECTED POSITION		£2,038.86

PLAYPARK ACCOUNT												Opening Bal.	£11,900.00	
	Date	Ref	Invoices			FPC Payments			Viridor Payment			Receipts	Running total	
			Nett	VAT	Total	Nett	VAT	Total	Nett	VAT	Total			
Viridor	04-Jul	Chq 100654	£2,044.36		£2,044.36	£2,044.36		£2,044.36					£9,855.64	
Playscapes	28-Jul	Inv 14/15-21	£15,100.00	£3,020.00	£18,120.00								£9,855.64	
Playscapes	12-Aug	Chq 100662				£4,166.67	£833.33	£5,000.00					£4,855.64	
SNC New Homes Bonus	02-Sep											£7,715.00	£12,570.64	
Councillor Loan	02-Sep											£600.00	£13,170.64	
Playscapes	02-Sep	Chq 100663				£10,933.33	£2,186.67	£13,120.00					£50.64	
Playscapes	10-Sep	Inv 14/15-24	£5,985.00	£1,197.00	£7,182.00								£50.64	
Viridor	16-Sep	Ref. 8078							£5,985.00	£0.00	£5,985.00	£5,985.00	£50.64	
Playscapes	17-Sep	Inv 14/15-25	£14,015.00	£2,803.00	£16,818.00								£50.64	
VAT reclaim	18-Sep											£3,020.00	£3,070.64	
Councillor Loan	21-Sep											£1,200.00	£4,270.64	
Playscapes	22-Sep	Chq 100666				£0.00	£1,197.00	£1,197.00					£3,073.64	
Viridor	25-Sep	Ref. 8078							£14,015.00	£0.00	£14,015.00	£14,015.00	£3,073.64	
Playscapes	26-Sep	Chq 100667				£0.00	£2,803.00	£2,803.00					£270.64	
Playscapes	05-Oct	Inv 14/15-26	£2,650.00	£530.00	£3,180.00								£270.64	
Proceeds of cocktail night	12-Oct											£2,441.10	£2,711.74	
Playscapes	14-Oct	Chq 100675				£2,650.00	£530.00	£3,180.00					-£468.26	
J Hicks	20-Oct		£250.00	£50.00	£300.00								-£468.26	
September VAT claim	30-Oct											£4,000.00	£3,531.74	
Repayment of councillor loan	11-Nov	Chq 100678				£1,800.00	£0.00	£1,800.00					£1,731.74	
J Hicks	11-Nov	Chq 100677				£250.00	£50.00	£300.00					£1,431.74	
October VAT claim	19-Nov											£530.00	£1,961.74	
Safety signage	05-Jan		£17.40	£3.48	£20.88								£1,961.74	
Safety Signs 4 Less	13-Jan	Chq 100684				£17.40	£3.48	£20.88					£1,940.86	
B&B Properties (The Fox)	09-Mar	Chq 100691				£200.00		£200.00					£1,740.86	
2016													£1,740.86	
Proceeds of race night												£203.00	£1,943.86	
Proceeds of May Day												£185.00	£2,128.86	
Proceeds of church fete												£60.00	£2,188.86	
		TOTAL COST	£40,061.76	£7,603.48	£47,665.24	£22,061.76	£7,603.48	£29,665.24	£20,000.00	£0.00	£20,000.00	£39,954.10		
PROJECTIONS:														
J Hicks VAT claim												£50.00	£2,238.86	
Ramp regulations						£200.00		£200.00					£2,038.86	