

# FARTHINGHOE & STEANE PARISH COUNCIL

## MINUTES OF MEETING

held on Wednesday, 12<sup>th</sup> April 2017 at 6.30pm  
in the Beasley Room at Farthinghoe Village Hall



Councillors present: Mick Morris (Vice Chair) (MM)  
Mrs Sally Thomas (ST)  
Mr David Dashwood (DD)  
Mrs Jenny Forbes (JF)  
Mr Henry Bankes-Jones (HBJ)  
Mr John Grant (JG)

Apologies: Mr Ross van Geest (Chair) (RVG)  
Mrs Philippa Clayton (Clerk) (PC)

Also in attendance:

ITEM		ACTION
17/04/313	To receive and approve apologies for absence It was <b>resolved</b> that apologies from Cllr van Geest and Mrs Philippa Clayton be accepted.	
17/04/314	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.) It was <b>resolved</b> that there were no declarations of interest to be received.	
17/04/315	To receive and approve for signature the minutes of the meeting held on Wednesday 8 <sup>th</sup> March 2017. It was <b>resolved</b> that the minutes of Wednesday, 8 <sup>th</sup> March 2017 were taken as read, duly signed by the Vice Chairman and were adopted as approved.	
17/04/316	To review any actions arising from the minutes of 8 <sup>th</sup> March 2017 not included on this agenda for report only.  16/10/257/4 – As Cllr van Geest was not in attendance, the action to write to village businesses and to Greatworth Inn regarding road-side advertising within the village will be carried forward to the May meeting.  17/03/307 – the rebranding of the parish council to reflect Farthinghoe and Steane parishes to be carried forward to the May agenda.  17/03/312/2 – the update of the land registry status of the Village Hall plot to be carried forward to the May agenda. Cllr Bankes-Jones stated he has a copy of the original conveyance for the village hall and will ensure that the Clerk also has a copy of the same.	RvG  PC  PC
17/04/317	To receive the correspondence register since 5 <sup>th</sup> March 2017 requiring action: It was <b>resolved</b> that the following actions would be taken from correspondence received since 5 <sup>th</sup> March 2017: 317/1 The response to the request for new members for the	PC/JG

	<p>Northamptonshire Local Access Forum should be deferred until the May meeting.</p> <p>317/2 The Cherwell &amp; South Northants Council's questionnaire on services should be publicised on the notice boards and in the Chronicle.</p> <p>317/3 The South Northants police update should be publicised on the notice boards and in the Chronicle.</p> <p>317/4 The South Northants Safer Roads Team's newsletter should be publicised on the notice boards and in the Chronicle.</p> <p>With reference to items on the noticeboard, a request should be made to Christine Hunt to keep the items on the noticeboard time related/limited in time.</p> <p>317/5 Nick King's request to present the Village Networks opportunity to the Parish Council should be declined.</p> <p>317/6 Cllr Thomas to look at what is needed for the Definitive Map and Rights of Way Improvement Plan and to consult with other councillors and people who use the footpaths. Cllr Thomas will complete the document if it is easy to do so and then include this as an agenda item for the May meeting.</p>	PC/JG/ ST/MM								
17/04/318	<p>To receive the financial report for March 2017</p> <p>It was <b>resolved</b> that the financial report for March 2017 was presented and was duly accepted.</p>									
17/04/319	<p>To approve bills for payment</p> <p>It was <b>resolved</b> that the following accounts be approved for payment:</p> <table border="0"> <tr> <td>Chq</td> <td>Payee</td> <td>Amount</td> <td>Power</td> </tr> <tr> <td>100729</td> <td>TexPrep</td> <td>£66.30</td> <td>Local Gov't Act 1972 s142</td> </tr> </table>	Chq	Payee	Amount	Power	100729	TexPrep	£66.30	Local Gov't Act 1972 s142	
Chq	Payee	Amount	Power							
100729	TexPrep	£66.30	Local Gov't Act 1972 s142							
17/04/320	<p>To determine responses to recent planning applications:</p> <p>320/1 The response regarding Cockley Barn application was that the council unanimously supported the application. The Clerk has a copy of the response.</p>									
17/04/321	<p>To agree approach to licencing of planting on Queens Street</p> <p>This item is deferred to the May meeting.</p>									
17/04/322	<p>To agree which councillor will attend the next meeting of the Village Hall Committee on Tuesday, 25<sup>th</sup> April 2017 at 7.30pm.</p> <p>Cllr Forbes, Bankes-Jones and Dashwood all agreed to check their availability for the next village hall committee meeting.</p>									
	<p><b>Round the Table</b></p> <p>Cllr Grant is looking into options to prevent parking in front of the gate leading into the playpark.</p>									

The meeting closed at 7.30pm.

The next meeting, which is the Annual General Meeting, will take place on Wednesday, 10<sup>th</sup> May 2017 at 7.00pm in the Beasley Room at Farthinghoe Village Hall.

**Correspondence from 5<sup>th</sup> February 2017 to 5<sup>th</sup> March 2017**

Received from	Details	Action
Rural Services Network	Weekly Email News Digest x 4 Hinterland newsletter x 4 FRSN Seminar – Rural Programmes and Cross Cutting Themes Rural Vulnerability Service – Rural Broadband RSN Spotlight on Heart of the Village Rural Opportunities Bulletin Rural Vulnerability Service – Rural Transport	Hyperlinks uploaded to dropbox
Mick Morris	<b>Articles</b> from Banbury Guardian regarding M40 Banbury motorway services development <b>Planning</b> Application for Cockley Road Barn plus clarification on update on plans <b>Planning</b> application from Farthinghoe Parochial Church Council regarding pruning of trees <b>Copy</b> of response sent to SNC planning regarding Glebe Farm Planning Application <b>Copy</b> of requests made to Community Enhancement Gang <b>Email</b> to Lisa Wenmouth requesting update on status regarding tree pruning application <b>Email</b> to Zoe Fawcett-Eustace suggesting Abbey Lodge tree work may be covered by the Church application. Further email confirming that the church approval definitely covers the Abbey Lodge trees <b>Email</b> to Dave Mooney of EON Energy requesting update on question regarding funding through Salix <b>Email</b> chain re streetlight changes with Aylesbury Mains Limited	Circulated to all councillors  Circulated to all councillors  Circulated to all councillors  Circulated to all councillors  Circulated to all councillors, receipt confirmed by Rebecca Miller Filed  Filed  Filed  Circulated to all councillors by Cllr Morris
Danny Moody, NCALC	Clerk vacancy at Weston by Welland	Filed

Sue Telfer, South Northants Council	Confirmation of receipt of planning letters regarding Glebe Farm, also confirming one letter passed to Julian Smith, Case Officer for enforcement	Held on file
Julian Smith, Planning Enforcement Officer, South Northants Council	Response to email from Cllr Morris, confirming will take appropriate action with regards to Glebe Farm once latest application has been decided	Circulated to councillors
Anne Kirkland, NCALC	Information on 2017 training	Filed
Public Sector Network	February 2017 newsletter	Uploaded to Dropbox
Northants County Council	February 2017 newsletter	Uploaded to Dropbox
Kerry Palmer, Northamptonshire Highways	Enquiry regarding request for licencing of planting of trees and shrubs on public highway land. Clarification received, confirming parishioner is Nigel Strickland of Queens Street.  Email requesting contact details for teak company due to illegal advertising notices.	Clerk responded asking for further details  Clerk to investigate situation regarding licencing requirements Put on March agenda  PC to monitor future events
John Hicks	Letter regarding playpark inspection for 2017	Circulated to councillors and on March agenda for consideration
Garry Barnes, Balfour Beatty	Quotations for replacement of street lights Response from Cllr Morris posing questions asked by Salix	Circulated to councillors and on March agenda for consideration
Emily Evans, Governance Assistant, Northants Police	Invitation to general meeting with Stephen Mold, PCC for Northants, taking place on 18 <sup>th</sup> April	Circulated to councillors – decide if wish to attend
Andy D’Arcy, Planning Policy & Growth Strategy Manager, South Northants and Cherwell DC	Invitation to briefing session on Local Plan Part 2A – dates of 4 April and 5 April	Circulated to councillors – decide if wish to attend
Philippa Clayton, Clerk	Invitations sent to April APM meeting: Cllr Ron Sawbridge, Cllr Rebecca Breese, Farthinghoe Primary School, Reverend Simon Dommett, Brackley Police	

# FARTHINGHOE & STEANE PARISH COUNCIL FINANCIAL REPORT



## BANK STATEMENTS AT 28.02.2017

Business Saver Account	£200.50
Community Account	£8,130.58

## RECEIPTS DURING MONTH

None

## DIRECT DEBITS PRESENTED IN MONTH

None

## UNPRESENTED CHEQUES

Land Registry	100701	(£30.00)
Jon Hampson	100729	(£50.00)
Texprep	100730	(£66.30)

## RECEIPTS SINCE 01.03.2017

None

ACTUAL FUND POSITION AT 5 MARCH 2017 **£8,184.78**

PRECEPT FUND POSITION AT 5 MARCH 2017 £5,992.44

PLAYPARK FUND POSITION AT 5 MARCH 2017 £2,192.34

## PRECEPT FUND

### BILLS FOR PAYMENT 8 MARCH 2017

Texprep (£66.30) Chronicle

Total value of payments (£66.30)

CLOSING PRECEPT FUND POSITION AT 8 MARCH 2017 **£5,926.14**

## PLAYPARK FUND

### BILLS FOR PAYMENT 8 MARCH 2017

None

CLOSING PLAYPARK FUND POSITION AT 8 MARCH 2017 **£2,192.34**

## PROJECTED PLAYPARK FUND POSITION

Ramp regulations (£200.00)

PROJECTED POSITION **£1,992.34**

PLAYPARK ACCOUNT													Opening Bal.	£11,900.00
			Invoices			FPC Payments			Viridor Payment			Receipts	Running total	
	Date	Ref	Nett	VAT	Total	Nett	VAT	Total	Nett	VAT	Total			
Viridor	04-Jul	Chq 100654	£2,044.36		£2,044.36	£2,044.36		£2,044.36					£9,855.64	
Playscapes	28-Jul	Inv 14/15-21	£15,100.00	£3,020.00	£18,120.00								£9,855.64	
Playscapes	12-Aug	Chq 100662				£4,166.67	£833.33	£5,000.00					£4,855.64	
SNC New Homes Bonus	02-Sep											£7,715.00	£12,570.64	
Councillor Loan	02-Sep											£600.00	£13,170.64	
Playscapes	02-Sep	Chq 100663				£10,933.33	£2,186.67	£13,120.00					£50.64	
Playscapes	10-Sep	Inv 14/15-24	£5,985.00	£1,197.00	£7,182.00								£50.64	
Viridor	16-Sep	Ref. 8078							£5,985.00	£0.00	£5,985.00	£5,985.00	£50.64	
Playscapes	17-Sep	Inv 14/15-25	£14,015.00	£2,803.00	£16,818.00								£50.64	
VAT reclaim	18-Sep											£3,020.00	£3,070.64	
Councillor Loan	21-Sep											£1,200.00	£4,270.64	
Playscapes	22-Sep	Chq 100666				£0.00	£1,197.00	£1,197.00					£3,073.64	
Viridor	25-Sep	Ref. 8078							£14,015.00	£0.00	£14,015.00	£14,015.00	£3,073.64	
Playscapes	26-Sep	Chq 100667				£0.00	£2,803.00	£2,803.00					£270.64	
Playscapes	05-Oct	Inv 14/15-26	£2,650.00	£530.00	£3,180.00								£270.64	
Proceeds of cocktail night	12-Oct											£2,441.10	£2,711.74	
Playscapes	14-Oct	Chq 100675				£2,650.00	£530.00	£3,180.00					-£468.26	
J Hicks	20-Oct		£250.00	£50.00	£300.00								-£468.26	
September VAT claim	30-Oct											£4,000.00	£3,531.74	
Repayment of councillor loan	11-Nov	Chq 100678				£1,800.00	£0.00	£1,800.00					£1,731.74	
J Hicks	11-Nov	Chq 100677				£250.00	£50.00	£300.00					£1,431.74	
October VAT claim	19-Nov											£530.00	£1,961.74	
Safety signage	05-Jan		£17.40	£3.48	£20.88								£1,961.74	
Safety Signs 4 Less	13-Jan	Chq 100684				£17.40	£3.48	£20.88					£1,940.86	
B&B Properties (The Fox)	09-Mar	Chq 100691				£200.00		£200.00					£1,740.86	
2016													£1,740.86	
Proceeds of race night												£203.00	£1,943.86	
Proceeds of May Day												£185.00	£2,128.86	
Proceeds of church fete												£60.00	£2,188.86	
VAT reclaim												£53.48	£2,242.34	
J Hampson	08-Feb	Chq 100729				£50.00	£0.00	£50.00					£2,192.34	
		TOTAL COST	£40,061.76	£7,603.48	£47,665.24	£22,111.76	£7,603.48	£29,715.24	£20,000.00	£0.00	£20,000.00	£40,007.58		
PROJECTIONS:														
Ramp regulations						£200.00		£200.00					£1,992.34	