

FARTHINGHOE PARISH COUNCIL

MINUTES OF MEETING (AGM)

held on Wednesday 10 May 2023 at 7.00pm at The Village Hall

Councillors present

Mr Mick Morris (Chair) (MM)
 Mr Barry Willett (BW)
 Mr Trevor Jarvis (TJ)
 Mr John Grant (JG)
 Mrs Wendy Hancock (WH)
 Mr David Weston (Clerk) (DW)
 Mr James Harrison (JH)



Apologies: Mr Henry Bankes-Jones (HBJ), Cllr Rebecca Breese (RB), Cllr Anthony Baggot-Webb, Cllr Rosie Herring

ITEM		ACTION
05/23/267	To elect a Chair for 2023/2024 Cllr Morris was proposed by Cllr Harrison, seconded Cllr Jarvis. There were no other nominations. Cllr Morris was unanimously elected chair of the council for 2023-2024.	
05/23/268	To receive the Chairs declaration of acceptance of office Cllr Morris signed his declaration of office in the presence of Clerk Dave Weston, proper officer of the council.	
05/23/269	To receive and approve apologies for absence. Mr Henry Bankes-Jones (HBJ), Cllr Rebecca Breese (RB), Cllr Anthony Baggot-Webb, Cllr Rosie Herring	
05/23/270	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) None declared	
05/23/271	Public participation session (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting). No parishioners were present	
05/22/272	To appoint a Vice chairman for 2023/2024 Cllr Harrison was proposed by Cllr Jarvis, seconded Cllr Willett. There were no other nominations. Cllr Harrison was unanimously elected as vice-chair of the council for 2023-2024.	
05/22/273	To approve the meeting schedule to May 2024 It was resolved to approve the meeting schedule for 2023-2024.	
05/23/274	WNC Councillors Q&A None were present	

05/23/275	<p>Bypass update 275/1 Bypass weight limit Cllr Morris read out an email received from Cllr Bagot-Webb prior to the meeting. WNC have taken the decision to not approve the application from the parish council for a weight limit on the A422 through Farthinghoe. No reason was given for the decision although it was stated National Highways had objected as the A422 was a strategic national road. It was resolved to contact WNC to seek answers around why the decision had been taken, what correspondence had been exchanged with National Highways and to invite a senior officer from WNC to attend our meeting to discuss the decision. Cllr Grant had received an email from Andrea Leadsom MP new office staff member. It was resolved Cllr Grant will respond asking for a meeting to discuss issues affecting Farthinghoe at this time.</p>	DW JG														
05/23/276	<p>To receive and approve for signature the minutes of the meeting held on 12 April 2023 It was resolved that the minutes of were taken as read. They were signed by the Chairman and were adopted as approved.</p>															
05/23/277	<p>To Consider any matters arising not covered in the main agenda. There were no matters arising.</p>															
05/23/278	<p>To review any correspondence received since 6 April 2023 requiring action. Cllr Breese had informed the council she had monies from a covid recovery fund. Possible uses were discussed, funding for the village show in September and purchase of additional safety bark for the playpark. It was resolved to contact Cllr Breese for advice on applying to the fund.</p>	DW														
05/23/279	<p>To consider financial matters from the RFO: 279/1 To receive the financial report for April 2023 It was resolved that the financial report for April 2023 was presented and was duly approved. 279/2 To approve bills for payment It was resolved to pay the following bills:</p> <table data-bbox="384 1563 1034 1823"> <tr> <td>MS Lawson</td> <td>£90.00</td> </tr> <tr> <td>Zurich Insurance</td> <td>£773.33</td> </tr> <tr> <td>Jon Hampson</td> <td>£170.00</td> </tr> <tr> <td>DRF cleaning</td> <td>£125.00</td> </tr> <tr> <td>Cllr Morris (coronation expenses)</td> <td>£19.34</td> </tr> <tr> <td>Cllr Grant (coronation expenses)</td> <td>£295.80</td> </tr> <tr> <td>Yu Energy DD</td> <td>£29.21</td> </tr> </table> <p>Cllr Grant had presented an additional receipt for £34.00 at the meeting in addition to the monies presented in the financial report at 279/1 279/3 Electricity bills update The clerk informed the meeting that monies have been added to the electricity accounts by Yu Energy from the Government support scheme. Following payments approved in this meeting</p>	MS Lawson	£90.00	Zurich Insurance	£773.33	Jon Hampson	£170.00	DRF cleaning	£125.00	Cllr Morris (coronation expenses)	£19.34	Cllr Grant (coronation expenses)	£295.80	Yu Energy DD	£29.21	
MS Lawson	£90.00															
Zurich Insurance	£773.33															
Jon Hampson	£170.00															
DRF cleaning	£125.00															
Cllr Morris (coronation expenses)	£19.34															
Cllr Grant (coronation expenses)	£295.80															
Yu Energy DD	£29.21															

	<p>there is a credit balance on the electricity account of £668.23</p> <p>279/4 Internal Audit Report 2022/23</p> <p>The internal audit report for end of year 2022/23 was presented and accepted. Cllr Grant asked for a vote of thanks to be recorded for the efforts of the clerk over the past year.</p> <p>279/5 2022/2023 AGAR Approval & Sign-off for submission</p> <p>The AGAR was signed by the chair on behalf of the meeting for submission to the national auditors.</p> <p>Additionally, it was resolved that the precept reserves in the Financial report will remain at its current level of £6250.00.</p>	DW
05/23/280	<p>Update on parishioners complaints against WNC</p> <p>No reply has been received from WNC. It was resolved to approach Cllr Breese for an update as the complaint is against the planning department.</p>	MM
05/23/281	<p>Parking Issues Baker Street</p> <p>The householder has to apply for permission to install the white line outside their property. Cllr Morris has asked Cllr Breese to consider waiving the fee for this in light of poor service received by the householder from WNC.</p>	
05/23/282	<p>To determine and note responses to recent planning applications</p> <p>No applications had been received.</p>	
05/23/283	<p>Solar Farm Update</p> <p>There is a planning appeal committee @ the forum in Towcester on 6-8 June 2023 to decide on an appeal lodged by the developer against a decision to refuse their original application.</p>	
05/23/284	<p>To discuss highways matters.</p> <p>284/1 Slippery Footpaths</p> <p>The offending house has until the end of the month to rectify the problem.</p> <p>284/2 Crumbling drain repairs A422</p> <p>It was resolved that Cllr Morris will report the issues via Streetdoctor.</p> <p>284/3 'Unsuitable for HGV' signs Old Lane</p> <p>These have been installed. Item Discharged</p>	MM
05/23/285	<p>Childrens' Playpark</p> <p>285/1 Fundraising Events. The Murder Mystery evening as offered by an external company was rejected. Other fundraising ideas will be looked into.</p> <p>Cllr Grant informed the meeting the yellow lines have been installed.</p>	
05/23/286	<p>Defibrillator monitoring and training</p> <p>A monthly monitoring sheet has been placed inside the cabinet</p>	
05/23/287	<p>Proposed new electoral boundaries</p> <p>It was resolved to support a 2 councillor model with a preference for Farthinghoe PC to be in the Kings Sutton Ward. The responses can be made by individual councillors via the WNC website.</p>	MM
05/23/288	<p>Asset of Community Value Project</p> <p>No updates received</p>	

05/23/289	<p>Review Parish Council Risk Assessment for 2023-2024. Cllr Grant asked for an amendment to the action section against loss of funds to reflect the requirement for 2 Cllrs to authorise all internet payments. This was done. It was resolved to approve the risk assessment with the amendment.</p>	
05/23/290	<p>Coronation 6-8 May 2023 De-brief 50 plus parishioners attended. The event is under budget. The council wish to place on record their thanks to all who helped out on with the event.</p>	
05/23/291	<p>Annual Parish Meeting 19 April 2023 De-brief The turnout was disappointing. It was resolved to review how we advertise these events. A stand will be taken at the village show and the village fete to advertise the council better.</p>	
	<p>Round the table There were no other discussions.</p>	

The meeting closed at 9.23 pm.

The next meeting will take place on Wednesday 14 June 2023 at 7.00pm.

Farthinghoe Parish Council Financial Report to 30 April 2023	
Bank Statements on 30 April 2023	£19,217.36
Current Account	£9,241.98
Savings Account	£9,975.38
Un-presented payments to 30 April 2023	£0.00
ACTUAL FINANCIAL POSITION on 30 April 2023	£19,217.36
Monies Held on Behalf of Village	
PLAYPARK FUND POSITION on 30 April 2023	£697.47
DEFIBRILLATOR FUND POSITION on 30 April 2023	£154.54
Monies Ring-fenced as Reserves on 30 April 2023	
Precept Reserves (for Parish Elections)	£1,500.00
CALC recommended reserve (50% of precept)	£6,250.00
Parish Council Fund Position on 30 April 2023	£10,615.35
Parish Council Fund bills to be agreed:	
Bills for Payment in May 2023	
M S Lawson (coronation expenses)	£90.00
Zurich Insurance	£773.33
Jon Hampson	£170.00
DRF Cleaning	£125.00
Cllr Morris (coronation expenditure)	£19.34
Cllr Grant (coronation expenditure)	£261.80
Direct Debits due in May 2023 (yu energy)	£29.21
Total Payments for May 2023	£1,468.68
Parish Council Fund Position on 10 May 2023	£9,146.67
Financial Transactions for April 2023	
Urgent Payments made since meeting in April 2023	£0.00
Direct Debits presented in April 2023 (yu energy)	£316.16
Receipts during April 2023 (6months precept & VAT refund for 2022/23)	£7,321.48
Cheques/Internet payments out in April 2023 (chronicle, ACRE, NCALC, Coronation)	£859.12
Playpark Fund Bills in April 2023	£0.00
Defibrillator Bills in April 2023	£0.00
VAT to be claimed 2023/2024	£99.55

2305 CORESPONDENCE LIST

Date circulated	Received From	Correspondence from 7 April 2023 to 6 May 2023	Action
07-Apr	SNVB	Networking Event	DW circ to Cllrs
16-Apr	PFCC	Newsletter	DW circ to Cllrs
16-Apr	PFCC	Meeting Details	DW circ to Cllrs
16-Apr 24-Apr 03-May 05-May	NCALC	Weekly Update	DW circ to Cllrs
16-Apr	WNC	Planning system migration	DW circ to Cllrs
14-Apr	DALMP	Newsletter	MM circ to Cllrs
18-Apr	WNC	New childrens service	DW circ to Cllrs
18-Apr	WNC	Proposed changes to electoral boundaries	DW circ to Cllrs
18-Apr	NCALC	Training Courses	DW circ to Cllrs
24-Apr	NicenEasy Events	Murder Mystery Fundraiser	DW circ to Cllrs
24-Apr	WNC	April Parish Briefing	DW circ to Cllrs
26-Apr	MM Email	Traffex Exhibition	MM circ to Cllrs
27-Apr	MM Email	Neighbourhood plans	MM circ to Cllrs
29-Apr	WNC	Email exchange MM and RB no WNC meeting in May	MM circ to Cllrs
03-May	NCALC	Planning course	DW circ to Cllrs
03-May	WNC	Adult numeracy courses	DW circ to Cllrs
06-May	RB	Covid Funds	DW circ to Cllrs
		Items in bold also circulated to Village Database	